
DUPAGE TOWNSHIP
WILL COUNTY, ILLINOIS

RESOLUTION
NUMBER 25-13

A RESOLUTION
REPORTING THE DETERMINATION OF THE DUPAGE TOWNSHIP BOARD
REGARDING THE REVIEW OF CLOSED SESSION MINUTES PURSUANT TO
SECTION 2.06 OF THE ILLINOIS OPEN MEETINGS ACT
(for the period ending Mar 21, 2023)

LORI MARSCHKE, Supervisor
BARBARA ANN PARKER, Clerk

TOM BRAXTON
TERRI RANSOM
DARYL PARKS
MONTY JACKSON
Trustees

**DUPAGE TOWNSHIP
RESOLUTION NO. 25-13**

**A RESOLUTION REPORTING THE DETERMINATION OF THE DUPAGE
TOWNSHIP BOARD REGARDING THE REVIEW OF
CLOSED SESSION MINUTES PURSUANT TO SECTION 2.06 OF THE ILLINOIS
OPEN MEETINGS ACT
(For the period ending May 20,2025)**

WHEREAS, DuPage Township, Will County, State of Illinois (the "Township") is a duly organized and existing township and a unit of local government organized under the laws of the State of Illinois and is operating under the provisions of the Illinois Township Code, 60 ILCS 1/1-1, *et. seq.*, and all laws amendatory thereto; and

WHEREAS, Township has met from time to time in closed session for purposes authorized by the Illinois Open Meetings Act, 5 ILCS 120/1, *et seq.*, (the "OMA").

WHEREAS, the Township has kept written minutes of all such meetings held in closed session, as required by the OMA; and

WHEREAS, Section 2.06 of the OMA requires public bodies to periodically, but no less than semi-annually, meet to review the minutes of closed sessions; and

WHEREAS, the Township has met to review all closed session minutes for the period ending Mayh 20, 2025, and is now prepared to report (and/or memorialize) its determinations in open session pursuant to Section 2.06 of the OMA; and

WHEREAS, the Township Board has determined that the minutes of the meetings listed on Schedule A, attached hereto, no longer require confidential treatment, in whole or in part, and should be made available for public inspection; and

WHEREAS, the Township Board has further determined that a need for confidentiality still exists as to the closed session minutes from the meetings set forth on Schedule B, attached hereto; and

WHEREAS, Section 2.06 of the OMA, requires all public bodies to keep verbatim records of all closed session meetings in the form of audio or video recordings; and

WHEREAS, the Township Clerk has kept such verbatim recordings as required by the Act; and

WHEREAS, Subsection (c) of Section 2.06 of the OMA, authorizes a public body to destroy such verbatim records without notification to or the approval of a local records commission or the State Archivist no less than 18 months after the completion of the meeting recorded, but only after the public body approves the destruction of a particular recording and approves written minutes of the closed meeting, *see* 5 ILCS 120/2.06(c); and

WHEREAS, no less than 18 months have passed after the completion of the closed session meetings listed in Schedule C of this Resolution and all said written meeting minutes have been approved by the Township Board; and

WHEREAS, the Township Board has determined that the verbatim records of the closed session meetings listed in Schedule C of this Resolution no longer need to be retained and are authorized for destruction.

NOW, THEREFORE, BE IT RESOLVED by the Supervisor and Board of Trustees of DuPage Township, Will County, Illinois, as follows:

SECTION 1: That all the recitals contained in the preambles to this Resolution are true and correct and are hereby incorporated into this Resolution by reference.

SECTION 2: The Township Board has determined that the closed session minutes from those meetings set forth on Schedule A, attached hereto and incorporated herein, no longer require confidential treatment, in whole or in part, as indicated within said Schedule A, which is attached hereto and incorporated herein.

SECTION 3: The Township Clerk is hereby authorized and directed to make said minutes listed in Schedule A available for public inspection in accordance with the standing procedures of the Township Clerk's office and any applicable legal requirements.

SECTION 4: The closed session minutes from those meetings set forth on Schedule B, which is attached hereto and incorporated herein, shall be and hereby are retained as confidential pending further review in the future to determine their eligibility for release.

SECTION 5: Pursuant to Section 2.06(c) of the Open Meetings Act, the verbatim records of the closed session meetings set forth in Schedule C, which is attached hereto and incorporated herein, are hereby approved for destruction.

SECTION 6. The provisions of this Resolution are hereby declared to be severable, and should any provision of this Resolution be determined to be in conflict with any law, statute, or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable, and as though not provided for herein, but such invalidity shall not affect other provisions or applications of this Resolution that can be given effect without the invalid application or provision, and all other provisions shall remain unaffected, unimpaired, valid, and in full force and effect.

SECTION 7. All resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded and repealed.

SECTION 8: This Resolution shall be in full force and effect from and after its passage and approval according to law.

ADOPTED by the Supervisor and Board of Trustees of DuPage Township, Will County,
Illinois this 16th day of September 2025, pursuant to a roll call vote, as follows:

	YES	NO	ABSENT	PRESENT
Trustee Braxton				
Trustee Ransom				
Trustee Savage				
Trustee Townsend				
Supervisor Marschke				
TOTAL				

APPROVED at a Regular Meeting of the Board of Trustees of the DuPage Township, on
September 16, 2025.

LORI MARSCHKE, Supervisor

ATTEST:

BARBARA ANN PARKER, Township Clerk

ATTEST:

STATE OF ILLINOIS)
) ss.
COUNTY OF WILL)

I, the undersigned, do hereby certify that I am the duly qualified Township Clerk of DuPage Township, Will County, Illinois, and as such I am the keeper of the records and files of the Board of Trustees of said Township.

I further certify that the foregoing is a full, true and complete copy of Resolution No. 25-13 titled,

**A RESOLUTION REPORTING THE DETERMINATION OF THE DUPAGE TOWNSHIP
BOARD REGARDING THE REVIEW OF CLOSED SESSION MINUTES PURSUANT TO
SECTION 2.06 OF THE ILLINOIS OPEN MEETINGS ACT**

adopted at a duly called Regular Meeting of the Board of Trustees of DuPage Township, held at 7:00 p.m. on the 19th day of August 2025.

I do further certify that the deliberations of the Board on the adoption of said Resolution were conducted openly, that the vote on the adoption of said Resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Township Code of the State of Illinois, as amended, and that the Board has complied with all the provisions of said Act and said Code and with all the procedural rules of the Board.

IN WITNESS WHEREOF I hereunto affix my official signature at DuPage Township, Illinois, this 16th day of September 2025.

Township Clerk, DuPage Township

CLOSED SESSION MINUTES _ DETERMINATION SCHEDULES

RESOLUTION NO. 25-13

SCHEDULE "A"

Closed Session Minutes Recommended for Release in Whole or in Part (as indicated)*

MEETING MINUTES DATE	RELEASE COMMENTS
July 16, 2024	Review closed session minutes - tabled
September 17, 2024	Review closed session minutes – Resolution 24-16
March 9, 2025	Review of vacancy
March 24, 2025	Staff salaries
April 15, 2025	IT Security

*Nothing herein shall provide for the release of any verbatim record unless otherwise specified.

SCHEDULE "B"

Closed Session Minutes Not Eligible for Release Due to a Need for Continued Confidentiality

MEETING MINUTES DATE	FURTHER COMMENTS
June 21, 2021	Attorney Client privilege
July 20, 2021	Attorney Client Privilege
April 19, 2022	Attorney Client privilege
February 18, 2025	Attorney Client privilege
March 2, 2025	Attorney Client privilege
May 20, 2025	Attorney Client privilege

SCHEDULE "C"

Verbatim Recording of Closed Session Meetings Approve for Destruction

MEETING MINUTES DATE
None at this time

DU PAGE TOWNSHIP, WILL COUNTY, ILLINOIS

RESOLUTION #25-14

RESOLUTION APPROVING CONTRACT AGREEMENT BETWEEN HEART HAVEN OUTREACH (COMMONLY REFFERRED TO AS "H2O") AND DUPAGE TOWNSHIP FOR FINANCIAL SUPPORT OF MENTORING YOUTH PROGRAM

WHEREAS, Under Article VII, Section 60 ILCS 1/215-5, authorization is given to interact with any organization to meet the needs of local youth, and

WHEREAS, Heart Haven Outreach contract with DuPage Township expired 3/31/2025, and

WHEREAS, Heart Haven Outreach has presented a contract to DuPage Township to provide funds in the amount of \$15,00.00 for the fiscal year ending 3/31/2026 and permitting an associate of Heart Haven Outreach to serve on the Youth Committee, and

WHEREAS, The DuPage Township Board of Trustees finds it in the best interests of the Township and its residents to approve the contract agreement presented.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of DuPage Township. Will County, Illinois, as follows:

Section 1. The Contract between Heart Haven Outreach and DuPage Township is approved in the form presented.

Section 2. This Resolution shall be in full force and effect immediately upon its passage and approval.

APPROVED AND ADOPTED by the DuPage Township, Will County, Illinois, Supervisor and Board of a/Trustees this _____ Day of ____ 2025.

BOARD OF TRUSTEES	AYE	NAY	ABSENT
Terri Ransom	_____	_____	_____
Thomas Braxton	_____	_____	_____
Monty Jackson	_____	_____	_____
Daryl Parks	_____	_____	_____
Supervisor Marschke	_____	_____	_____
Total	_____	_____	_____

Signed

LORI MARSCHKE, Township Supervisor

ATTEST:

BARBARA PARKER, Township Clerk

This agreement made as of 9/16/25 between **Heart Haven Outreach (H2O)** (hereinafter referred to as "Provider") and **DuPage Township** for the provision of mentoring (as provided by adults, 21 and older that have passed a Criminal Background check and completed 4 hours of mentor training offered through Heart Haven Outreach) for 6th-12th grade students.

The Provider shall follow the following policies and procedures:

- ✓ The DuPage Township will receive an orientation on the Provider's referral and mentoring policies.
- ✓ The DuPage Township will assign a designated contact person for communication between the Provider and the DuPage Township.
- ✓ The Provider will share a record, monthly, of all mentoring sessions that have taken place between mentors and mentees, including demographic information (age, sex, ethnicity) of mentee.
- ✓ The DuPage Township agrees to reimburse The Provider \$25 per mentoring session submitted, with the total payment not to exceed \$15,000 per fiscal year. Reimbursement changes will be made if the needs of the DuPage Township increase or decrease. Advance notice of any planned change in reimbursements will be communicated by the DuPage Township to the Provider.
- ✓ The Provider will schedule all mentoring sessions with mentees.
- ✓ The DuPage Township will follow a pre-determined protocol for referring mentees to the Provider.

The following terms and Agreements will apply with respect to the provision of services by the Provider:

1. The term of this Agreement will begin on the day set forth below and will continue until March 31, 2026, or until terminated by either party giving notice of termination to the other party, whichever occurs first. Termination will become effective not less than 30 days from the date of the written notification. However, either party may terminate this Agreement if the other party breaches the terms of this Agreement and does not rectify the breach within 14 days of notification of said breach.
2. The Provider will be responsible for all billings and services she/he provides. It shall be the responsibility of the Provider to maintain adequate records of all services rendered under this Agreement by the Provider.
3. The parties of this Agreement shall be deemed to be independent contractors for all purposes. The Provider is not an employer, employee, partner, or joint venture with the DuPage Township or any of the Facility or any of the Facility's officers, directors, or employees. It is understood that the principal concerns of the parties are the achievement of satisfactory professional services by the Provider. The Provider does not agree to adhere to all currently approved methods and practices of the specialties of those persons performing mentoring services. The Provider further agrees to adhere to the ethical standards dictated by his/her profession and comply with all applicable state laws.

4. The Provider agrees to make available to the DuPage Township a copy of the current resumes of any of the Provider's employees who are rendering professional services for the DuPage Township.
5. During the term of this Agreement and for one year thereafter, the DuPage Township shall refrain from soliciting or attempting to contract for the provision of services of any kind from the Provider's employees or contractors without the express written consent of the Provider. The DuPage Township shall similarly refrain and be prohibited from soliciting or attempting to employ or contract for the provision of services of any kind from the Provider's former employees or contractors for one year from the date of the former employees contractor's termination of work for the Provider without the express written consent of the Provider. An exemption will be the request to Provider for Provider to supply an associate living within the Township to serve as a member of the DuPage Township Committee on Youth. Such person will serve as a volunteer and will abide by the DuPage Township rules and policy while acting in such capacity.
6. The Provider shall indemnify, defend, and hold the DuPage Township harmless from any and all losses, liabilities, claims, actions, causes or action, damages, interest, expenses, attorney's fee, or other costs arising out of any damage or injury to persons or property caused by or sustained in connection with the exclusive performance of this Agreement with the Provider or arising out of any violation or breach by the Provider of any applicable statute, law, rule, regulation, code, or ordinance, or any provision of this Agreement by the Provider.
7. The Provider assumes professional and administrative responsibility for services rendered. Under this Agreement, no assumption of responsibility is made for direct supervision or control of the Provider or the Provider's employees and contractors as to the professional services rendered to the DuPage Township's residents, including services for which payment is made by the DuPage Township to the Provider. Accordingly, the Provider hereby agrees to indemnify and hold the DuPage Township harmless from any liabilities incurred or charged against the DuPage Township on behalf of, for the benefit of, or due to the activities of the Provider or the Provider's employees and/or independent contractors. The Provider further agrees to maintain, at the Provider's own expense, adequate professional liability (\$1,000,000/\$2,000,000), general liability insurance (\$1,000,000,/\$2,000,000 limits), abuse/molestation liability insurance (\$1,000,000;\$2,000,000) and workers compensation insurance (statutory maximum limits) with a company licensed to do business in the State. On or prior to the commencement date of this Agreement, the Provider shall furnish satisfactory evidence of such insurance coverage.
8. The Agreement shall be subject to, and shall be governed by the laws and cases of this State. If any part of this Agreement is determined to be unenforceable for any reason, the remaining portions shall remain in effect to the extent enforceable by law. No amendment or alteration of this Agreement shall be valid unless reduced to writing and signed by the parties.

Acknowledged and Agreed on: _____

By: _____
Heart Haven Outreach Representative

By: _____
DuPage Township Representative



WUNDERLICH® DOORS, INC

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300 West Allen Street
Joliet, IL 60436-1723
Phone (815) 727-6430
Fax (815) 727-8880

PROPOSAL

DATE: 7/17/2025

QUOTE NO. 18056

SOLD TO: DUPAGE TOWNSHIP
241 CANTERBURY
BOLINGBROOK, IL 60440

JOB SITE: OUT BUILDING LEFT (WEST) DOOR
FOOD PANTRY
719 PARKKWOOD

ATTN: BOB MARTIN

BOLINGBROOK, IL 60440
SHIPPED VIA: INSTALLED

TERMS: Net 10 days

WE PROPOSE THE FOLLOWING:

REFERENCE: REPLACE OH DOOR

Wunderlich Doors Proposes the Following:

Provide service to remove and dispose of the customer's existing door. Furnish and install (1) 16' x 12' Clopay model 524 white 24-gauge non-insulated ribbed steel manually operated sectional overhead door. The door will include all new 2" standard radius track, 10,000 cycle torsion springs, heavy gauge hardware, inside slide lock, and vinyl perimeter weatherseal.

TOTAL COST: \$5,000.00

Please note: Opening must be free of traffic and obstructions while the installation is being performed.

Terms & Conditions

Wunderlich Doors, Inc. (seller) conditions of this proposal: The following are NOT included in the attached proposal unless specifically stated, and can be furnished and charged accordingly only upon receipt of an extra order signed by buyers authorized personnel. All wire, wiring, conduit, disconnects and electrical wiring to electric operator (s) and control station (s), auxiliary controls and safety devices. Return trips after installation to adjust limit switches and clutch settings. Any required subrogation and additionally insured's. All opening preparation; including spring pads, operator pads, jambs and headers. All finish painting, glass and glazing. All required building permits. Compliance to the Davis Bacon Act in regards to labor rates.

Installation is based on the following: Finished floor in place. Complete access to un-blocked opening(s). Regular time Monday through Friday, 8:00am to 4:30pm. Seller standard certificate of insurance & terms and conditions; provided on written request. Prompt performance by seller. Seller is not responsible for damage and/or delays due to acts of God, accidents, civil disturbances, delays in transportation by common carrier, fires, strikes or other causes beyond the seller's control.

Credit information and requirements: Credit applications are required for all new customers. Updated credit applications are required for existing customers. Deposits are required on all special orders and non-stock items as stated above. Terms: as agreed and stated on seller proposal. Past due accounts will be charged 1½% per Month on unpaid balances (18% annual percentage rate). Lien notices will be sent and mechanics liens will be filed as allowed by Illinois State Law; this is a company

Shipping responsibilities for materials received: Regarding shipments sent factory direct: Please note; it is the buyer's responsibility to make a notation of any damage to the shipment on the Bill of Lading at the time the shipment is received, accepted and signed, as it will be the buyer's responsibility to file a freight claim to that shipper (TIME IS OF THE ESSENCE) and to re-order the damaged materials from seller. Regarding shipments sent from Joliet, Illinois: Please note; it is the buyer's responsibility to make a notation of any damage to the shipment on the Bill of Lading at the time the shipment is received, accepted and signed, as it will be the buyer's responsibility to immediately notify seller. It is the buyer's responsibility to file a freight claim (TIME IS OF THE ESSENCE). A purchase order will be required to remanufacture and ship replacement.

*Thank you for the opportunity to provide our products and services.
We appreciate your business!*

Page 1 of 2

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300 West Allen Street
Joliet, IL 60436-1723
Phone (815) 727-6430
Fax (815) 727-8880

ACCEPTED FOR Wunderlich Doors, Inc.

QUOTE NO: 18056

BY (PRINT): ENGLERT, ROBERT

SIGNATURE: _____

DATE: _____

WE ACCEPT THE ABOVE PROPOSAL

BY (PRINT): Lori Marschke

SIGNATURE: [Signature]

TITLE: SUPERVISOR

OWNER, PARTNER OR OFFICER

DATE: 8/25/25

SIGN TWO COPIES AND RETURN VIA MAIL FOR SIGNATURE, ONE COPY WILL BE RETURNED, OR
SIGN ONE COPY AND RETURN VIA FAX, ONE COPY WILL BE RETURNED

"No Returns on Special Orders"



800.367.1508

mmcdonnell@cdsot.com

www.cdsofficetechnologies.com

SO#: 509710



Statement of Work

Computer for Tracey Odum project details, contact information, and proposed implementation plan for DuPage Township Administration Office.

Created by:

Morgan McDonnell |
mmcdonnell@cdsot.com
Branch Manager
CDS Office Technologies

Prepared for:

DuPage Township Administration Office
Signature Required

Scope Of Work

COMPUTER REPLACEMENT

Lenovo ThinkCentre M70s

Computer Specs: Gen 5 12U4, SFF Core i5 i5-14400 / up to 4.7GHz - RAM 16 GB-SSD 512 GB-TCG Opal Encryption 2, NVMe3 - DVD Writer - UHD Graphics 670- Gigabit Ethernet, IEEE 802.11ax (Wi-Fi 6E), Bluetooth 5.3 - Win 11 Pro- monitor.

Includes:

Set up new computer:

- Install M365 apps such as Outlook, OneDrive, Word and Excel
- Move bookmarks and stored credentials to the new computer
- Install print drivers for the copier
- Monitor will need DisplayPort or HDMI (1 monitor in the office)

Remove the old Windows 10 Home C and e-Recycle the Hard Drive and components.

Windows 10 Home will reach its end of support on October 14, 2025, meaning Microsoft will no longer provide technical assistance, feature updates, or security updates after this date. To maintain security, users should upgrade to a Windows 11-compatible device.

Package Pricing = \$1,149.00 each

Quantity 2 = \$2,298.00.