

**REGULAR MEETING OF THE
DUPAGE TOWNSHIP SUPERVISOR
AND THE BOARD OF TRUSTEES**

251 Canterbury Lane
Levy Center-Bolingbrook, IL

March 19, 2024
Minutes

CALL TO ORDER: Meeting was called to order at 7:00 PM by Supervisor Marschke.

PLEDGE OF ALLEGIANCE: Pledge of Allegiance was recited by all and lead by Collector Jackson.

ROLL CALL FOR QUORUM: Trustees Braxton, Ransom, Townsend, and Supervisor Marschke were present via roll call vote, so a quorum was determined. Trustee Savage was ill.

APPROVAL OF AGENDA: Supervisor Marschke made a motion to amend the agenda to remove action item D (roof repairs). A motion was made by Trustee Townsend and seconded by Trustee Braxton to approve the agenda with amendment. Upon roll call vote agenda approval passed.

APPROVAL OF REGULAR February 20, 2024, BOARD MEETING MINUTES: A motion was made by Trustee Braxton and seconded by Trustee Townsend to approve the February meeting minutes as presented. Upon roll call vote, motion carried to approve the February 20, 2024 meeting minutes.

PUBLIC COMMENTS: Judy Bredeweg – start annual meeting with a count. Diane Kloefer - campaign literature said expand food pantry. Don't know why volunteers don't feel safe 25 calls in 4 years to police. We are building a respite center and not a food pantry. Linda Ellis – food pantry – not in favor of location. Why tax community to build a food pantry. Alyson Wold – had to use services in the past. The homeless population is not protected. Held a special meeting to complain about village there are existing buildings to use for a food pantry. Summer bridge program you do not have a full-time youth person. What does the youth committee do? Don't trust.

SUPERVISOR'S REPORT: Update on current legislature pending before state legislature. Various bills - Cannot simultaneously hold two offices in areas with over 600,000 residents. This will affect Cook, DuPage, Lake, and Will Counties. Allow township through board could appoint assessor. The Township Clerk would be appointed and not elected. Would allow for an Inspector General of Townships. I have worked with our State Senator Rachel Venture on this one. Chances of these being passed are slim.

ACTION ITEMS:

DISCUSSION AND POSSIBLE APPROVAL TO POST AND HIRE FOR SUMMER BRIDGE: After some discussion, a motion was made by Trustee Ransom and seconded by Trustee Townsend to approve the posting and hiring of a Director for the Summer Bridge Program. Upon roll call vote, motion carried.

DISCUSSION AND POSSIBLE APPROVAL TO OPEN ALEXANDER DEMETERY FOR A BURIAL: After some discussion, questions asked and answered, a motion was made by Trustee Braxton and seconded by Trustee Ransom to approve the opening of Alexander Cemetery for a burial. Upon roll call vote, motion carried.

DISCUSSION AND POSSIBLE APPROVAL FOR COPY/PRINTING SERVICES: After some discussion, a motion was made by Trustee Townsend and seconded by Trustee Braxton to approve the McGrath contract for copy/printing services. Upon roll call vote, motion carried.

DISCUSSION AND POSSIBLE APPROVAL TO APPROVE RESOLUTION 24-04 – A FINANCIAL PROCEDURE AND CREDIT CARD POLICY FOR THE TOWNSHIP: After some discussion, a motion was made by Trustee Braxton and seconded by Trustee Ransom to approve Resolution 24-04. Upon roll call vote, motion carried.

DISCUSSION AND POSSIBLE APPROVAL TO APPROVE ANNUAL MEETING AGENDA: After some discussion, a motion was made by Trustee Braxton and seconded by Trustee Townsend to approve the annual meeting agenda. Upon roll call vote, motion carried.

DISCUSSION AND APPROVAL TO POST THE 2024-2025 BUDGET AND BUDGET MEETING DATE OF APRIL 23, 2024: After some discussion, a motion was made by Trustee Townsend and seconded by Trustee Braxton to approve the posting of the 2024-2025 budget and hold budget meeting on April 23, 2024, at 6:30 pm. Upon roll call vote, motion carried.

DISCUSSION AND POSSIBLE APPROVAL OF TWO NEW YOUTH COMMITTEE APPOINTMENTS: After some discussion, a motion was made by Trustee Ransom and seconded by Trustee Braxton to approve Hannah Hernandez and Kathy Rodriguez to the Youth Committee.

EXECUTIVE SESSION: None

APPROVAL OF TOWNSHIP BILLS & CLAIMS (for 2/21/2024-3/19/2024)

Open Payables		Paid Payables	
Town	\$3,423.95	Town	\$192,746.21
Banquets	\$5,330.47	Banquets	\$ 14,212.13
General Assistance	\$ 8 04.52	General Assistance	\$35,692.05

A motion was made to approve bills and claims by Trustee Townsend and seconded by Trustee Braxton. Upon roll call vote, the following voted yes: Trustees Braxton, Ransom, Townsend, and Supervisor Marschke. Motion carried.

REPORTS FROM ADMINISTRATIVE STAFF AND CONTRACTORS

Legal Report- None

Administrator: Another busy month. Attended MTA in Hanover Township and learned a lot. Recommend touring Hanover Township. Manage yourself; tools for managing projects. Working on our egg hunt project, working on our Summer Bridge Program. Solar panel project, panel slots are filled now so you will go on a waiting list. Handled passports, RPA discounts, marriage licenses. The pantry is busy taking care of our residents in need.

Levy Center: Director out sick. Supervisor Marschke mentioned that St Patrick's day lunch was packed. Sent seniors over to the session on scams. We are planning to hold a senior expo in October.

General Assistance: See Attached Report.

ELECTED OFFICIALS' REPORTS:

Assessor - See attached.

Clerk - Attended a senior meeting at Hanover Township and thought it was extremely helpful. We had many Valley View school students go downstate and represent us. Congratulations to all our students. One young man was in the junior Olympics for hockey and came home with a gold medal. Romeoville named a street for him. We will have our fish fry this Friday night. All are welcome.

TRUSTEES:

Trustee Braxton: Easter Egg hunt has been planned for all to enjoy. We will have photos with the Bunny. Fish Fry will be this Friday. St Patrick's day luncheon was great, and the dance floor was jumping. Everyone had a good time. Officer Gentry gave good advice at the scam session. Expo is a great idea for the fall. Today is election day and thank you to all who voted.

Trustee Ransom: Good evening, thank you for joining us tonight. Thank you for voting. Welcome our two new Youth Committee members – Hanna and Kathy. Thank you Reem for suggesting them for the Youth Committee. The Youth Committee is meeting on Monday at 6:00 pm. I am the liaison for the Youth Committee. We have lots of eggs and some special eggs for all to enjoy so come out for the Easter egg hunt.

Trustee Savage: Not present

Trustee Townsend: Happy Ramadan – April 10th Happy Eid. We investigated other buildings/locations, and our current location is best for our residents in need. We appreciate hearing from you. Thank you for approving our new members.

ADJOURNMENT: A motion was made by Trustee Townsend and seconded by Trustee Ransom to adjourn the meeting. Upon roll call vote, motion carried. The meeting adjourned at 7:54 pm.

Respectfully submitted,

Barbara Ann Parker
Township Clerk

Totals from February 2024

General Assistance Report

REGULAR MEETING OF THE TOWNSHIP SUPERVISOR
AND BOARD TRUSTEES- Tuesday, March 19th, 2024
Vicente Fernandez-General Assistance Administrator

GENERAL ASSISTANCE CASES

New Applicants	Current Recipients	Applications Closed Out
1	2	0

EMERGENCY ASSISTANCE CASES

Number of Applications	Applications Approved	Applications Denied	Applications Pending
26	21	4	1

Denial Reasons: Not facing a "life-threatening" circumstance and not cooperating with the application process

EMERGENCY ASSISTANCE BREAK DOWN:

Rental Assistance	IL American Water	Village of Romeoville	Car Repair
7	13	1	0

OTHER PROGRAMMING:

Help to Others (H2O)	Salvation Army Service Extension	Homeless ID
7	1*	0

**Household was assisted with \$600 towards their delinquent rent*

REFERRALS:

IDHS Referral	CSC Referral	Senior Services	LIHEAP
0	1	1	7
WCCCC	Out of Township Ref.	Resource Referral	Food Pantry Referral
5	4	4	3

Other activities through the General Assistance Office:

- For the month of February, 28 households applied for LIHEAP. With a couple of holidays landing on Monday, the numbers for the month are lower than usual.
- One Wheatland Township resident applied for EA for their IL American Water bill (they live in the far western portion of Bolingbrook).
- As I reported back in January, the maximum benefit from the H2O program was being reduced from \$200 to \$100. However, because of the rate increase requested by IL American Water, the Salvation Army is looking to see if it is possible for the max grant amount go back to \$200.
- I also spoke with Supervisor Marschke to possibly host a sign-up event for residents to apply for the H2O program and to help apply for the Dollar Energy savings program for income qualified households to get a discount on their water bill. Details are still forthcoming, especially if the H2O grant amount goes back to \$200.





Office of the Assessor

241 Canterbury Lane
Bolingbrook, IL 60440-2834
(630) 759-1315 (office)
(630) 759-6163 (fax)

Date: March 31, 2024

To: Gary Marschke
Township Supervisor

From: *Kenneth Harris*
Kenneth Harris, CIAO
Township Assessor

Subject: Assessor Monthly Report to Supervisor – March 2024

2024 Exemption Event Dates

Will County Supervisor of Assessments has posted the 2024 Exemption Event Dates on their website. All exemption renewal applications will be mailed, Mid-April 2024, and updated applications will be posted on the website Monday, April 15th.

DuPage Township will host an event as follows:

May 13, 2024, Monday
11:00 am-3:00 pm
DuPage Township – Levy Center
251 Canterbury Lane
DuPage, IL 60440

66th Annual IPAI State Conference

The Illinois Property Assessment Institute (IPAI) annual conference will be held Sunday, April 7, 2024, to Friday, April 12, 2024 at the Marriott Hotel & Conference Center, Normal IL. Our office will have three (3) employees attending this conference (conference only, no courses).

The State Conference is the largest annual gathering of assessment professionals in Illinois. It features education & training, industry vendors, special events, awards, and so much more.