

**REGULAR MEETING OF THE
DUPAGE TOWNSHIP SUPERVISOR
AND THE BOARD OF TRUSTEES**

251 Canterbury Lane
Levy Center-Bolingbrook, IL

October 16,2024
Minutes

CALL TO ORDER: Meeting was called to order at 7:02 PM by Clerk Parker.

PLEDGE OF ALLEGIANCE: Pledge of Allegiance was recited by all and lead by Trustee Ransom.

ROLL CALL FOR QUORUM: Trustees Braxton, Ransom, Savage, and Townsend, were present via roll call vote, so a quorum was determined. Supervisor Marschke was absent.

Clerk Parker called for a motion to name an acting Chair of this board meeting. A motion was made by Trustee Ransom and seconded by Trustee Townsend to name Trustee Braxton as acting Chair of this meeting. Upon roll call vote, motion carried.

APPROVAL OF AGENDA: A motion was made by Trustee Ransom and seconded by Trustee Savage to table Item E until the next meeting. Upon roll call vote, motion carried. A motion was made by Trustee Savage and seconded by Townsend to approve the agenda with the amendment. Upon roll call vote agenda approval passed.

APPROVAL OF September 17, 2024 MEETING MINUTES: A motion was made by Trustee Ransom and seconded by Trustee Townsend to approve the September Board meeting minutes. Upon roll call vote, motion carried to approve the September 17, 2024 board meeting minutes as presented.

PUBLIC COMMENTS: Judith Bredeweg – parking lot bids; electric parking spot, seniors uneasy on feet, food pantry info, Bluff Road; Diane Klopfer – Agenda item E - raises, are all employees getting raises or just elected officials; Linda Ellis – against food pantry location; Sally Guibo - traffic in her subdivision would like speed table; Linda Ellis opposed to location of food pantry – what happened to sign on Canterbury; Jim Boudouris - his subdivision Lemont wanted to annex them to develop the land, and they were able to fight.

SUPERVISOR'S REPORT: None.

ACTION ITEMS:

DISCUSSION AND POSSIBLE APPROVAL OF NEW PARKING LOT: After an overview of the bid process, our architect recommends Abbey Construction Co. He has collaborated with them on a similar project. After questions were asked and answered, a motion was made by Trustee Savage and seconded by Trustee Townsend to approve replacing the pathway lights with LED. Upon roll call vote, motion carried.

DISCUSSION AND POSSIBLE APPROVAL OF POTHOLE REPAIR ON BLUFF RD: After questions asked and answered, Trustee Savage made a motion and seconded by Trustee Townsend to approve McGill Construction to make repair on Bluff Rd. Upon roll call vote, Motion carried.

DISCUSSION AND APPROVAL TO ACCEPT A 2024-2025 STATE OF ILLINOIS GRANT FOR \$250,000 FROM SENATOR RACHEL VENTURA: After some discussion, a motion was made by Trustee Ransom and seconded by Trustee Savage to accept the grant from Senator Ventura. Upon roll call vote, motion passed.

DISCUSSION AND POSSIBLE APPROVAL TO PURCHASE A NEW SHED TO HOLD ALL LAWN EQUIPMENT: After a discussion, a motion was made by Trustee Ransom and seconded by Trustee Townsend to approve the purchase of a new shed. Upon roll call vote, motion passed.

DISCUSSION AND POSSIBLE APPROVAL OF 2025 HOLIDAY CALENDAR: A motion was made by Trustee Savage and seconded by Trustee Ransom to approve the 2025 holiday calendar. Upon roll call vote, motion carried.

DISCUSSION AND POSSIBLE APPROVAL FOR REPAIR OF THE HVAC AT THE LEVY CENTER: After some discussion, a motion was made by Trustee Savage and seconded by Trustee Townsend to amend the location to the food pantry HVAC and approve the HVAC repair at the food pantry. Upon roll call vote, motion carried.

EXECUTIVE SESSION: None

APPROVAL OF TOWNSHIP BILLS & CLAIMS (for 9/18/2024 - 10/15/2024

Open Payables		Paid Payables	
Town	\$14,273.45	Town	\$116,141.54
Banquets	\$ 5,179.09	Banquets	\$ 13,320.11
General Assistance	\$ 848.35	General Assistance	\$ 34,174.55

A motion was made to approve bills and claims by Trustee Ransom and seconded by Trustee Townsend. Upon roll call vote, the following voted yes: Trustees Braxton, Ransom, Savage, and Townsend. Motion carried.

REPORTS FROM ADMINISTRATIVE STAFF AND CONTRACTORS

Legal Report: None

Administrator: Busy with bid packets continued maintenance, staff has been great. Ordered plaque for tree – dedicated ceremony (Kevin) at 6:30 pm before next meeting. Hired Outreach Coordinator – doing an excellent job working with new volunteers. Getting to an all-volunteer operation. Gaby created a volunteer manual. Marriage licenses down to fifty-four this month, nine passports, forty-three discount plates, thirty-four RTA. Now taking passport photos.

Levy Center: Left for Nashville. Held a senior expo and it went very well.

General Assistance: See Attached Report.

ELECTED OFFICIALS' REPORTS:

Assessor - See attached.

Clerk – Attended the regional playoff Girls flag football game at BHS. Romeoville took home the trophy. Carol Penning is posting on the Romeoville Facebook sites information against the food pantry and called out one Romeoville food pantry. That food pantry posted a comment on Carol's post in favor of voting for the new food pantry in Bolingbrook at the proposed location. She encouraged everyone to vote yes on the referendum and said that other Romeoville food pantries will be able to expand.

TRUSTEES:

Trustee Braxton: Senior Expo was great – thanks to all the vendors. October 24th is the Bingo Fundraiser by the Friends of the Levy Center. Lots of fun. Tuesday, I attended the Meals on Wheels now Community Nutrition Network. Cost for lunch is a suggested price \$4.00 11:30 am. Not many this week as they were on the way to Nashville. We did a voter registration at BHS. They were excited Wish Gary well.

Trustee Ransom: Attended Fall Fest at Woodview Elementary School.- was a great event. I handed out a science experiment and it was great to see how involved the kids were. Held a voter registration at Greenleaf Senior Apartments – mostly change of addresses. Youth Committee will hold its monthly meeting on the fourth Monday of the month at 6:00 pm.

Trustee Savage: Nice to see everyone. There is a critical shortage of nurses and hope young people will be interested in nursing. Please get your Covid and Flu shots. Happy fall It is a wonderful time of the year.

Trustee Reem Townsend: Hosting a book and art event to benefit the children of Gaza on October 19th 10:00 am – 6:00 pm.

Collector Jackson: Come out to Boardman Cemetery on Halloween, October 31st. The Historic Preservation Commission puts on a great event. Will have candy and hot chocolate.

ADJOURNMENT: A motion was made by Trustee Savage and seconded by Trustee Townsend to adjourn the meeting. Upon roll call vote, motion carried. The meeting adjourned at 8:23 pm.

Respectfully submitted,

Barbara Ann Parker
Township Clerk



General Assistance Report

REGULAR MEETING OF THE TOWNSHIP SUPERVISOR AND BOARD OF TRUSTEES

Tuesday, October 15th, 2024

Vicente Fernandez-General Assistance Administrator

STATISTICAL TOTALS FROM September 2024

GENERAL ASSISTANCE CASES

New Applicants	Current Recipients	Applications Closed Out
0	2	0

OTHER PROGRAMMING:

Help to Others (H2O)	Nicor Shield of Caring
9	1
Nicor Sharing	Salvation Army Service Extension
1	1*

*Resident received assistance with their IL American Water bill

REFERRALS:

IL Dept. of Human Services	Will Co. Cent. For Comm. Con.	Food Pantry Referral
2	3	10
Out of Township Referral	Resource Referral	LIHEAP
5	5	15
Senior Services		
1		

EMERGENCY ASSISTANCE CASES

Number of Applications	Applications Approved	Applications Denied	Applications Pending
34	25*	9	0

*One applicant was approved for two utilities

Denial Reasons:

- Grant amount would be insufficient (4)
- Non-cooperation by applicant (2)
- Not experiencing a "life-threatening" circumstance
- Resident was over-income
- Resident voluntarily withdrew application

EMERGENCY ASSISTANCE BREAK DOWN:

Rental Assistance	IL American Water	Car Repair
7	11	3
ComEd	Nicor	Naper Water
1	2	2

EMERGENCY ASSISTANCE CASES – Wheatland Township

Number of Applications	Applications Approved	Applications Denied	Applications Pending
2	1	1	0

Denial Reason: Non-cooperation by the applicant

OTHER ACTIVITIES THROUGH THE GENERAL ASSISTANCE OFFICE

- LIHEAP started up at the township offices. Will report next month as to how many showed up for the whole month of October. Starting November 1st, anyone who qualifies can apply.
- Sign-ups are going on right now for the Winter Coat Giveaway.
- Participated in the annual Citizens Against Abuse event last week and I was able to share information about township services. Riverstone Apartments is having a community event for their tenants as the end of the month and the township was invited to have a table to share about township services including the food pantry and also if anyone was interested in volunteering at the pantry.
- Lastly, even though the most recent newsletter just came out, I am working with Grace on the next one in identifying residents who would like to share their experiences with township services as they pertain to GA/EA. Obviously, we would keep the names in confidence but all this is to show the positive impact that the services have on residents.



Office of the Assessor

241 Canterbury Lane
Bolingbrook, IL 60440-2834
(630) 759-1315 (office)
(630) 759-6163 (fax)

Date: October 29, 2024

To: Gary Marschke
Township Supervisor

From: *Kenneth Harris*
Kenneth Harris, CIAO
Township Assessor

Subject: Assessor Monthly Report to Supervisor – October 2024

Will County Board of Review (BOR) Deadline

As of today:

Total Appeals: 128
Total Stipulations: 55
Total Waivers 52

Hearing scheduled for November 2024 = 76

Employee Headcount:

One employee will be resigning effective 10/31/2024.