

**REGULAR BOARD MEETING OF
THE DUPAGE TOWNSHIP
SUPERVISOR AND THE BOARD OF
TRUSTEES**

251 Canterbury Lane
Levy Center-Bolingbrook, IL

February 17, 2026
Minutes

CALL TO ORDER: Meeting was called to order at 7:03 PM by Supervisor Marschke.

PLEDGE OF ALLEGIANCE: Pledge of Allegiance was recited by all and led by Levy Director Youngs.

ROLL CALL FOR QUORUM: Trustees Braxton, Jackson, Parks, and Supervisor Marschke were present via roll call vote, so a quorum was determined.

APPROVAL OF AGENDA: A motion was made by Trustee Parks and seconded by Trustee Braxton to approve the agenda as presented. Upon roll call vote agenda approval carried.

APPROVAL OF REGULAR JANUARY 20, 2026 MEETING MINUTES: A motion was made by Trustee Parks and seconded by Trustee Jackson to approve the January 20, 2026 regular meeting. Upon roll call vote the regular meeting minutes were approved.

APPROVAL OF SPECIAL JANUARY 28, 2026 MEETING MINUTES: A motion was made by Trustee Jackson and seconded by Trustee Parks to approve the January 28, 2026 special minutes. Upon roll call vote Special January meeting minutes was approved.

PUBLIC COMMENTS: None

SUPERVISOR'S REPORT – Asked for a moment of silence for the Rev Jessie Jackson's passing. He was an inspiration to us all. We will have our groundbreaking ceremony on April 13th. Congressman Foster is available. Costs are rising and we need to tighten out belt. Welcome new Executive Assistant/Administrator who will be starting on February 23rd. Project R continues and remains the same – Pick up from Romeoville and Bolingbrook high schools. Food pantry days are Tuesday and Thursday from 9:00 am – 4:00 pm and Saturday from 9:00 am – 11:00 am.

ACTION ITEMS:

DISCUSSION AND POSSIBLE APPROVAL OF DENEEN WRIGHT TO BECOME A YOUTH COMMITTEE MEMBER: A motion was made by Trustee Parks and seconded by Trustee Jackson to approve adding Deneen Wright to the Youth Committee. Upon roll call vote, motion carried.

DISCUSSION AND POSSIBLE SETTLEMENT AGREEMENT FOR SHELMA PEARSON: A motion was made by Trustee Braxton and seconded by Trustee Parks to approve the settlement agreement for Shelma Pearson. Upon voice vote, the following voted Yes: Trustees Braxton, Jackson, Parks, and Supervisor Marschke.

DISCUSSION AND POSSIBLE APPROVAL OF DENTAL POLICY FOR EMPLOYEES: Questions were asked and answered, a motion was made by Trustee Jackson and seconded by Trustee Parks to approve the dental policy for employees. Upon roll call vote, motion carried. Trustee Ransom arrived.

DISCUSSION AND POSSIBLE APPROVAL OF TO HIRE AND SIGN EMPLOYMENT AGREEMENT WITH MELISSA KYRA FOR THE EXECUTIVE ASSISTANT / ADMINISTRATOR POSITION: Questions were asked and answered, a motion was made by Trustee Parks and seconded by Trustee Jackson to approve the hiring and signing employment agreement with Melissa Kyra. Upon roll call vote, motion carried.

DISCUSSION AND POSSIBLE APPROVAL OF REPAIR, REPLACEMENT AND INSTALLATION OF HVAC SYSTEM AT THE LEVY CENTER FOR A TOTAL OF \$14,050 by Johnson & Anderson, Inc.: After some discussion, a motion was made by Trustee Jackson and seconded by Trustee Parks to approve the repair, replacement and installation of systems and HVAC Syster at the Levy Center. Upon roll call vote, motion carried.

APPROVAL OF TOWNSHIP BILLS & CLAIMS: APPROVAL OF TOWNSHIP BILLS & CLAIMS (for 01/20/2026 – 02/17/2026

Open Payables		Paid Payables	
Town	\$ 2,318.59	Town	\$128,753.89
Banquets	\$ 3,196.18	Banquets	\$ 12,769.54
General Assistance	\$ 1,836.68	General Assistance	\$ 25,352.61

A motion was made to approve bills and claims by Trustee Braxton and seconded by Trustee Parks. Upon roll call vote, the following voted yes: Trustees Braxton, Ransom, Jackson, Parks, and Supervisor Marschke. Motion carried.

MOTION TO ENTER INTO EXECUIVE SESSION: A motion was made by Trustee Parks and seconded by Trustee Braxton to enter into Executive Session to discuss litigation. Upon roll call vote, motion carried 7:34 pm.

MOTION TO ENTER INTO RETURN TO REGULAR SESSION: A motion was made by Trustee Ransom and seconded by Trustee Jackson to enter into Regular Session. Upon roll call vote, motion carried. Returned to open session at 7:56 pm.

Legal Report – None

Administrator Report – None

Food Pantry Report – See Attached

Levy Center Report – None

General Assistance Report – See Attached

Elected Officials:

Assessor: - None

Clerk – I nominated our food pantry to receive almost \$10,000 from 100 Women who Care of will County. We made it to the selection round but did not win this time. One of the ladies at my table was so impressed with our Friday book bag food giveaway that she wrote me a check to our food pantry for \$100.

Trustees:

Terri Ransom – “I am somebody – Down with Dope Up with Hope.” Youth Committee meeting at 5:30 pm on Monday. Happy Mardi Gras.

Tom Braxton – Always a presence and an inspiration to us. Black History Program was great program. Food Volunteer event was great. Lots of door prizes. I hope fixing the furnace keeps everyone happy.

Daryl Parks – Glad we are making progress on the food pantry We are moving forward.

Monty Jackson – I got to meet him in person. He will be missed. Senior Committee is busy planning places to go eat and see.

Collector Hardy: Look forward to meeting with committee.

ADJOURNMENT: A motion was made by Trustee Parks and seconded by Trustee Jackson to adjourn the meeting. Upon roll call vote, motion carried. The meeting adjourned at 8:00 PM.

Respectfully submitted

Barbara Ann Parker
Township Clerk

DuPage Township Food Pantry Update

February 17, 2026

2026 Food Pantry guests

Pantry data	Jan
Households served	1132
Individuals Served	4185
FOOD (Lbs) received	202,476
Stores that donated	29
New Families (individuals)	180
Existing	2557
Volunteer hours	1674.96
Active volunteers	104

Beyond food

Did you know? DTFP provides additional support from donated items that come from NIFB, vendors, warehouse donations. Providing more opportunities for DT residents to incur cost savings for their families.

Items include: Mattresses, household kitchen items, chairs, sofas, automotive equipment, outdoor equipment, Bathroom essentials,

January/February 2026 Summary

- Huge thanks to everyone who attended this year's volunteer recognition celebration where we celebrated the amazing and generous contributions of our 120 volunteers at the food pantry.
- Received donations from the Chicago White Sox, Chicago Fire, Windy City Bulls, Chicago Bears, Entourage/Vai's Restaurant, Coopers Hawk, Walmart, Sams, Costco, and many more that supported our volunteer raffles.
- Sweet Treats! DTFP gifted full size/king size candy bars to each guest during the week of Valentines Day!

UPCOMING

- **Hours update:** Hours will remain the same going forward and will not revert at Daylight Savings. Pantry guests have adjusted well to updated hours, adding 2 hours to Tuesday and adjusting Thursdays to 4pm end time. Saturdays are average normal numbers.
 - TUE/THUR: 9am-4pm
 - SAT: 9am-11am
- **Meijer Hunger Relief Volunteer Hero Awards:** Meijer is excited to recognize multiple hunger relief volunteers in our communities who went above and beyond in 2025. DuPage Township Food Pantry has been given the opportunity to enter a submission for the Meijer Hunger Relief Volunteer Hero Awards. Winners will be announced in April and will receive a \$500 Meijer gift card. In addition, the organization they volunteer with will receive a \$5,000 special donation.
- Driver Nick Flores is supporting project R this year again. New this year, we will be picking up Romeoville High School Students in addition to Bolingbrook High School Students. After their program, he will be taking them home after school.
- In addition to our student and vocational groups, we are looking forward to our community groups that will be coming in later this month and into March to support the food pantry:
 - Diageo
 - We Snap, Crackle and Pop
 - Geodis
 - 40+Double Dutch Club
 - UChicago Medicine Advent Health Bolingbrook



General Assistance Report

REGULAR MEETING OF THE TOWNSHIP SUPERVISOR AND BOARD OF TRUSTEES

Tuesday, January 20th, 2025

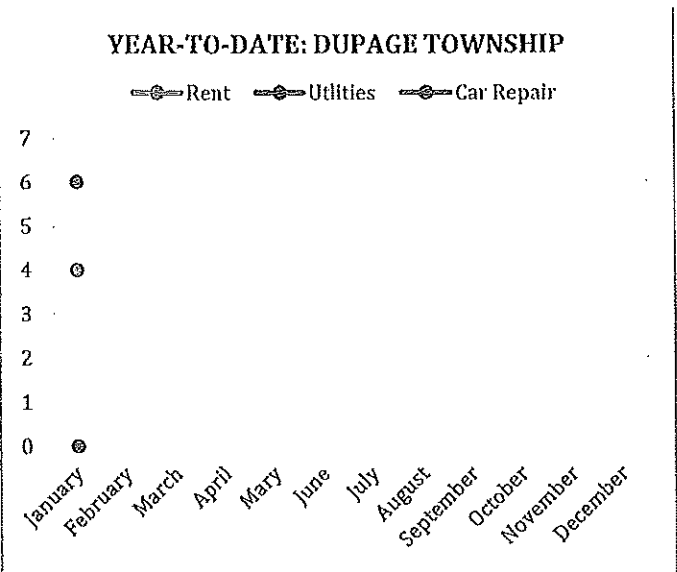
Vicente Fernandez-General Assistance Administrator

STATISTICAL TOTALS FROM JANUARY 2025

General Assistance		Other Programming		Referrals			
DuPage Township	2	Help to Others (H2O)	2	Food pantry	2	IDHS	1
Wheatland Township	1			Homeless Services	1	Out of Township	2
				Legal Referral	4	Senior Services	2
				LIHEAP	10	WCCCC	3

EMERGENCY ASSISTANCE APPROVALS

DuPage Township	Approved	Pending	Denied
IL American Water	6	1	2
Rent	4	2	2
Totals	10	3	4¹
Wheatland Township			
Rent	2	0	2
Water	0	0	0
Totals	2	0	2²
Total Applications	21		



SUMMARY OF ACTIVITIES FROM THE GENERAL ASSISTANCE OFFICE

- For the month of January 2026, 40 households had come to the township office to apply for LIHEAP.
 - I spoke with one of the intake workers from Community Concerns about LIHEAP on how residents were complaining about not receiving enough from LIHEAP to help with their utility bills. The intake worker was mentioning how the payout was going to be different this program year and that with both Nicor and ComEd starting low-income discount programs, that residents are being enrolled into those programs to help offset the amount in benefit they would receive from LIHEAP.
- Earlier this month, I along with some of the elected officials were at the annual Black History Month event at Bolingbrook High School where we shared a lot about what the township does and the services we provide.
- This past week Jeff Walsh from the Veterans Assistance Commission was at the office for his monthly outreach. I specifically bring this up because in the past Jeff meets with two or three veterans and this past week Jeff met with seven, which is a lot for the few hours he is at the office. Jeff mentioned that it's great that the Will County VAC is able to do outreach at the township and hopes that this continues into the future.

¹ 3 Residents-Grant amount would not be sufficient to alleviate the emergency situation (TOI EA Manual §3.03),

¹ Resident-Receiving TANF (TOI EA Manual §1.13, 3.12)

² 1 Resident was over income (TOI EA Manual §4.03), 1 Resident-Grant amount would not be sufficient to alleviate the emergency situation (TOI EA Manual §3.03)