

**REGULAR MEETING OF THE DUPAGE
TOWNSHIP SUPERVISOR AND THE
BOARD OF TRUSTEES**

251 Canterbury Lane
Levy Center-Bolingbrook, IL

September 19, 2023
Minutes

CALL TO ORDER: Meeting was called to order at 7:00 PM

PLEDGE OF ALLEGIANCE: Pledge of Allegiance was recited by all and lead by Clerk Parker.

ROLL CALL FOR QUORUM: Trustees Braxton, Ransom, Townsend, and Supervisor Marschke were present via roll call vote, so a quorum was determined. Trustee Savage is running late.

APPROVAL OF AGENDA: A motion was made by Trustee Ransom and seconded by Trustee Braxton to approve the agenda as presented. Upon roll call vote agenda approval passed.

APPROVAL OF REGULAR August 22, 2023, BOARD MEETING MINUTES: A motion was made by Trustee Townsend and seconded by Trustee Braxton to approve the August meeting minutes as presented. Trustee Savage arrived. Upon roll call vote, motion carried to approve the August 22, 2023, meeting minutes.

PUBLIC COMMENTS: Linda Ellis – spoke against food pantry location; Bernadette Floyd – not agreement with food pantry location.

SUPERVISOR'S REPORT: An amortization schedule on the land was handed out to the Trustees and any member attending the meeting who wanted a copy. When we sell the Romeoville building, this debt will be retired. Attended a meeting in Joliet where they talked about the Access Will County transportation program. Jackie Traynere, can you give us more information on this. Jackie said the county approved a study over a year ago to look into transportation in Will County as well as to compare it against other counties. Our current Will Ride Program only supplies transportation to senior and ADA residents. There are many residents who do not have access to a car and need to get to work. We would like this program to service all residents. There are certain members of the current county board who are against expanding this program. I am very much in favor of this program. This program will be voted on this Thursday. Supervisor Marschke is also in favor of this. Supervisor Marschke stated that we have 88,000 residents in our township and want to service all our residents.

ACTION ITEMS:

PRESENTATION BY LEWIS UNIVERSITY OF THE R PROGRAM: Lewis University presented information on Project "R" – Project "R" is named to echo the relationship-and reflection-focused values of restorative practices, is a foundation service offered by the Academy for Restorative Education and Community Success (ARECS), a part of the Lewis University Community Schools Consortium (LUCSC), ARECS activities provide your with high-quality, accessible opportunities for learning and growth in place of punitive disciplinary actions. As one of these initiatives, Project "R" brings together numerous services and activities that create an in-depth, comprehensive experience of integrated support for youth and their families. This program would begin at the end of October and run through March. We would use the meeting room in the township office. It is with a small group so that room will be adequate for our purposes. We would service both Bolingbrook and Romeoville High Schools. We would need help with transportation for the kids from Romeoville High School.

FOOD PANTRY UPDATE: - Supervisor Marschke also mentioned that the Village of Bolingbrook's zoning and planning commission will be voting on our request on Wednesday, October 18th at 7:00 pm in the Village Board Room. We have supplied all the information that the Village has requested. Our attorney is the point person on this project.

DISCUSSION AND POSSIBLE APPROVAL FOR ROOF REPLACEMENT ON THE GAZEBO: Of the four bids received, Supervisor Marschke mentioned he is recommending that we approve the bid from R. E. Duchens Construction, Inc. as they were the only company who would work with shake shingles, which is already on the gazebo. After additional questions asked and answered, Trustee Braxton made a motion to approve the \$6,540 to replace the shake shingles on the gazebo roof and seconded by Trustee Ransom. Upon roll call vote, the motion carried.

DISCUSSION AND POSSIBLE APPROVAL TO SIGN THE WILL COUNTY SUBRECIPIENT GRANT AGREEMENTS RESOLUTION 23-19: A motion was made by Trustee Ransom and seconded by Trustee Townsend to sign the Will County Subrecipient Grant Agreement so we can receive our money. Upon roll call vote, motion carried.

DISCUSSION AND POSSIBLE APPROVAL FOR ADDITIONAL COST OF TOOLS FOR SCHOOL: After some discussion, a motion was made by Trustee Ransom and seconded by Trustee Braxton to approve the additional expense of \$3,861.92 for the Tools for School project. Upon roll call vote, motion carried. We are looking into having this event on Sunday so more people can participate in the day.

EXECUTIVE SESSION: None

APPROVAL OF TOWNSHIP BILLS & CLAIMS (for 8/22/2023-9/19/2023)

Open Payables		Paid Payables	
Town	\$10,259.59	Town	\$143,071.60
Banquets	\$ 2,789.06	Banquets	\$ 14,766.22
General Assistance	\$ 757.56	General Assistance	\$ 14,961.14

A motion was made to approve bills and claims by Trustee Braxton and seconded by Trustee Ransom. Upon roll call vote, the following voted yes: Trustees Braxton, Ransom, Savage, Townsend, and Supervisor Marschke. Motion carried.

REPORTS FROM ADMINISTRATIVE STAFF AND CONTRACTORS

Legal Report – No report.

Administrator: 62 marriage licenses, 6 passports and 53 discount license plate applications. Onboarding two new bartenders for Levy Center. Working on AARP funding; paperwork for down payment and finalizing Summer Bridge program. Working on meeting minutes from 1993 – forward. Starting to prepare for our Thanksgiving food giveaway. Completed ID badges for food pantry. Food pantry online forms going out this week. Riverstone apartments management office will accept and hold food for 30 families.

Levy Center: Summer activities were a success. Planned a mystery trip to Lake Geneva – fed animals and had lunch at the lake. Seven-day trip to Cape Cod. Our seniors won 31 gold, 18 silver and 13 bronze medals at the senior Olympics. Going to another White Sox game on September 27th. Halloween party on October 31st at 12 noon.

General Assistance: See Attached

ELECTED OFFICIALS' REPORTS:

Assessor – See attached written report.

Clerk. Walked in the Bolingbrook Pathways parade; Romeoville Founders Parade was cancelled due to the bad weather. Attended an ITASCSC meeting on behalf of the seniors.

TRUSTEES:

Trustee Townsend: Thank you, Linda, for the senior activities that are planned. Pie was amazing. Extend condolences to the family killed in Romeoville. We have looked at other locations for the food pantry and the data showed the need is greater here. Proud to be part of this board.

Trustee Savage: Supports the Project "R" program. RSP vac is being suggested for all over 65 years. COVID is still here. Get new COVID vaccine as well as the RSP and Flu shot. COVID will be charged to your insurance. Be well and take care.

Trustee Ransom: Read Tom's article in the newsletter. Excited about the Project "R" program. Youth Committee is meeting on Monday at 6:00 pm

Trustee Braxton: Our senior events are always packed, and everyone has a good time. Newsletter coming out beginning of October. Tools for Schools program was good and that we can assist any in our community.

Collector: Glad to be here and part of tis board. There is a need, and I am glad we are helping.

ADJOURNMENT: A motion was made by Trustee Ransom and seconded by Trustee Braxton to adjourn the meeting. Upon roll call vote, motion carried. The meeting adjourned at 8:29 pm.

Respectfully submitted,

Barbara Ann Parker
Township Clerk



General Assistance Report

-Vicente Fernandez: General Assistance Administrator

Regular Meeting of Township Supervisor and Board of Trustees

Tuesday, September 19th, 2023

- For the month of August 2023, 24 households submitted Emergency Assistance applications, 13 were approved and 11 were denied. The households that were approved, four were approved for assistance with their rent, one for car repair assistance, three for their ComEd bill, three for their IL American Water bill, one for their Nicor gas and one household was assisted with both their rent and ComEd bills. The reason for the denials include: the applicant receiving Supplemental Security Income (SSI), not facing a life-threatening circumstance, an applicant voluntarily withdrawing their EA application, the grant amount from the township not being sufficient to alleviate their life-threatening circumstance, non-cooperation in obtaining documentation for their application for assistance and also for being over-income. One Wheatland Township resident applied for EA but was denied for being over-income.
- Nothing new in General Assistance program. The same residents still receiving their benefits.
- Other programming through the township, there were 7 households that applied for assistance from the H2O program and a homeless individual receiving help in obtaining an ID.
- Referrals in the month of August, 30 referrals were given, five for the township food pantry, four for those who resided outside the township, three for the Will County Center for Community Concerns, two for the Community Service Council, one for LIHEAP, one for IDHS and fourteen for other types of referrals.
- As many of you know, the township works in collaboration and partnership with the Salvation Army and several changes have been or will be happening in the near future. First, I met with Marie Dade, the local service extension director, who informed me that the Salvation Army has increased their max assistance amount from \$600 to \$900 in assistance for a 12-month period. Marie also e-mailed those administering the Service Extension program that due to an overwhelming number of applications the Salvation Army has been receiving, they will no longer be accepting applications for two weeks starting at the end of business this Friday, September 22nd. This will give the staff at the Salvation Army a chance to catch up on the number of applications they have been receiving.
- Along with those changes, I participated in a web meeting with the new contact at the Salvation Army with some of the other utility programs that they offer. There are some changes coming to many of the Nicor assistance programs, many of the changes were the income guidelines and changes to programming to allow seniors, 65 and older, to qualify for some additional assistance with their Nicor bill. In saying all that, the Salvation Army recently informed us that Nicor had run out of funds for the Shield of Caring program. Coincidentally, when I got that e-mail I was about to help someone apply for that program. Are no changes, as of now, to the H2O program.
- Next month, LIHEAP starts up again, as I reported last month LIHEAP will be returning to priority application periods and I finally got some clarification on those dates. So starting in October, seniors over 65, those receiving disability and those households with a child 6 and under can apply. In November, those with a disconnect notice or have been disconnected can apply and finally in December, anyone who is eligible can apply for LIHEAP. One major change in this upcoming program year is that LIHEAP will now end on August 15th which, given the number of households I assisted this past summer with Nicor and ComEd, will help a great deal for some residents. This is also all contingent on if funds are still available by August.



Office of the Assessor

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(630) 759-1315 (office)
(630) 759-6163 (fax)

Date: September 29, 2023

To: Gary Marschke
Township Supervisor

Kenneth Harris

From: Kenneth Harris, CIAO
Township Assessor

Subject: Assessor Monthly Report to Supervisor – September 2023

The Will County Board of Review property tax appeal deadline closed on 09/11/2023. As of today, 177 appeals have been filed. The appeal years 2022, 2021, & 2020 resulted in 92, 145, & 335 appeals respectively.

The Will County Supervisor of Assessments is working to schedule hearings for the 177 appeals, but in the meantime the Township Assessor is working with the property owners and/or their representative to review the evidence they submitted for their appeal. Hopefully we can come to an agreement (stipulation) thereby avoiding a hearing. As of today, our office has stipulated 46 of the 177 appeals. Fifteen (15) residential hearings have been scheduled, three (3) commercial hearings are pending.

The appeals breakdown by parcel is as follows, noting that the commercial/industrial appeals may include more than one parcel:

- Residential = 112
- Commercial = 29
- Industrial = 39

As reported previously, DuPage Township received a multiplier of 1.1092 from Will County for 2023. It has been a fast-rising market, and most of the townships in Will County have received multipliers between 1.05 to 1.13.

DuPage Township property owners are encouraged to reach out to the DuPage Township Assessor if they have questions regarding their assessment. They can call, visit our website (www.dupagetownshipassessor.com), or stop in.