

**Illl Cleaning Pros LLC**

Phone: (630) 440-7462

[Jayro.lopez@illlcleaningpros.com](mailto:Jayro.lopez@illlcleaningpros.com)[www.illlcleaning.com](http://www.illlcleaning.com)*Cleaning Proposal*

Date: 4/2/2025

For: Kelli Lizardo

Job Name/Location: DuPage Township The Levy Center

Phone/Contact: (630)759-3411

SERVICES REQUIRED					FREQUENCY					SERVICES REQUIRED					FREQUENCY				
AREA / ITEMS	DAILY	BI-WEEKLY	MONTHLY	N/A	AREA / ITEMS	DAILY	BI-WEEKLY	MONTHLY	N/A	AREA / ITEMS	DAILY	BI-WEEKLY	MONTHLY	N/A	AREA / ITEMS	DAILY	BI-WEEKLY	MONTHLY	N/A
<b>RECEPTION AREA/OFFICE AREAS</b>					<b>ALL OFFICE AREAS</b>					<b>ALL OFFICE AREAS</b>					<b>ALL OFFICE AREAS</b>				
Floors dusted/mopped; carpets vacuumed	X				Spot clean walls and carpets														X
Clean front entrance glass	X				Dry sweep and wet mop all floors	X													
Cobwebs removed from baseboards/ceiling	X				Clean water fountains and/or coolers	X													
Furniture dusted (if applicable)	X				Dust ceiling air vent returns	X													
Ledges / frames/ picture frames	X				Disinfect all telephones	X													
Clean all desktops/telephones/computer accessories.	X				Dust high and low all workstations	X													
<b>LUNCH/ KITCHEN AREAS</b>					Clean all office equipment (copiers, etc.)	X													
Countertops cleaned	X				Dust desks, lamps; picture frames, etc.	X													
Sinks cleaned; chrome shined	X				Empty all trash baskets & replace liners	X													
Refrigerator outside cleaned and shined	X				Vacuum floors & crevices	X													
Dishwasher, front cleaned and shined	X																		
Microwave inside & out cleaned and shined	X																		
Floors vacuumed and mopped	X																		
Cobwebs removed from baseboards, ceiling	X																		
Cabinets (outside) cleaned, polished	X																		
Kitchen furniture wiped and cleaned	X																		
Clean Vending Areas				X															
<b>RESTROOMS/LOCKER ROOMS</b>																			
Sanitize restrooms	X																		
Vanity cleaned and disinfected	X																		
Sinks cleaned and disinfected	X																		
Clean and polish all mirrors and chrome	X																		
Sanitize all toilets, walls, & partitions	X																		
Refill and Replenish restroom supplies	X																		
Empty all trash baskets & replace liners	X																		
Sweep and mop floors	X																		
Comments/Special Instructions: Janitorial services are to be done in the morning from 4am-8am. This quote is for 8 cleanings																			

Any deviation from this proposal will not be executed without written orders. All material is guaranteed to be as specified. All work shall be professional according to standard practices. All agreements are contingent upon strikes, accidents, or delays beyond our control.

Cleaning supplies to perform this service will be supplied by:

Illl Cleaning Pros LLC

Total costs of services will be \$ 2400 For 8 cleanings.

Date service begins:

This offer or agreement expires on: \_\_\_\_\_ Quoted by: \_\_\_\_\_ Jayro Lopez ( Owner ) \_\_\_\_\_ In the event that this Agreement proves unsatisfactory, it may be terminated by a 30-day written notice by either party.

*Acceptance of Proposal*

By signing, you agree to the conditions of this proposal. If you decide to terminate this agreement, you must do so in writing with 30 days' notice. Payment will be due for all services rendered.

Signature \_\_\_\_\_

Date \_\_\_\_\_

**Kelli Lizardo**

---

**From:** Ginny Phaneuf <ginny.p@dpclean.info>  
**Sent:** Friday, May 30, 2025 3:09 PM  
**To:** Kelli Lizardo  
**Subject:** Quote for cleaning

Hi Kelli,

It was a pleasure speaking with you. Your request for cleaning quote is as follows:

2 cleaners for 3 hours = \$300

2 cleaners for 5 hours = \$500

Please let me know if you have any questions and if you would like to move forward.

Thank you,

Ginny Phaneuf  
DuPage Premium Cleaning  
Operations Manager