

**REGULAR MEETING OF THE
DUPAGE TOWNSHIP SUPERVISOR
AND THE BOARD OF TRUSTEES**

251 Canterbury Lane
Levy Center-Bolingbrook, IL

May 21, 2024
Minutes

CALL TO ORDER: Meeting was called to order at 7:02 PM by Supervisor Marschke.

PLEDGE OF ALLEGIANCE: Pledge of Allegiance was recited by all and lead by Linda Youngs.

ROLL CALL FOR QUORUM: Trustees Braxton, Ransom, Townsend, and Supervisor Marschke were present via roll call vote, so a quorum was determined. Trustee Savage was absent.

APPROVAL OF AGENDA: A motion was made by Trustee Braxton and seconded by Trustee Townsend to approve the agenda as presented. Upon roll call vote agenda approval passed.

APPROVAL OF March 19, 2024 MEETING MINUTES: A motion was made by Trustee Ransom and seconded by Trustee Townsend to approve the March Board meeting minutes as presented. Upon roll call vote, motion carried to approve the March 19, 2024 meeting minutes.

APPROVAL OF April 23, 2024 BUDGET MEETING MINUTES: A motion was made by Trustee Townsend and seconded by Trustee Braxton to approve the April 23, 2024 budget meeting minutes as presented. Upon roll call vote, motion carried to approve the April 23, 2024 Budget meeting minutes.

APPROVAL OF April 23, 2024 REGULAR MEETING MINUTES: A motion was made by Trustee Braxton and seconded by Trustee Townsend to approve the April 23, 2024 Budget meeting minutes as presented. Upon roll call vote, motion carried to approve the April 23, 2024 regular board meeting minutes.

PUBLIC COMMENTS: Carol Penning – salary for Communications Director; Linda Ellis – opposed to location of food pantry.

SUPERVISOR'S REPORT: Putting together a non-binding referendum on the November ballot for the food pantry. The deadline to submit the referendum is August 19th. We will know what our residents want. Looking at expanding the parking lot to add thirty plus spots and repave the existing parking lot. We will host the Illinois Commerce and Illinois American Water at the Levy Center on July 19th.

ACTION ITEMS:

DISCUSSION AND POSSIBLE APPROVAL TO HIRE A COMMUNICATIONS DIRECTOR: After some discussion a motion was made by Trustee Townsend and seconded by Trustee Braxton to approve the hiring of Maria Gracia Tucker at a yearly salary of \$65,000. Upon roll call vote, motion carried.

DISCUSSION AND POSSIBLE APPROVAL OF HIRING SUMMER BRIDGE TEMPORARY STAFF: A motion was made by Trustee Ransom and seconded by Trustee Townsend to approve the hiring of 17 summer bridge temporary staff. Upon roll call vote, motion carried.

EXECUTIVE SESSION: None

APPROVAL OF TOWNSHIP BILLS & CLAIMS (for 4/24/2024 - 5/21/2024)

Open Payables		Paid Payables	
Town	\$6,039.14	Town	\$42,884.10
Banquets	\$2,341.23	Banquets	\$46,886.16
General Assistance	\$ 422.78	General Assistance	\$17,882.76

A motion was made to approve bills and claims by Trustee Ransom and seconded by Trustee Townsend. Upon roll call vote, the following voted yes: Trustees Braxton, Ransom, Townsend, and Supervisor Marschke. Motion carried.

REPORTS FROM ADMINISTRATIVE STAFF AND CONTRACTORS

Legal Report- None

Administrator: Very busy with interviews for communications director, and food pantry driver. Working on volunteer software – big learning curve for our volunteers. Repairs on air conditioners in all three buildings. Ordered tee shirts for campers – need help with putting on logos. Lewis University Community Resources – looking at ways to partner with them.

Levy Center: Very busy planning activities so that we give the seniors a reason to get out of bed. We had 160 attendees at our tea part. Birthday bash had over two hundred. Really need to get extra spaces in our parking lot.

General Assistance: See Attached Report.

ELECTED OFFICIALS' REPORTS:

Assessor - See attached.

Clerk – Was unable to attend Senior Committee last month but checked in with Linda and they continue to be hard at work planning activities for all our seniors. BHS boys track team going to State. Wishing them the best of luck. Hope all going to London have a safe and enjoyable trip. Happy Memorial Day to all. Hope to see you at one of our events.

TRUSTEES:

Trustee Braxton: We will have two Memorial Day programs – the first one at Boardman Cemetery and the second in Romeoville at Alexander Cemetery. We presented two wreaths. Good to see Gary up and about. He has lots of ace hardware in his shoulder.

Trustee Ransom: Attended the Illinois township attorney's seminar and found it informative. The Youth Committee was yesterday due to the holiday. Had a new person interested in joining the committee and attended this meeting. Happy Memorial Day!

Trustee Townsend: Attended Romeoville State of the Village and Cavalcade of Planes. Will be out of town next meeting.

Collector Jackson: Gave an overview of the Boardman Cemetery event. Boardman Cemetery event begins at 9:00am, Romeoville service begins at 10:00 am and the Village's begins at 11:00 am.

ADJOURNMENT: A motion was made by Trustee Ransom and seconded by Trustee Townsend to adjourn the meeting. Upon roll call vote, motion carried. The meeting adjourned at 7:37 pm.

Respectfully submitted,

Barbara Ann Parker
Township Clerk



General Assistance Report

REGULAR MEETING OF THE TOWNSHIP SUPERVISOR AND BOARD TRUSTEES

Tuesday, May 21st, 2024

Vicente Fernandez-General Assistance Administrator

STATISTICAL TOTALS FROM APRIL 2024

GENERAL ASSISTANCE CASES

New Applicants	Current Recipients	Applications Closed Out
1	3	0

EMERGENCY ASSISTANCE CASES

Number of Applications	Applications Approved	Applications Denied	Applications Pending
11	7	4	0

Denial Reasons: Not facing a "life-threatening" circumstance, not cooperating with the application process, having the grant amount not be sufficient to alleviate the resident's "life-threatening" circumstance and being over the allowable income limit for the household size (aka. over-income)

EMERGENCY ASSISTANCE BREAK DOWN:

Rental Assistance	IL American Water
3	4

OTHER PROGRAMMING:

Help to Others (H2O)	Salvation Army Service Extension	Homeless ID
4	0	4

REFERRALS:

Senior Services	Will Co. Cent. For Comm. Con.	LIHEAP
3	5	6
Out of Township Referral	Resource Referral	Food Pantry Referral
8	6	4

OTHER ACTIVITIES THROUGH THE GENERAL ASSISTANCE OFFICE

- 49 Households applied for LIHEAP in the month of April.
- One Wheatland township resident applied for General Assistance, because of their current financial situation. The resident mentioned that their spouse still works and wondered if their income was going to be taken into account for eligibility and was told that it does. In the end, the resident withdrew their application for assistance because they had also applied for assistance through another resource.
- Overall, there has been a steady increase lately on requests for rental assistance, particularly from Riverstone Apartments, also for water bill assistance from residents who have already been disconnected by IL American Water and also recently a large number of residents requesting assistance for their Nicor bill. With LIHEAP still going on, the residents who have been requesting assistance for their Nicor bill have been referred to apply for LIHEAP.
- Normally, the LIHEAP program year would be ending at the end of this month but it has been extended this year until August 15th or until funding has exhausted, which it has not at this time.



Office of the Assessor

241 Canterbury Lane
Bolingbrook, IL 60440-2834
(630) 759-1315 (office)
(630) 759-6163 (fax)

Date: June 17, 2024

To: Gary Marschke
Township Supervisor

From: *Kenneth Harris*
Kenneth Harris, CIAO
Township Assessor

Subject: Assessor Monthly Report to Supervisor – May 2024

Tammy Horak, Chief Deputy Assessor

Tammy officially retired May 31, 2024. We would like to wish Tammy a Happy Retirement.

2024 Exemption Event Dates

Will County Supervisor of Assessments 2024 Exemption was held May 13, 2024, DuPage Township – Levy Center

For more information

DuPage Township property owners are encouraged to reach out to the DuPage Township Assessor if they have questions regarding their assessment. They can call, visit our website (www.dupagetownshipassessor.com), or stop in.