

**REGULAR MEETING OF THE
DUPAGE TOWNSHIP SUPERVISOR
AND THE BOARD OF TRUSTEES**

251 Canterbury Lane
Levy Center-Bolingbrook, IL

April 23, 2024
Minutes

CALL TO ORDER: Meeting was called to order at 7:00 PM by Supervisor Marschke.

PLEDGE OF ALLEGIANCE: Pledge of Allegiance was recited by all and lead by Clerk Parker.

ROLL CALL FOR QUORUM: Trustees Braxton, Savage, Townsend, and Supervisor Marschke were present via roll call vote, so a quorum was determined. Trustee Ransom was absent.

APPROVAL OF AGENDA: Supervisor Marschke made a motion to amend the agenda to remove the second Public Comments. A motion was made by Trustee Savage and seconded by Trustee Braxton to approve the amendment. A motion was made by Trustee Braxton and seconded by Trustee Savage to approve the agenda with amendment Upon roll call vote agenda approval passed.

APPROVAL OF SPECIAL April 8, 2024 MEETING MINUTES: A motion was made by Trustee Townsend and seconded by Trustee Savage to approve the Special April Board meeting minutes as presented. Upon roll call vote, motion carried to approve the special April 8, 2024 meeting minutes.

PUBLIC COMMENTS: Carol Penning –unfavorable comments about village and food pantry zoning; Linda Ellis – upset about comments made at annual meeting felt she was treated rudely; Katalina Rodriquez – be respectful and in favor of food pantry; Hanna Hernandez – supports food pantry and resource center in the location on Canterbury.

SUPERVISOR'S REPORT: Thinking of putting a non-binding referendum on the November ballot so all the residents can decide about the food pantry location. Will work with county clerk and Township board can approve putting it on the ballot without signatures. I believe the vast majority of our residents support the food pantry and resource center. Will get with attorneys to write it up and bring it back to the board. We have been interviewing for a communications director and I will have a recommendation for the board to approve next month. Working on Summer Bridge employees, director, and staff. Friends of the Levy Center held their Bingo fundraiser last week, and it was a tremendous success. Had to turn people away.

ACTION ITEMS:

DISCUSSION AND POSSIBLE APPROVAL OF ARESOLUTION on HB5050: After some discussion and an overview by Administrator Traynere, a motion was made by Trustee Braxton and seconded by Trustee Savage to amend the resolution to include in its present form as of this date, to approve the amendment. Upon roll call vote, motion carried. Trustee Braxton made a motion to approve Resolution 24-14 on HB5050 with amendment. Upon roll call vote, motion carried.

DISCUSSION AND APPROVAL OF RESOLUTION 24-08: A motion was made by Trustee Townsend and seconded by Trustee Braxton to approve the Budget Ordinance 24-08. Upon roll call vote, the following voted yes: Trustees Braxton, Savage, Townsend and Supervisor Marschke and motion carried.

DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION 24-12 – INTERGOVERNMENTAL AGREEMENT WITH WHEATLAND TOWNSHIP FOR GA/EA SERVICES. After some discussion, a motion was made by Trustee Savage and seconded by Trustee Braxton to approve Resolution 24-12. Upon roll call vote, motion carried.

DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION 24-13 – INTERGOVERNMENTAL AGREEMENT WITH WHEATLAND TOWNSHIP FOR FOOD PANTRY SERVICES. After some discussion, a motion was made by Trustee Townsend and seconded by Trustee Braxton to approve Resolution 24-13. Upon roll call vote, motion carried.

EXECUTIVE SESSION: None

APPROVAL OF TOWNSHIP BILLS & CLAIMS (for 4/9/2024 - 4/23/2024)

| | | | |
|--------------------|----------|--------------------|-------------|
| Open Payables | | Paid Payables | |
| Town | \$592.09 | Town | \$40,280.78 |
| Banquets | \$293.83 | Banquets | \$ 3,328,54 |
| General Assistance | \$610.96 | General Assistance | \$12,506.20 |

A motion was made to approve bills and claims by Trustee Savage and seconded by Trustee Braxton. Upon roll call vote, the following voted yes: Trustees Braxton, Savage, Townsend, and Supervisor Marschke. Motion carried.

REPORTS FROM ADMINISTRATIVE STAFF AND CONTRACTORS

Legal Report- None

Administrator: Busy April with three meetings, marriage licenses, passports, and discount license plates. The gazebo roof is complete. Mulched and edged around the township office. Working with architect on the survey for the parking lot. Closing out \$101,000 grant from the Northern Food Pantry. The check should be received next month. Applying for \$45,000 for grant to help with coolers, printed materials, and repair work. Online ordering continues to grow. We added a second school to our drop off. Testing volunteer software that other food pantries have used for the last four weeks. When put in place, volunteers will be able to schedule themselves for food pantry volunteering. Ordering supplies for tools for schools. Conducting lots of interviews for our summer bridge program.

Levy Center: Events continue to be well attended. Read off a list of activities. Celebrated Chinese New Year. Red Hats assisted at the food pantry. Fish Fry on March 22nd from 5:00 pm - 8:00 pm. Linda's mystery trip was well attended. 180 Meals on wheels delivered. What is the new name for this? Community Nutrition Network. Sent residents to the scam seminar at the community center.

General Assistance: See Attached Report.

ELECTED OFFICIALS' REPORTS:

Assessor - See attached.

Clerk – Thanked everyone who attended annual meeting especially those who helped. Bolingbrook HS drill team had a momentous year bringing home 54 trophies for the 23-24 season. Arbor Day celebration is this Saturday. I will be attending the tree planting at Bull Dog Park as my great granddaughter was one of the winners of the coloring contest and they are all invited to help plant the tree. Best wishes to Gary on his surgery.

TRUSTEES:

Trustee Braxton: Good luck with shoulder surgery. Attended lobby day and it was clear that HB5050 is not good for townships. Some have no other form of government, and those townships do everything. Each set of government has their own set of rules. Community Nutrition Network (formerly Meals on Wheels) lunch is on Thursday and my wife, and I will attend.

Trustee Savage: Loves the idea of senior breakfast and hope it takes off and seniors take advantage of it. Mutual respect, listening and discussion is good for all sides. Bully behavior is not to be tolerated. Safe surgery and a speedy recovery.

Trustee Townsend: Youth Committee meeting is on Monday at 6:00 pm. Looking to grow our committee. Also attended lobby day with Trustees Braxton, Ransom and Clerk Parker. Mutual respect for all, especially for college students now.

ADJOURNMENT: A motion was made by Trustee Savage and seconded by Trustee Braxton to adjourn the meeting. Upon roll call vote, motion carried. The meeting adjourned at 8:00 pm.

Respectfully submitted,

Barbara Ann Parker
Township Clerk



General Assistance Report

REGULAR MEETING OF THE TOWNSHIP SUPERVISOR AND BOARD TRUSTEES

Tuesday, April 23rd, 2024

Vicente Fernandez-General Assistance Administrator

STATISTICAL TOTALS FROM MARCH 2024

GENERAL ASSISTANCE CASES

| New Applicants | Current Recipients | Applications Closed Out |
|----------------|--------------------|-------------------------|
| 1 | 2 | 0 |

EMERGENCY ASSISTANCE CASES

| Number of Applications | Applications Approved | Applications Denied | Applications Pending |
|------------------------|-----------------------|---------------------|----------------------|
| 8 | 5 | 3 | 0 |

Denial Reasons: Not facing a "life-threatening" circumstance, not cooperating with the application process and the grant amount from the township would not but sufficient to alleviate the resident's "life-threatening" circumstance

EMERGENCY ASSISTANCE BREAK DOWN:

| Rental Assistance | IL American Water |
|-------------------|-------------------|
| 3 | 2 |

OTHER PROGRAMMING:

| Help to Others (H2O) | Salvation Army Service Extension | Homeless ID |
|----------------------|----------------------------------|-------------|
| 6 | 1* | 1 |

**Household was assisted with \$423.32 towards their IL American Water bill*

REFERRALS:

| IDHS Referral | Will Co. Cent. For Comm. Con. | LIHEAP |
|--------------------------|-------------------------------|----------------------|
| 1 | 2 | 7 |
| Out of Township Referral | Resource Referral | Food Pantry Referral |
| 7 | 6 | 4 |

OTHER ACTIVITIES THROUGH THE GENERAL ASSISTANCE OFFICE

- At the beginning of April I attended an event hosted by the Will County MAPP Collaborative which is a collaboration of various organizations throughout the county in assessing the various needs of residents and implement initiatives to address those needs.
- Earlier this month I had the opportunity to speak at Valley View School District's quarterly partner meeting, explaining exactly what a township is and how the township assists the needs of residents and how collaboration between the township and school district helps school families. I received a lot of positive feedback regarding the pantry and helping people understand the role township government has in the community.
- Last week I attended the Illinois Township Association of General Assistance Caseworker's annual educational conference in Peoria. This year's topics included addressing the needs of immigrants, asylees and refugees, de-escalation techniques and resources available to veterans.
- At the end of last month I participated in virtual discussion with the local Continuum of Care in addressing what factors contribute to homelessness in Will County. The head of the CoC, informed me that she was grateful in helping identify issues, particularly in Northern Will County. I have attached some information from the discussion.



Office of the Assessor

241 Canterbury Lane
Bolingbrook, IL 60440-2834
(630) 759-1315 (office)
(630) 759-6163 (fax)

Date: May 15, 2024

To: Gary Marschke
Township Supervisor

From: *Kenneth Harris*
Kenneth Harris, CIAO
Township Assessor

Subject: Assessor Monthly Report to Supervisor – April 2024

Tammy Horak, Chief Deputy Assessor

Tammy announced her retirement: "I would like to inform you that after 36+ years of working at DuPage Township, I have applied for IMRF Retirement. My last day in the office will be May 30, 2024, and my retirement separation date will be May 31, 2024. We would like to wish Tammy a Happy Retirement.

2024 Exemption Event Dates

Will County Supervisor of Assessments has posted the 2024 Exemption Event Dates on their website. The following are details on the event held in DuPage Township.

May 13, 2024, Monday
11:00 am-3:00 pm
DuPage Township – Levy Center
251 Canterbury Lane
Bolingbrook, IL 60440

For more information

DuPage Township property owners are encouraged to reach out to the DuPage Township Assessor if they have questions regarding their assessment. They can call, visit our website (www.dupagetownshipassessor.com), or stop in.