

**REGULAR MEETING OF THE
DUPAGE TOWNSHIP SUPERVISOR
AND THE BOARD OF TRUSTEES**

251 Canterbury Lane
Levy Center-Bolingbrook, IL

July 16, 2024
Minutes

CALL TO ORDER: Meeting was called to order at 7:01 PM by Supervisor Marschke.

PLEDGE OF ALLEGIANCE: Pledge of Allegiance was recited by all and lead by Assessor Harris.

ROLL CALL FOR QUORUM: Trustees Braxton, Ransom, Townsend, and Supervisor Marschke were present via roll call vote, so a quorum was determined. Trustee Savage was absent.

APPROVAL OF AGENDA: A motion was made by Trustee Ransom and seconded by Trustee Braxton to approve the agenda and eliminate the Youth Committee Member. Upon roll call vote agenda approval passed.

APPROVAL OF June 18, 2024 MEETING MINUTES: A motion was made by Trustee Braxton and seconded by Trustee Townsend to approve the June Board meeting minutes as presented. Upon roll call vote, motion carried to approve the June 18, 2024 board meeting minutes.

PUBLIC COMMENTS: Pat Ronna - hacked emails.

SUPERVISOR'S REPORT: Northern Illinois Food Bank Joliet sold us 1,400 pounds of frozen meat at ten cents a pound. Lost power at food pantry. Hearing on water rate increase will take place in the Levy Center. We expect a big crowd so park in village hall and we will shuttle people to the Levy Center. The John Lewis event will take place in our Garden.

ACTION ITEMS:

DISCUSSION AND POSSIBLE APPROVAL FOR EMERGENCY REPAIRS TO LEVY CENTER AC UNIT. After some discussion, a motion was made by Trustee Braxton and seconded by Trustee Ransom to approve the payment of \$2,000 to repair the A/C unit. Upon roll call vote, motion carried.

DISCUSSION AND POSSIBLE APPROVAL FOR EMERGENCY TRUCK REPAIR. After some discussion, a motion was made by Trustee Ransom and seconded by Trustee Braxton to approve the emergency truck repair. Upon roll call vote, motion carried.

DISCUSSION AND POSSIBLE APPROVAL TO APPROVE GOING OUT TO BID FOR CONSTRUCTION OF NEW PARKING AREA AND REPAVING OF EXISTING LOT . After discussion and questions asked and answered, Trustee Braxton made a motion to approve going out to bid for construction of new parking area and repaving of existing lot, and was seconded by Trustee Ransom. Upon roll call vote, motion carried.

DISCUSSION AND POSSIBLE APPROVAL TO HIRE FIRM TO CONDUCT A POLL ON VIEWS OF THE COMMUNITY ON PROGRAMS TOWNSHIP PROVIDES AND TEST NEW PROGRAMS: Trustee Braxton made a motion to hire a polling firm and seconded by Trustee Ransom. Upon roll call vote, motion carried.

EXECUTIVE SESSION: A motion was made by Trustee Braxton and seconded by Trustee Ransom to return to regular board meeting. Upon roll call vote, motion carried at 7:23 pm.

RETURN FROM EXECUTIVE SESSION: A motion was made by Trustee Braxton and seconded by Trustee Ransom to go into Executive Session. Upon roll call vote, motion carried at 7:35pm.

RESOLUTION 24-16 – Review of Executive Session Minutes: A motion was made by Trustee Braxton to table this to a future meeting and seconded by Trustee Townsend. Upon roll call vote, motion carried.

APPROVAL OF TOWNSHIP BILLS & CLAIMS (for 6/19/2024 - 7/16/2024)

Open Payables		Paid Payables	
Town	\$4,246.29	Town	\$119,947.63
Banquets	\$4,880.48	Banquets	\$ 14,767.10
General Assistance	\$ 859.05	General Assistance	\$ 25,738.98

A motion was made to approve bills and claims by Trustee Ransom and seconded by Trustee Braxton. Upon roll call vote, the following voted yes: Trustees Braxton, Ransom, Townsend, and Supervisor Marschke. Motion carried.

REPORTS FROM ADMINISTRATIVE STAFF AND CONTRACTORS

Legal Report- None

Administrator: Northern Ill Food Bank grant for \$11,799.38 was approved. Four hundred kids signed up for Tools for School. Will take place on August 1st – we have lots of vendors signed up. Senator Ventura is sending two interns. Forty-two marriage licenses, sixty-two discount licenses, four passports and twenty-one RPA passes. Lots of maintenance around township office and Levy Center.

Levy Center: Linda is on a trip to Philadelphia with a group of seniors. Supervisor's picnic is scheduled for July 25th at noon.

General Assistance: See Attached Report.

ELECTED OFFICIALS' REPORTS:

Assessor - See attached.

Clerk – We are extremely excited to partner with the National group for this year's John Lewis Voting Rights Event. We have a great speakers and program planned and hope to see all of you here tomorrow night.

TRUSTEES:

Trustee Braxton: American Illinois Water meeting is being held here because of the large number of people. We have no jurisdiction. Last year's Tools for School was a huge success. No pop-up food pantry this week.

Trustee Ransom: This year we participated in the AITCOY Summer Youth Olympics. Over sixty kids attended. Fun time had by all.

Trustee Reem Townsend: No report

ADJOURNMENT: A motion was made by Trustee Ransom and seconded by Trustee Braxton to adjourn the meeting. Upon roll call vote, motion carried. The meeting adjourned at 7:57 pm.

Respectfully submitted,

Barbara Ann Parker
Township Clerk



General Assistance Report

REGULAR MEETING OF THE TOWNSHIP SUPERVISOR AND BOARD OF TRUSTEES

Tuesday, July 16th, 2024

Vicente Fernandez-General Assistance Administrator

STATISTICAL TOTALS FROM JUNE 2024

GENERAL ASSISTANCE CASES

New Applicants	Current Recipients	Applications Closed Out
0	2	0

OTHER PROGRAMMING:

Help to Others (H2O)	Salvation Army Service Extension
5	1

REFERRALS:

Senior Services	Will Co. Cent. For Comm. Con.	LIHEAP
0	5	2
Out of Township Referral	Resource Referral	Food Pantry Referral
5	5	6

EMERGENCY ASSISTANCE CASES

Number of Applications	Applications Approved	Applications Denied	Applications Pending
15	6	5	4

Denial Reasons:

- EA grant amount not sufficient to alleviate "life threatening" circumstance or maintain employment
- resident denied for TANF thus not eligible for EA
- resident already receiving EA within the last 12 months
- resident being over income

EMERGENCY ASSISTANCE BREAK DOWN:

Rental Assistance	IL American Water	Car Repair
3	3	0

OTHER ACTIVITIES THROUGH THE GENERAL ASSISTANCE

- In addition to the above totals, there were 31 households who came to the office to apply for LIHEAP. Along with that, this month the Will County Center for Community Concerns sent an additional worker to take rental assistance applications. I'll report next month as to how many had applied.
- This past month, the township had an information table at a couple of community events.
 - The first was the Village Juneteenth event. Thank you to Clerk Parker, Assessor Harris, Jackie and Grace for helping to run the table and hand out information about township services. I know that Supervisor Marschke and a couple of the trustees were there as well.
 - The next event was the Bolingbrook Village picnic. Thank you to the elected officials for helping, Supervisor Marschke, Clerk Parker, Assessor Harris, Trustees Braxton and Ransom and a thank you to Jackie, Khadija, Kelli and Grace for helping run the table as well. Lots of residents asked about where things were at with the new food pantry, which the supervisor was more than happy to answer. There were also a lot of seniors asking about events at the Levy Center and how to get more involved. A lot of residents were also drawn to the public forum for the rate increase with IL American Water. I personally also had the chance to speak with some of the various organizations, touching base with them and keeping some of those connections with the township.
 - The township will also be having a table at the Pride and Puppies event in a couple of weeks. I unfortunately will not be able to make the event but I've already sent out the sign-up link if anyone can help out, that would be much appreciated.
- I sent an e-mail to every single resident that has applied for assistance with their IL American Water bill to let them know not only about the rate increase but also the public hearing that will be next week. I also plan on attending the public hearing and I hope to share not only my thoughts as a resident but also as someone who has seen the negative impact the utility rates from IL American Water has on our fellow residents.



Office of the Assessor

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Bolingbrook, IL 60440-2834
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(630) 759-6163 (fax)

Date: August 5, 2024

To: Gary Marschke
Township Supervisor

From: *Kenneth Harris*
Kenneth Harris, CIAO
Township Assessor

Subject: Assessor Monthly Report to Supervisor – July 2024

Bolingbrook Chamber of Commerce

The Township Assessor is invited to speak on August 2, 2024. The subject is “Understanding Your Assessments”.

Will County Board of Review (BOR) Deadline

As reported last month, September 9, 2024, is the deadline to file an appeal.

For more information

DuPage Township property owners are encouraged to reach out to the DuPage Township Assessor if they have questions regarding their assessment. They can call, visit our website (www.dupagetownshipassessor.com), or stop in.