REGULAR BOARD MEETING OF

THE DUPAGE TOWNSHIP

SUPERVISOR AND THE BOARD OF TRUSTEES

251 Canterbury Lane
Levy Center – Bolingbrook, IL

September 15, 2026
Minutes

CALL TO ORDER: Meeting was called to order at 7:00 pm by Supervisor Marschke.

PLEDGE OF ALLEGIANCE: Pledge of Allegiance was recited by all and led by Trustee Ransom.

ALL FOR QUORUM: Trustees Braxton, Ransom, Jackson, Parks, and Supervisor Marschke were present via roll call vote, so a quorum was determined.

APPROVAL OF AGENDA: Supervisor Marschke asked that we table Item F on the agenda A motion was made by Trustee Braxton and seconded by Trustee Parks to approve the agenda along with tabling Item F on the agenda Upon roll call vote, agenda approval carried along with tabling Item F.

APPROVAL OF MINUTES FOR REGULAR BOARD MEETING OF SEPTEMBER 15, 2026: A motion was made by Trustee Jackson and seconded by Trustee Braxton to approve the September 15, 2026 meeting minutes. Upon roll call vote, the September 15, 2026 meeting minutes was approved.

PUBLIC COMMENTS: None

SUPERVISOR'S REPORT: August was a very busy month food pantry construction continues, wellness seminar, Pathways Parade and the 501(c)3 bingo fundraiser. We are making progress on Bluff Rd. Bid packet out. Rep Avelar supplied additional information. We will be responsible for

plowing this winter. HR – met with group and Melissa and Lori will handle all HR matters.

ACTION ITEMS:

DISCUSSION AND POSSIBLE APPROVAL OF ONE-MONTH EXTENSION OF DENEEN WRIGHT'S CONTRACT: Questions were asked and answered. A motion was made by Trustee Braxton and seconded by Trustee Parks to approve the one-month extension of Deneen Wright's contract. Upon roll call vote the following voted yes: Trustees Braxton, Ransom, Jackson, Parks, and Supervisor Marschke.

DISCUSSION AND POSSIBLE APPROVAL OF THE FOLLOWING PAYMENTS:

to Arriba Construction for Excavation $24,196.50
to Ed Forgarty Concrete for foundation work & material $97,854.30
to Midwest Masonry for masonry work & material $145,683.00
to Liebe Construction for doors and hardware $42,065.91
to John's Plumbing for underground, vertical plumbing & materials $52,346.88
to Crowther Roofing for HVAC material & bond $30,600.00
to Linear Electric for electrical work & bond $17,503.61
to Henry Bros. Co. for general conditions, portable toilets & trailer $66,929.82
to Testing Service Corp (TSC) for testing at construction site $4,520.00

A motion was made by Trustee Parks and seconded by Trustee Braxton to approve the above-mentioned payments. Upon roll call vote, the following voted yes: Trustees Braxton, Ransom, Jackson, Parks, and Supervisor Marschke.

DISCUSSION AND POSSIBLE APPROVAL OF NEW MAINTENANCE EMPLOYEE PART-TIME WITH POSSIBLE FULL-TIME EMPLOYMENT AT $17.50 PER HOUR: After questions were asked and answered, a motion was made by Trustee Braxton and seconded by Trustee Ransom to approve the hiring of a part-time maintenance employee at $17.50 per hour. Upon roll call vote, the following voted yes: Trustees Braxton, Ransom, Jackson, Parks, and Supervisor Marschke.

DISCUSSION AND POSSIBLE APPROVAL OF PAYOFF OF ROMEOVILLE PROPERTY MORTGAGE TO OLD NATIONAL BANK: A motion was made by Trustee Parks and seconded by Trustee Braxton to approve the pay-off of $449,830.01 of the Romeoville property mortgage to Old National Bank. Upon roll call vote, the following voted yes: Trustees Braxton, Ransom, Jackson, Parks, and Supervisor Marschke.

DISCUSSION AND POSSIBLE APPROVAL OF ATTORNEY PAYMENT OF $17,229,25. THIS INCLUDES FEES FOR WORK DONE ON BEHALF OF DUPAGE

TOWNSHIP FOOD PANTRY – NFP BOARD: A motion was made by Trustee Braxton and seconded by Trustee Parks to approve the payment to attorneys. $6,437.75 will be reimbursed to the Township from Food Pantry. Upon roll call vote, the following voted yes: Trustees Braxton, Ransom, Jackson, Parks, and Supervisor Marschke.

DISCUSSION AND POSSIBLE APPROVAL OF RECEIPT OF FUNDS FROM 501(C)3 – THIS BEING REIMBURSED FOR THANKSGIVING DINNER MEALS AND INCLUDES A 10K FUNDRAISING CONTRIBUTION: Senior Club raised this money for a total of $26,390. A motion was made by Trustee Parks and seconded by Trustee Braxton to approve accepting the donation. Upon roll call vote, the following voted yes: Trustees Braxton, Ransom, Jackson, Parks, and Supervisor Marschke.

APPROVAL OF TOWNSHIP BILLS & CLAIMS (8-18-2026 – 9-15-2026: A motion was made by Trustee Parks and seconded by Trustee Braxton to approve the bills & claims. Upon roll call vote, the following voted yes: Trustees Braxton, Ransom, Parks, and Supervisor Marschke.

REPORTS:

Legal Report – None

Administrator Report Construction is continuing even with all the rain.

Food Pantry Report – None

Levy Center Report – August 20th was well attended. Younger seniors attended. Lots of vendors. Levy Center is busy with lots of activities. Going to see Mean Girls. October 17th trip to Boston.

General Assistance Report – See Attached

ELECTED OFFICIALS:

Assessor: Official review process now.

Clerk: Hispanic Heritage Month. .Bolingbrook High School has their food truck fundraiser.

Trustees:

Tom Braxton – Senior Expo was successful Nice to see food pantry walls are up, Good we closed on sale. Parade – senior dancing looked sharp!

Terri Ransom – ATCOY closed for grad scholarships. At next meeting we will decide on winners. Youth Committee had a very productive meeting. This Saturday is Joy Fest. October 8th is Citizens against Abuse.

Daryl Parks – Concrete poured. – Go and take a look. Great summer – everyone be safe.

Monty Jackson – Senior committee did not happen. Bob Martin passed away. Condolences to his family. Shout-out to Carla for keeping seniors in line. Float was beautiful.

Collector: Historic Commission is asking us to open up for Halloween.

EXECUTIVE SESSION TO DISCUSS PERSONNEL: A motion was made by Trustee Parks and seconded by Trustee Braxton that we enter into executive session at 8:02 pm. Upon roll call vote, motion carried.

RETURN TO REGULAR SESSION: A motion was made by Trustee Braxton and seconded by Trustee Braxton that we enter regular session at 8:16 pm. Upon roll call vote, motion carried.

ADJOURNMENT: A motion was made by Trustee Parks and seconded by Trustee Jackson to adjourn the meeting. Upon roll call vote, motion carried. The meeting adjourned at 8:17 pm.

Respectfully submitted

Barbara Ann Parker
Township Clerk

General Assistance Report

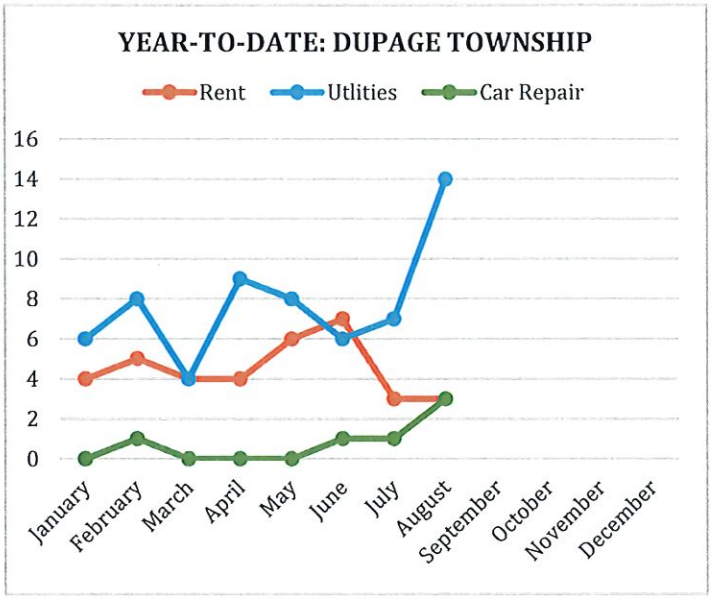
REGULAR MEETING OF THE TOWNSHIP SUPERVISOR AND BOARD OF TRUSTEES
Tuesday, September 15th, 2026
Vicente Fernandez-General Assistance Administrator

STATISTICAL TOTALS FROM AUGUST 2026

General Assistance		Other Programming		Referrals			
DuPage Township	2	Help to Others (H2O)	6	Food pantry	1	St. Vincent de Paul	1
Wheatland Township	1	Nicor Shield of Caring	2	IDHS	1	WCCCC	1
				LIHEAP	5	Veteran's Resource	2
				Senior Services	4	Out of Township	8

EMERGENCY ASSISTANCE APPROVALS

DuPage Township	*Approved*	*Pending*	*Denied*
IL American Water	14	1	1
Rent	3	1	0
Car Repair	3	1	0
ComEd	0	1	1
Totals	**20**	**4**	**2[1]**
Wheatland Township			
Rent	**1**	**0**	**1**
Plainfield Water	**1**	**0**	**0**
Totals	**2**	**0**	**1[2]**
Total Applications	**29**		



SUMMARY OF ACTIVITIES FROM THE GENERAL ASSISTANCE OFFICE

- As mentioned in my report from last month, the ICC had a public forum regarding the rate increase for IL American Water back in June. Due to the overwhelming response and list of individuals who did not have a chance to speak, a second forum was requested and was approved. The 2nd ICC forum is scheduled for Tuesday, September 16th at 7pm at the Bolingbrook Community Center.
- Earlier today I presented to the Rotary Club about General Assistance. I was the last in a series of weekly talks coordinated by Grace with one week having Theresa speak on the food pantry and another week with Assessor Harris speaking about assessments. The Rotarians were very welcoming and enjoyed my presentation.
- With the next LIHEAP program starting in October, Supervisor Maschke has authorized an update to the EA income limits that the township uses. Currently the income limits for EA are 200% of the 2025 Federal Poverty Level and will change to the 2026 FPL on October 1st. The township has maintained that income level to match LIHEAP so that residents who apply for LIHEAP can know that they could also possibly qualify for EA.

[1] *1 Resident-Over income (TOI EA Manual §4.03); 1 Resident- Emergency grant mount would not be sufficient to alleviate the life-threatening circumstance (TOI EA Manual §3.03)*

[2] *1 Resident-Over income (TOI EA Manual §4.03)*