

**BUDGET & APPROPRIATION ORDINANCE
DUPAGE TOWNSHIP
ORDINANCE No.25 -09**

An ordinance appropriating for all town purposes for DuPage Township, Will County, Illinois, for the fiscal year beginning April 1, 2025 and ending March 31, 2026.

BE IT ORDAINED by the Board of Trustees of DuPage Township, Will County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of DuPage Township be and the same are hereby appropriated for the town purposes of DuPage Township, Will County, Illinois as hereinafter specified for the fiscal year beginning April 1, 2025 and ending March 31, 2026.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds,

GENERAL TOWN FUND,

BANQUET RENTAL FUND,

ILLINOIS MUNICIPAL RETIREMENT FUND (IMRF),

SOCIAL SECURITY FUND,

GENERAL ASSISTANCE FUND

CEMETERY FUND, AND

CAPITAL PROJECTS FUND

		2024-2025 ACTUAL	2025-2026 BUDGET
<u>GENERAL TOWN FUND</u>			
BEGINNING BALANCE		1,385,272	1,473,135
<u>REVENUES</u>			
4010	Property Tax	1,809,734	2,311,628
4020	Replacement Tax	166,248	200,000
4030	Interest Income	59,096	60,000
4045	Elections	-	75
4060	Traffic/ Fines	25	50
4090	Expense Reimbursement	-	-
4140	Assessor's Misc. Income	-	-
4150	Grants	-	353,499
4200	Miscellaneous Revenue	62,098	3,200
4230	NIFB Grant	-	-
4210	ARPA Grant	49,417	-
TOTAL REVENUES:		2,146,619	2,928,452
TOTAL FUNDS AVAILABLE:		3,531,891	4,401,587
<u>EXPENDITURES</u>			
101	Administration	932,935	1,421,200
102	Assessor	435,190	458,780
104	Youth Services	60,819	69,750
105	Senior Programming	280,577	299,395
106	Social Services	22,412	24,000
107	Levy Senior Center	63,320	59,500
108	Maintenance	263,503	295,350
TOTAL EXPENDITURES:		2,058,756	2,627,975
TOTAL APPROPRIATIONS:		2,058,756	2,627,975
<u>OTHER FINANCING USES</u>			
5990	Fund Balance Policy Implementation/Contingencies	-	100,000
7000	Town Fund Transfers	-	-
7005	Banquet Fund Transfers	-	-
7010	GA Fund Transfers	-	-
TOTAL OTHER FINANCING USES		-	100,000
ENDING BALANCE		<u>1,473,135</u>	<u>1,673,612</u>

101	<u>ADMINISTRATION</u>	2024-2025 ACTUAL	2025-2026 BUDGET
	<u>PERSONNEL EXPENDITURES</u>		
5000	Salaries	301,700	327,500
5010	Elected officials	64,887	96,200
5050	Health Insurance	12,629	14,700
5080	Unemployment Insurance	2,398	2,400
5090	Worker's Compensation	3,157	3,200
		384,771	444,000
	<u>OPERATING EXPENDITURES</u>		
5200	Maintenance	2,350	4,000
5201	Maintenance/Cemetery Grounds	1,400	5,000
5220	Professional Services	146,461	75,000
5230	Legal Service	71,445	120,000
5240	Postage	27,088	28,000
5250	Telephone/Internet	11,822	12,000
5260	Publications/Publishing/Advertising	1,202	2,000
5270	Printing	63,518	65,000
5280	Dues	1,779	8,000
5290	Travel	1,498	2,200
5295	Lodging	865	1,000
5300	Training	4,839	5,000
5310	Utilities	12,469	13,000
5315	Cemetery Utilities	635	700
5325	Liability Insurance	69,598	72,000
5330	Reoccurring Services	18,499	20,000
5380	Volunteer/ Staff Meeting	1,326	3,000
5410	Computer Technology	20,986	27,000
5500	Supplies	4,253	7,000
5700	Misc Expense	1,636	1,500
5740	Cemetery	-	-
5745	Social Security	-	25,000
5750	General Assistance	80,000	475,000
5755	IMRF	-	-
5780	Landscaping	3,433	3,800
5900	Equipment	1,062	2,000
		548,164	977,200

TOTAL ADMINISTRATION EXPENDITURES:		932,935	1,421,200
102	<u>ASSESSOR</u>	2024-2025 ACTUAL	2025-2026 BUDGET
	<u>PERSONNEL EXPENDITURES</u>		
5000	Salaries	259,928	271,000
5010	Elected Salary	100,000	100,000
5050	Health Insurance	21,141	26,500
5080	Unemployment Insurance	2,415	3,000
5090	Worker's Compensation	606	625
		384,090	401,125
	<u>OPERATING EXPENDITURES</u>		
5200	Maintenance	11,629	11,500
5220	Professional Services	1,000	1,000
5230	Legal	-	500
5240	Postage	-	600
5250	Telephone/Internet	7,825	6,615
5260	Publications/Licenses	174	100
5270	Printing	-	350
5280	Dues	1,018	1,440
5290	Travel	1,279	3,750
5300	Training	11,253	9,000
5410	Computer Technology	89	2,600
5500	Supplies	959	2,000
5600	Licenses	15,874	16,000
5900	Equipment	-	2,200
		51,099	57,655
	TOTAL ASSESSOR EXPENDITURES:	435,190	458,780

104	<u>YOUTH SERVICES</u>	2024-2025 ACTUAL	2025-2026 BUDGET
	<u>PERSONNEL EXPENDITURES</u>		
5000	Salaries	30,251	28,000
5080	Unemployment Insurance	892	1,000
5090	Worker's Compensation	242	250
		31,385	29,250
	<u>OPERATING EXPENDITURES</u>		
5365	Contracts	10,000	15,000
5375	Summer Bridge	3,511	5,000
5380	Volunteer/Staff Meeting	-	500
5455	Tools for School	10,923	15,000
5475	Programs/Events	3,434	3,000
5500	Supplies	1,566	2,000
		29,434	40,500
	TOTAL YOUTH DIVISION EXPENDITURES:	60,819	69,750

		2024-2025 ACTUAL	2025-2026 BUDGET
105	<u>SENIOR PROGRAMMING</u>		
	<u>PERSONNEL EXPENDITURES</u>		
5000	Salaries	180,816	183,500
5050	Health Insurance	24,905	27,500
5080	Unemployment	1,612	2,000
5090	Workers Compensation	727	745
		208,060	213,745
	<u>OPERATING EXPENDITURES</u>		
5240	Postage	3,089	3,000
5250	Telephone/Internet	8,403	8,500
5280	Dues	-	250
5290	Travel	605	800
5300	Training	-	500
5400	Social/Entertainment	29,318	38,000
5410	Computer Technology	7,474	8,000
5425	Education/Lunch and Learn	795	5,000
5430	Senior Olympics	8,024	5,000
5440	Program Teachers	12,053	13,000
5500	Supplies	2,296	2,500
5530	Automotive Fuel/Oil	20	100
5550	Promotions	440	1,000
		72,517	85,650
	TOTAL SENIOR PROGRAMMING EXPENDITURES:	280,577	299,395

		2024-2025 ACTUAL	2025-2026 BUDGET
106	<u>SOCIAL SERVICES</u>		
	<u>OPERATING EXPENDITURES</u>		
5480	Pace	22,412	24,000
		22,412	24,000
	TOTAL SOCIAL SERVICES EXPENSES:	22,412	24,000
107	<u>LEVY CENTER</u>		
	<u>OPERATING EXPENDITURES</u>		
5200	Maintenance	35,011	25,000
5310	Utilities	14,975	13,000
5500	Supplies	6,877	7,500
5540	Decorations	-	2,000
5760	Equipment	203	5,000
5780	Landscaping	6,255	7,000
		63,320	59,500
	TOTAL LEVY CENTER EXPENDITURES:	63,320	59,500

108	<u>MAINTENANCE DEPARTMENT</u>	2024-2025 ACTUAL	2025-2026 BUDGET
	<u>PERSONNEL EXPENDITURES</u>		
5000	Salaries	144,304	156,000
5020	Salaries snow and ice	276	5,000
5050	Health Insurance	23,286	25,200
5080	Unemployment	989	1,000
5090	Workers Compensation	16,236	16,400
		185,092	203,600
	<u>OPERATING EXPENDITURES</u>		
5200	Maintenance	12,642	30,000
5205	Maintenance Roads	34,834	25,000
5250	Telephone/Internet	600	600
5310	Utilities	2,392	1,800
5420	Uniforms	320	350
5500	Supplies	3,256	7,000
5530	Automotive Fuel/Oil	15,843	17,000
5535	Automotive Maintenance	8,525	10,000
		78,412	91,750
	TOTAL MAINTENANCE DEPARTMENT EXPENDITURES:	263,503	295,350

Represents a cash basis budget		2024-2025	2025-2026
200	<u>BANQUET RENTAL FUND</u>	ACTUAL	BUDGET
	BEGINNING BALANCE	134,105	223,798
4030	Interest income	3,155	3,200
4040	Rental Fees	94,267	95,000
4200	Miscellaneous Income	2,179	3,000
4510	Caterer	19,250	20,000
4520	Open Bar Fees	124,156	125,000
4530	Cash Bar Fees	64,859	65,000
4540	Bar Set-up Fees	19,250	20,000
4550	Gazebo	1,750	2,000
4560	Garden Chairs	2,890	3,000
4570	Cleaning Fee	-	13,000
4600	Senior Trips	101,534	100,000
	TOTAL REVENUES:	433,291	449,200
	TOTAL FUNDS AVAILABLE:	567,396	672,998
	<u>EXPENDITURES</u>		
201	Administration	199,791	250,300
205	Senior Programming	143,806	149,000
	TOTAL APPROPRIATIONS:	343,597	399,300
	Fund Balance Policy Implementation/ Contingencies	-	-
	ENDING BALANCE	223,798	273,698

		2024-2025 ACTUAL	2025-2026 BUDGET
201	<u>BANQUETS ADMINISTRATION</u>		
	<u>PERSONNEL EXPENDITURES</u>		
5000	Salaries	91,744	97,000
5050	Health Insurance	7,073	8,500
5080	Unemployment Insurance	1,007	800
5090	Workers Compensation	485	500
		100,309	106,800
	<u>OPERATING EXPENDITURES</u>		
5200	Maintenance	3,084	13,000
5235	Credit Card Fees	7,225	6,500
5310	Utilities	14,975	20,000
5330	Reoccurring Services	3,621	21,000
5500	Supplies	11,286	12,000
5550	Promotions/Advertising	-	1,500
5600	Licenses	4,100	4,500
5605	State Sales Tax	13,558	15,000
5610	Bolingbrook Liquor Tax	9,740	13,000
5630	Liquor	28,316	32,000
5900	Equipment	3,578	5,000
		99,482	143,500
	TOTAL BANQUETS ADMINISTRATION EXPENDITURES:	199,791	250,300
205	<u>SENIOR PROGRAMMING EXPENDITURES</u>		
5235	Bank/CC Fees	3,877	4,000
5460	Rec Trips	124,150	125,000
5490	Senior Program/Picnic	15,779	20,000
		143,806	149,000
	TOTAL SENIOR PROGRAMMING EXPENDITURES:	143,806	149,000
	TOTAL BANQUETS EXPENDITURES:	343,597	399,300

300	<u>GENERAL ASSISTANCE FUND</u>	2024-2025 ACTUAL	2025-2026 BUDGET
	BEGINNING BALANCE	126,725	130,862
	<u>REVENUES</u>		
4010	Property Tax	667,004	323,628
4015	Town Support	80,000	475,000
4030	Interest Income	2,791	700
4210	ARPA Grant	2,346	-
4230	NIFB Grant	9,879	-
	TOTAL REVENUES:	762,020	799,328
	TOTAL FUNDS AVAILABLE:	888,745	930,189
	<u>EXPENDITURES</u>		
	Administration	132,348	144,895
	Home Relief	124,279	137,000
	Food Pantry	501,258	577,110
	TOTAL EXPENDITURES:	757,884	859,005
	TOTAL APPROPRIATIONS:	757,884	859,005
	ENDING BALANCE	<u>130,862</u>	<u>71,184</u>

301	<u>G/A ADMINISTRATION</u>	2024-2025 ACTUAL	2025-2026 BUDGET
	<u>PERSONNEL EXPENDITURES</u>		
5000	Salaries	107,695	114,500
5050	Health Insurance	16,261	19,000
5080	Unemployment Insurance	685	400
5090	Worker's Compensation	727	745
		125,368	134,645
	<u>OPERATING EXPENDITURES</u>		
5230	Legal Service	(139)	-
5250	Telephone/Internet	1,200	1,200
5280	Dues	100	100
5290	Travel	251	650
5300	Training	122	500
5320	Computer Technology	4,717	6,600
5500	Supplies	728	1,200
		6,980	10,250
	TOTAL G/A ADMINISTRATION:	132,348	144,895

303	<u>HOME RELIEF</u>	2024-2025 ACTUAL	2025-2026 BUDGET
	<u>OPERATING EXPENDITURES</u>		
6080	G.A. Utility	4,393	10,000
6090	G.A. Shelter	-	2,500
6100	E.A. Utility	51,215	55,000
6110	E.A. Shelter	54,383	55,000
6160	Personal Incidentals	4,797	5,000
6170	Transportation/Auto Repair	9,490	9,500
	TOTAL HOME RELIEF EXPENDITURES:	124,279	137,000

		2024-2025 ACTUAL	2025-2026 BUDGET
309	<u>G/A FOOD PANTRY</u>		
	<u>PERSONNEL EXPENDITURES</u>		
5000	Salaries	339,563	386,000
5050	Health Insurance	24,633	32,400
5080	Unemployment	4,960	5,000
5090	Workers Compensation	4,604	4,660
		373,760	428,060
	<u>OPERATING EXPENDITURES</u>		
5200	Maintenance	10,341	10,000
5250	Telephone/Internet	4,894	5,000
5260	Publishing	100	500
5270	Printing	2,259	2,300
5290	Travel	743	1,250
5300	Training	-	2,000
5310	Utilities	15,224	14,000
5330	Reoccurring Services	39,834	40,000
5380	Volunteer/Staff Meeting	-	3,000
5420	Uniforms	1,912	2,000
5485	Holiday Meals	16,516	20,000
5500	Supplies	5,622	4,000
5510	Food Supplies	28,082	45,000
5620	NIFB Retail Support	603	-
5625	ARPA Online Service	1,368	-
		127,497	149,050
	TOTAL FOOD PANTRY EXPENDITURES:	501,258	577,110

2024-2025 2025-2026

500	<u>SOCIAL SECURITY FUND</u>	ACTUAL	BUDGET
	BEGINNING BALANCE	20,891	12,320
	<u>REVENUES</u>		
4010	Property Tax	113,083	100,871
4015	Town Support	-	25,000
	TOTAL REVENUES:	113,083	125,871
	TOTAL FUNDS AVAILABLE:	133,974	138,192
	<u>EXPENDITURES</u>		
	<u>PERSONNEL EXPENDITURES</u>		
5100	Social Security/Medicare	121,653	122,000
7000	Town Fund Transfers	-	-
	TOTAL EXPEND/APPROPRIATION:	121,653	122,000
	ENDING BALANCE	12,320	16,192

600	<u>ILLINOIS MUNICIPAL RETIREMENT FUND</u>	2024-2025 ACTUAL	2025-2026 BUDGET
	BEGINNING BALANCE	55,247	97,897
	<u>REVENUES</u>		
4010	Property Tax	148,291	100,871
4015	Town Support	-	-
	TOTAL REVENUES:	148,291	100,871
	TOTAL FUNDS AVAILABLE:	203,538	198,768
	<u>EXPENDITURES</u>		
	<u>PERSONNEL EXPENDITURES</u>		
5150	Retirement Contribution	105,641	111,000
7000	Town Fund Transfers	-	-
	TOTAL EXPEND/APPROPRIATION:	105,641	111,000
	ENDING BALANCE	97,897	87,768
	Represents a cash basis budget		

2024-2025 2025-2026

1000	<u>CEMETERY FUND</u>	ACTUAL	BUDGET
	BEGINNING BALANCE	4,117	1,508
	<u>REVENUES</u>		
4015	Town Support	-	-
4030	Interest Income	1	2
	TOTAL REVENUES:	1	2
	TOTAL FUNDS AVAILABLE:	4,118	1,510
	<u>EXPENDITURES</u>		
5200	Maintenance	2,610	1,000
	TOTAL EXPENDITURES:	2,610	1,000
	TOTAL APPROPRIATIONS:	2,610	1,000
Fund Balance Policy Implementation/Contingencies			
	ENDING BALANCE	1,508	510

1100	<u>CAPITAL PROJECTS FUND</u>	2024-2025 ACTUAL	2025-2026 BUDGET
	BEGINNING BALANCE	586,039	412,353
	<u>OTHER FINANCING SOURCES</u>		
4030	Interest	19,784	8,000
4110	Insurance Reimbursement	55,082	-
4150	Grants	2,796	741,000
4210	ARPA Grant	71,780	-
	TOTAL REVENUES:	149,442	749,000
	TOTAL FUNDS AVAILABLE:	735,481	1,161,353
	<u>CAPITAL OUTLAY</u>		
5900	Equipment	11,430	77,000
5905	Improvements	85,063	940,817
5920	Vehicles	147,780	-
5930	New Building	2,700	-
5940	Interest Expense	27,310	30,000
5950	Principal Retirement	48,845	50,000
5955	Bond Issuance Costs	-	-
	TOTAL EXPENDITURES:	323,128	1,097,817
	TOTAL APPROPRIATIONS:	323,128	1,097,817

Fund Balance Policy Implementation/Contingencies

ENDING BALANCE	412,353	63,536
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Estimates for Capital Outlay:

New Pantry	3,000,000
Rebuild Roads/Subdivision	1,500,000
Vehicles	225,000
Levy Building Improvements	500,000
Parking Lot Improvements	200,000

SECTION 3: That the amount appropriated for town purposes for the fiscal

year beginning April 1, 2025 and ending March 31, 2026 by fund shall be as follows:

1 General Town Fund	2,058,756	2,627,975
2 Banquet Rental Fund	343,597	399,300
3 General Assistance Fund	757,884	859,005
4 Social Security Fund	121,653	122,000
5 Illinois Municipal Retirement Fund	105,641	111,000
A Cemetery Fund	2,610	1,000
C Capital Projects Fund	323,128	1,097,817
TOTAL APPROPRIATIONS:	\$ 3,713,269	5,218,097

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in

Section 2, constituting the total appropriations in the amount of five million

two hundred eighteen thousand and ninety seven dollars

(\$5,218,097) for the fiscal year beginning April 1, 2025 and ending March 31, 2026.

SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation

Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Amended Budget & Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

ADOPTED this 17th Day of June 2025 pursuant to a roll call vote by the Board of Trustees of DuPage Township, Will County, Illinois.

BOARD OF TRUSTEES

AYE

Tom Braxton	_____
Terri Ransom	_____
Monty Jackson	_____
Daryl Parks	_____

TOWNSHIP SUPERVISOR

Lori A. Marschke, Supervisor	_____
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Barbara Parker, Town Clerk

Lori A. Marschke, Supervisor

**CERTIFICATION OF AMENDED BUDGET & APPROPRIATION ORDINANCE
IN ACCORDANCE WITH CHAPTER 35 SECTION 200/18-50**

ILLINOIS COMPILED STATUTES

The undersigned, being Clerk and Chief Fiscal Officer of *DuPage Township*,
do hereby certify that attached hereto is a TRUE AND CORRECT COPY of the
Budget/Appropriation Ordinance of said District for its 2025-2026 fiscal year, adopted on the
17th day of June, 2025.

We further certify that the ESTIMATE OF REVENUES, by source, anticipated to
be received by said Taxing District, as set forth in said document, is a true
statement of said estimate.

Dated this 17th, day of June, 2025

/s/ Terri Ransom
Lori A. Marschke, Chief Fiscal Officer

/s/ Barbara Parker
Barbara Parker, Town Clerk

Filed this ____ day of _____, 2025

/s/ Annette Parker
Annette Parker, Will County Clerk

**CERTIFIED ESTIMATE OF REVENUES BY SOURCE
DUPAGE TOWNSHIP**

The undersigned, Supervisor, Chief Fiscal Officer, of DuPage Township, Will County, Illinois, does hereby certify that the estimate of revenues by source or anticipated to be received by said taxing district, is either set forth in said ordinance as "Revenues" or attached hereto by separate document, is a true statement of said estimate.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18050) and on behalf of DuPage Township, Will County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this 17 day of June, 2025

/s/ Terri Ransom
Lori A. Marschke, Supervisor - Chief Fiscal Officer

Filed this ____ day of _____, 2025

/s/ Annette Parker
Annette Parker, Will County Clerk