

DUPAGE TOWNSHIP RESOLUTION NO. 24-02

**A RESOLUTION REPORTING THE DETERMINATION OF THE DUPAGE
TOWNSHIP BOARD REGARDING THE REVIEW OF
CLOSED SESSION MINUTES PURSUANT TO SECTION 2.06 OF THE ILLINOIS
OPEN MEETINGS ACT
(For the period ending Dec 31, 2023)**

WHEREAS, DuPage Township, Will County, State of Illinois (the "Township") is a duly organized and existing township and a unit of local government organized under the laws of the State of Illinois and is operating under the provisions of the Illinois Township Code, 60 ILCS 1/1-1, *et. seq.*, and all laws amendatory thereto; and

WHEREAS, Township has met from time to time in closed session for purposes authorized by the Illinois Open Meetings Act, 5 ILCS 120/1, *et seq.*, (the "OMA");

WHEREAS, the Township has kept written minutes of all such meetings held in closed session, as required by the OMA; and

WHEREAS, Section 2.06 of the OMA requires public bodies to periodically, but no less than semi-annually, meet to review the minutes of closed sessions; and

WHEREAS, the Township has met to review all closed session minutes for the period ending Apr 31, 2022 and is now prepared to report (and/or memorialize) its determinations in open session pursuant to Section 2.06 of the OMA; and

WHEREAS, the Township Board has determined that the minutes of the meetings listed on Schedule A, attached hereto, no longer require confidential treatment, in whole or in part, and should be made available for public inspection; and

WHEREAS, the Township Board has further determined that a need for confidentiality still exists as to the closed session minutes from the meetings set forth on Schedule B, attached hereto; and

WHEREAS, Section 2.06 of the OMA, requires all public bodies to keep verbatim records of all closed session meetings in the form of audio or video recordings; and

WHEREAS, the Township Clerk has kept such verbatim recordings as required by the Act; and

WHEREAS, Subsection (c) of Section 2.06 of the OMA, authorizes a public body to destroy such verbatim records without notification to or the approval of a local records commission or the State Archivist no less than 18 months after the completion of the meeting recorded, but only after the public body approves the destruction of a particular recording and approves written minutes of the closed meeting, *see* 5 ILCS 120/2.06(c); and

WHEREAS, no less than 18 months have passes after the completion of the closed session meetings listed in Schedule C of this Resolution and all said written meeting minutes have been approved by the Township Board; and

WHEREAS, the Township Board has determined that the verbatim records of the closed session meetings listed in Schedule C of this Resolution no longer need to be retained and are authorized for destruction.

NOW, THEREFORE, BE IT RESOLVED by the Supervisor and Board of Trustees of DuPage Township, Will County, Illinois, as follows:

SECTION 1: That all of the recitals contained in the preambles to this Resolution are true and correct and are hereby incorporated into this Resolution by reference.

SECTION 2: The Township Board has determined that the closed session minutes from those meetings set forth on Schedule A, attached hereto and incorporated herein, no longer require confidential treatment, in whole or in part, as indicated within said Schedule A, which is attached hereto and incorporated herein.

SECTION 3: The Township Clerk is hereby authorized and directed to make said minutes listed in Schedule A available for public inspection in accordance with the standing procedures of the Township Clerk's office and any applicable legal requirements.

SECTION 4: The closed session minutes from those meetings set forth on Schedule B, which is attached hereto and incorporated herein, shall be and hereby are retained as confidential pending further review in the future to determine their eligibility for release.

SECTION 5: Pursuant to Section 2.06(c) of the Open Meetings Act, the verbatim records of the closed session meetings set forth in Schedule C, which is attached hereto and incorporated herein, are hereby approved for destruction.

SECTION 6. The provisions of this Resolution are hereby declared to be severable, and should any provision of this Resolution be determined to be in conflict with any law, statue, or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable, and as though not provided for herein, but such invalidity shall not affect other provisions or applications of this Resolution that can be given effect without the invalid application or provision, and all other provisions shall remain unaffected, unimpaired, valid, and in full force and effect.

SECTION 7. All resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded and repealed.

SECTION 8: This Resolution shall be in full force and effect from and after its passage and approval according to law.

ADOPTED by the Supervisor and Board of Trustees of DuPage Township, Will County,

Illinois this 16th day of Jan 2024, pursuant to a roll call vote, as follows:

BOARD OF TRUSTEES	AYE	NAY	ABSENT
Thomas Braxton	<u>X</u>	___	___
Terri Ransom	<u>X</u>	___	___
Debra Savage	<u>X</u>	___	___
Reem Townsend	<u>X</u>	___	___
Gary Marschke-Supervisor	___	___	<u>X</u>

APPROVED at a Regular Meeting of the Board of Trustees of the DuPage Township, on January 16th 2024.

/s/ Gary Marschke
Supervisor Township Supervisor

ATTEST:

/s/Barbara A Parker

Clerk DuPage Township

CLOSED SESSION MINUTES_DETERMINATION SCHEDULES

RESOLUTION NO. __24-02__

SCHEDULE "A"

Closed Session Minutes Recommended for Release in Whole or in Part (as indicated)*

MEETING MINUTES DATE	RELEASE COMMENTS
Feb. 15, 2022	
Mar 15, 2022	

*Nothing herein shall provide for the release of any verbatim record unless otherwise specified.

SCHEDULE "C"

Verbatim Recording of Closed Session Meetings Approve for Destruction

MEETING MINUTES DATE
None at this time