

**REGULAR BOARD MEETING OF
THE DUPAGE TOWNSHIP
SUPERVISOR AND THE BOARD OF TRUSTEES**

**251 Canterbury Lane
Levy Center – Bolingbrook, IL**

**March 17, 2026
Minutes**

CALL TO ORDER: Meeting was called to order at 7:06 pm by Supervisor Marschke.

PLEDGE OF ALLEGIANCE: Pledge of Allegiance was recited by all and led by Trustee Parks.

ALL FOR QUORUM: Trustees Braxton, Ransom, Jackson, Parks, and Supervisor Marschke were present via roll call vote, so a quorum was determined.

APPROVAL OF AGENDA: A motion was made by Trustee Parks and seconded by Trustee Jackson to approve the agenda as presented. Upon roll call vote agenda approval carried.

APPROVAL OF MINUTES FOR REGULAR BOARD MEETING OF FEBRUARY 17, 2026: A motion was made by Trustee Ransom and seconded by Trustee Parks to approve the February 17, 2026 meeting minutes. Upon roll call vote the February 17, 2026 meeting minutes was approved.

APPROVAL OF MINUTES FOR BUDGET WORKSHOP #1 MEETING OF FEBRUARY 25, 2026: A motion was made by Trustee Parks and seconded by Trustee Braxton to approve the Budget Workshop of February 25, 2026 meeting minutes. Upon roll call vote the February 25, 2026 budget workshop meeting minutes was approved.

APPROVAL OF MINUTES FOR BUDGET WORKSHOP #2 MEETING OF MARCH 7, 2026: A motion was made by Trustee Braxton and seconded by Trustee Parks to approve the Budget Workshop of February 25, 2026 meeting minutes. Upon roll call vote the March 7, 2026 budget workshop meeting minutes was approved.

PUBLIC COMMENTS: None

SUPERVISOR'S REPORT: Welcome Melissa, Executive Assistant / Administrator. She has worked on budgets, grants, contracts, etc. Working in Intergovernmental Agreement with Wheatland. We will review every year, and it will be \$15.00 per household instead of \$50.00 per month.

ACTION ITEMS:

DISCUSSION AND POSSIBLE APPROVAL TO POST THE 2026-2027 BUDGET AND APPROPRIATION ORDINANCE 26-04: Questions were asked and answered then a motion was made by Trustee Braxton and seconded by Trustee Parks to approve the posting of the 2026-2027 budget. Upon roll call vote, the following voted yes: Trustees Braxton, Ransom, Jackson, Parks, and Supervisor Marschke.

DISCUSSION AND POSSIBLE APPROVAL TO POST THE 2026 ANNUAL TOWN HALL MEETING AGENDA: A motion was made by Trustee Ransom and seconded by Trustee Jackson to approve the posting of the 2026 Annual Town Hall Meeting. Upon roll call vote, the motion carried.

DISCUSSION AND POSSIBLE APPROVAL TO REMOVE BARBARA PARKER AS FREEDOM OF INFORMATION ACT (FOIA) OFFICER: A motion was made by Trustee Ransom and seconded by Trustee Parks to remove Barbara Parker as FOIA Officer. Upon roll call vote, the motion carried.

DISCUSSION OF GENERAL CONTRACTOR ESTIMATE OF \$5,400,000 FOR NEW FOOD PANTRY: Discussion on all costs for new food pantry. No decision.

DISCUSSION AND POSSIBLE APPROVAL OF BANK LOANS FOR CONSTRUCTION OF NEW FOOD PANTRY: Discussion on the grant and money required for the construction of the food pantry. A motion was made by Trustee Parks and seconded by Trustee Jackson to approve discussion with Old National Bank for bridge loan. Upon roll call vote, the following voted yes: Trustees Braxton, Ransom, Jackson, Parks, and Supervisor Marschke.

DISCUSSION AND POSSIBLE APPROVAL OF PLAQUE TO BE DISPLAYED AT THE NEW FOOD PANTRY: Supervisor Marschke said that the plaque had to be ordered now, and the architect suggested the language for it. Supervisor Marschke handed out an updated version of the plaque inscription. Trustee Ransom asked that the year be added to the plaque. A motion was made by Trustee Jackson and seconded by Trustee Ransom to approve the plaque with amendment. Upon roll call vote, the motion carried.

DISCUSSION AND POSSIBLE APPROVAL OF HIRING PART-TIME SEASONAL MAINTENANCE DEPARTMENT EMPLOYEE (APRIL 1, 2026 THROUGH NOVEMBER 1, 2026), AT MINIMUM WAGE: Question asked - what is the wage - \$17.00 per hour. A motion was made by Trustee Ransom and seconded by Trustee Parks to hire a part-

time seasonal worker from April 1, 2026 through November 1, 2026. Upon roll call vote, the motion carried.

APPROVAL OF TOWNSHIP BILLS & CLAIMS (2-17-2026 – 3-17-2026): A motion was made by Trustee Braxton and seconded by Trustee Parks to approve the bills & claims. Upon roll call vote, the following voted yes: Trustees Braxton, Ransom, Jackson, Parks, and Supervisor Marschke.

REPORTS:

Legal Report – None

Administrator Report - Thank Lori and the Board for the warm welcome. People are grants and other avenues to get money.

Food Pantry Report – no report

Levy Center Report – no report

General Assistance Report – See Attached

ELECTED OFFICIALS:

Assessor: None

Clerk: Attended Mamma Mia at RHS and Matilda at BHS. Both did a fabulous job. RHS ROTC is heading to Nationals. We wish them well. BHS has a freshman female bowler heading to state and we also wish her well. Attended TOI Conference Committee and there will be some changes coming to the annual conference.

Trustees:

Terri Ransom – Happy St. Patrick's Day. Youth Committee will be meeting on Monday at 5:30 pm. Looking to do something special for America's 250 anniversary at the township.

Tom Braxton – Green on. Election Day. Voter registration at BHS – discussed the importance of voting.

Monty Jackson – Thank everyone and agree with Tom and Daryl about voting.

Daryl Parks – attended senior committee on behalf of Monty and have a better understanding of what goes on. Seniors are busy planning events. Signed up for the Police Academy which starts next week and lasts for ten weeks.

Collector: Reached out to people about Boardman Cemetery and when weather permits will go to cemetery.

MOTION TO ENTER INTO EXECUTIVE SESSION; A motion was made by Trustee Parks and seconded by Trustee Jackson to enter into executive session. Upon roll call vote, motion carried at 7:59 pm.

MOTION TO RETURN TO REGULAR SESSION; A motion was made by Trustee Jackson and seconded by Trustee Braxton to enter into regular session. Upon roll call vote, motion carried at 8:46 pm.

ADJOURNMENT: A motion was made by Trustee Jackson and seconded by Trustee Parks to adjourn the meeting. Upon roll call vote, motion carried. The meeting adjourned at 8:48 pm.

Respectfully submitted

Barbara Ann Parker
Township Clerk



General Assistance Report

REGULAR MEETING OF THE TOWNSHIP SUPERVISOR AND BOARD OF TRUSTEES

Tuesday, March 17th, 2025

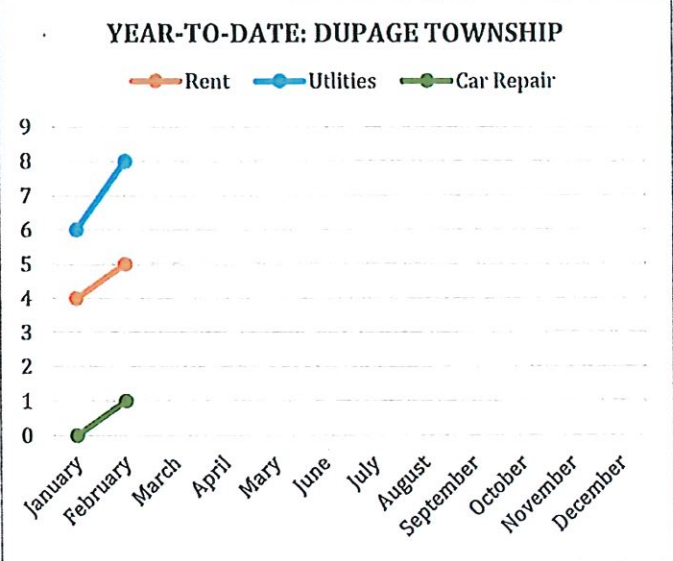
Vicente Fernandez-General Assistance Administrator

STATISTICAL TOTALS FROM FEBRUARY 2025

General Assistance		Other Programming		Referrals			
DuPage Township	2	Help to Others (H2O)	6	Food pantry	2	IDHS	3
Wheatland Township	1	Help to Others (H2O)-Wheatland	1	Homeless Services	2	Out of Township	1
		Homeless ID	2	Legal Referral	1	Veteran's Resource	1
				LIHEAP	14	WCCCC	1

EMERGENCY ASSISTANCE APPROVALS

DuPage Township	Approved	Pending	Denied
IL American Water	8	1	1
Rent	5	0	4
Car Repair	1	0	0
Totals	14	1	5¹
Wheatland Township			
Rent	1	0	1
Water	2	0	1
Totals	3	0	2²
Total Applications	25		



SUMMARY OF ACTIVITIES FROM THE GENERAL ASSISTANCE OFFICE

- For the month of February 2026, 44 households had come to the township office to apply for LIHEAP.
- Last month I attended the 2nd annual Family Symposium for Valley View School District. It gave me an opportunity to interact with families in the area and share with them the services that the township offers and also having a chance to network and collaborate with other agencies and organizations.
- Jeff Walsh from the Will County Veteran's Assistance Commission was at the township this past week and he mentioned that with the VAC moving locations and expansion of staff, that the VAC might expand outreach again to the township back to twice a month. However, it is still too early to tell but this is at least a conversation in the right direction.
- With the fiscal year coming to a close and the board having just voted on the budget ordinance, I do want to highlight and make public one change to General Assistance, specifically with Emergency Assistance. Supervisor Marschke has authorized that starting FY 26-27, the maximum benefit amount for Emergency Assistance per case will now be \$800. The purpose of this change is to fall in line with the changes in the budget for FY 26-27 while still maintaining, as best as possible, the average number of residents that are helped. No other changes under General Assistance are being done at this time.

¹ 4 Residents-Grant amount would not be sufficient to alleviate the emergency situation (TOI EA Manual §3.03).

¹ Resident-Non cooperation (TOI EA Manual §3.04, 5.05, 11.03)

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¹ Resident-Non cooperation (TOI EA Manual §3.04, 5.05, 11.03)