
DUPAGE TOWNSHIP
WILL COUNTY, ILLINOIS

RESOLUTION
NUMBER 23-17

A RESOLUTION
REPORTING THE DETERMINATION OF THE DUPAGE TOWNSHIP BOARD
REGARDING THE REVIEW OF CLOSED SESSION MINUTES PURSUANT TO
SECTION 2.06 OF THE ILLINOIS OPEN MEETINGS ACT
(for the period ending Mar 21, 2023)

GARY MARSCHKE, Supervisor

BARBARA PARKER, Clerk

TOM BRAXTON
TERRI RANSOM
DEBRA SAVAGE
REEM TOWNSEND
Trustees

**DUPAGE TOWNSHIP
RESOLUTION NO. 23-17**

**A RESOLUTION REPORTING THE DETERMINATION OF THE DUPAGE
TOWNSHIP BOARD REGARDING THE REVIEW OF
CLOSED SESSION MINUTES PURSUANT TO SECTION 2.06 OF THE ILLINOIS
OPEN MEETINGS ACT
(For the period ending March 21,2023)**

WHEREAS, DuPage Township, Will County, State of Illinois (the "Township") is a duly organized and existing township and a unit of local government organized under the laws of the State of Illinois and is operating under the provisions of the Illinois Township Code, 60 ILCS 1/1-1, *et. seq.*, and all laws amendatory thereto; and

WHEREAS, Township has met from time to time in closed session for purposes authorized by the Illinois Open Meetings Act, 5 ILCS 120/1, *et seq.*, (the "OMA").

WHEREAS, the Township has kept written minutes of all such meetings held in closed session, as required by the OMA; and

WHEREAS, Section 2.06 of the OMA requires public bodies to periodically, but no less than semi-annually, meet to review the minutes of closed sessions; and

WHEREAS, the Township has met to review all closed session minutes for the period ending March 21, 2023, and is now prepared to report (and/or memorialize) its determinations in open session pursuant to Section 2.06 of the OMA; and

WHEREAS, the Township Board has determined that the minutes of the meetings listed on Schedule A, attached hereto, no longer require confidential treatment, in whole or in part, and should be made available for public inspection; and

WHEREAS, the Township Board has further determined that a need for confidentiality still exists as to the closed session minutes from the meetings set forth on Schedule B, attached hereto; and

WHEREAS, Section 2.06 of the OMA, requires all public bodies to keep verbatim records of all closed session meetings in the form of audio or video recordings; and

WHEREAS, the Township Clerk has kept such verbatim recordings as required by the Act; and

WHEREAS, Subsection (c) of Section 2.06 of the OMA, authorizes a public body to destroy such verbatim records without notification to or the approval of a local records commission or the State Archivist no less than 18 months after the completion of the meeting recorded, but only after the public body approves the destruction of a particular recording and approves written minutes of the closed meeting, *see* 5 ILCS 120/2.06(c); and

WHEREAS, no less than 18 months have passes after the completion of the closed session meetings listed in Schedule C of this Resolution and all said written meeting minutes have been approved by the Township Board; and

WHEREAS, the Township Board has determined that the verbatim records of the closed session meetings listed in Schedule C of this Resolution no longer need to be retained and are authorized for destruction.

NOW, THEREFORE, BE IT RESOLVED by the Supervisor and Board of Trustees of DuPage Township, Will County, Illinois, as follows:

SECTION 1: That all the recitals contained in the preambles to this Resolution are true and correct and are hereby incorporated into this Resolution by reference.

SECTION 2: The Township Board has determined that the closed session minutes from those meetings set forth on Schedule A, attached hereto and incorporated herein, no longer require confidential treatment, in whole or in part, as indicated within said Schedule A, which is attached hereto and incorporated herein.

SECTION 3: The Township Clerk is hereby authorized and directed to make said minutes listed in Schedule A available for public inspection in accordance with the standing procedures of the Township Clerk's office and any applicable legal requirements.

SECTION 4: The closed session minutes from those meetings set forth on Schedule B, which is attached hereto and incorporated herein, shall be and hereby are retained as confidential pending further review in the future to determine their eligibility for release.

SECTION 5: Pursuant to Section 2.06(c) of the Open Meetings Act, the verbatim records of the closed session meetings set forth in Schedule C, which is attached hereto and incorporated herein, are hereby approved for destruction.

SECTION 6. The provisions of this Resolution are hereby declared to be severable, and should any provision of this Resolution be determined to be in conflict with any law, statue, or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable, and as though not provided for herein, but such invalidity shall not affect other provisions or applications of this Resolution that can be given effect without the invalid application or provision, and all other provisions shall remain unaffected, unimpaired, valid, and in full force and effect.

SECTION 7. All resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded and repealed.

SECTION 8: This Resolution shall be in full force and effect from and after its passage and approval according to law.

ADOPTED by the Supervisor and Board of Trustees of DuPage Township, Will County,

Illinois this 18th day of April 2023, pursuant to a roll call vote, as follows:

	YES	NO	ABSENT	PRESENT
Trustee Braxton	✓			
Trustee Ransom	✓			
Trustee Savage	✓			
Trustee Townsend	✓			
Supervisor Marschke	✓			
TOTAL	5			

APPROVED at a Regular Meeting of the Board of Trustees of the DuPage Township, on April 18, 2023.

/s/ Gary Marschke

GARY MARSCHKE, Supervisor

ATTEST:

/s/ Barbara Parker

BARBARA PARKER, Township Clerk

ATTEST:

STATE OF ILLINOIS)
) ss.
COUNTY OF WILL)

I, the undersigned, do hereby certify that I am the duly qualified Township Clerk of DuPage Township, Will County, Illinois, and as such I am the keeper of the records and files of the Board of Trustees of said Township.

I further certify that the foregoing is a full, true and complete copy of Resolution No. 23-17 titled,

A RESOLUTION REPORTING THE DETERMINATION OF THE DUPAGE TOWNSHIP BOARD REGARDING THE REVIEW OF CLOSED SESSION MINUTES PURSUANT TO SECTION 2.06 OF THE ILLINOIS OPEN MEETINGS ACT

adopted at a duly called Regular Meeting of the Board of Trustees of DuPage Township, held at 7:00 p.m. on the 21st day of March 2023.

I do further certify that the deliberations of the Board on the adoption of said Resolution were conducted openly, that the vote on the adoption of said Resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Township Code of the State of Illinois, as amended, and that the Board has complied with all the provisions of said Act and said Code and with all the procedural rules of the Board.

IN WITNESS WHEREOF I hereunto affix my official signature at DuPage Township, Illinois, this 18th day of April 2023.

Township Clerk, DuPage Township

CLOSED SESSION MINUTES_DETERMINATION SCHEDULES

RESOLUTION NO. 23-17

SCHEDULE "A"

Closed Session Minutes Recommended for Release in Whole or in Part (as indicated)*

MEETING MINUTES DATE	RELEASE COMMENTS
August 23, 2022	
November 15, 2022	
December 13, 2022	
February 21, 2023	

*Nothing herein shall provide for the release of any verbatim record unless otherwise specified.

**DUPAGE TOWNSHIP BOARD OF TRUSTEES
EXECUTIVE SESSION MINUTES
August 23, 2022**

VII. CLOSED SESSION PURSUANT TO SECTION 2(C)(1) OF THE OPEN MEETINGS ACT FOR THE PURPOSE OF DISCUSSING THE VILLAGE NOT DONATING THE LAND.

Motion to enter Executive Session (Closed Session) by Trustee Savage and seconded by Trustee Townsend. Upon roll call vote, motion carried. Executive Session (Closed Session) for the discussion on personnel compensation.

In attendance:

Supervisor Marschke, Trustees: Braxton, Ransom, Savage, and Townsend.

Clerk Barbara Parker

Amber Samuelson, DuPage Township Attorney

8:37 pm

Purpose of meeting is to review Village of Bolingbrook not agreeing to donate the land between township building and community center and alternatives for food pantry.

Supervisor Marschke gave an overview of his discussions with Mayor Basta Alexander. Village does not want to donate the land to us. They would like us to donate our portion to them.

We have other options - 1) Land at corner of Canterbury and Lily Cache., 2) land on Briarcliff near entrance to Annerino Center and 3) building onto our existing building. We are looking into this and will get back to you when we have more information.

Next item is one of our staff members wants to change her hours. She would like to come in early, so she is able to get her daughter after school. Trustees agreed to allow the change in work schedule for this year.

Motion to adjourn Executive Session at 9:05 pm by Trustee Townsend and seconded by Trustee Braxton. All in favor.

Respectfully Submitted,

Barbara Ann Parker
DuPage Township Clerk

**DUPAGE TOWNSHIP BOARD OF TRUSTEES
EXECUTIVE SESSION MINUTES
November 15, 2022**

VII. CLOSED SESSION PURSUANT TO SECTION 2(C)(1) OF THE OPEN MEETINGS ACT FOR THE PURPOSE OF DISCUSSING THE FOOD PANTRY LAND PURCHASE.

Motion to enter Executive Session (Closed Session) by Trustee Savage and seconded by Trustee Ransom. Upon roll call vote, motion carried. Executive Session (Closed Session) for the discussion on personnel compensation. Entered Executive Session at 7:42 pm

In attendance:

Supervisor Marschke, Trustees: Braxton, Ransom, and Savage,
Clerk Barbara Parker
Amber Samuelson, DuPage Township Attorney

The purpose of the meeting is to review proposed properties to purchase for a food pantry. One on Boughton near Mandy's Soul Food and the other on Canterbury and Lily Cache. Also discussed obtaining a mortgage for the property and how we would repay the mortgage.

Motion to adjourn Executive Session at 7:57 pm by Trustee Savage and seconded by Trustee Braxton. All present voted in favor.

Respectfully Submitted,

Barbara Ann Parker
DuPage Township Clerk

**DUPAGE TOWNSHIP BOARD OF TRUSTEES
EXECUTIVE SESSION MINUTES
December 13, 2022**

VII. CLOSED SESSION PURSUANT TO SECTION 2(C)(1) OF THE OPEN MEETINGS ACT FOR THE PURPOSE OF DISCUSSING THE POSSIBILITY OF PURCHASING LAND.

Motion to enter Executive Session (Closed Session) by Trustee Savage and seconded by Trustee Ransom. Upon roll call vote, motion carried. Executive Session (Closed Session) for the discussion of purchasing land. Entered Executive Session at 8:05 pm

In attendance:

Supervisor Marschke, Trustees: Braxton, Ransom, Savage, and Townsend
Clerk Barbara Parker
Township Administrator Jackie Traynere

Purpose of meeting is to discuss the property on Canterbury and Lily Cache to purchase for a food pantry. And answer questions. Negotiations went well with the owner and the price came down. Need to give a \$10,000 earnest money payment with a copy of a signed contract. Our attorney has already reviewed the contract. Also discussed obtaining a mortgage for the property and how we would repay the mortgage. Supervisor will negotiate an interest amount less than 10% or less.

Motion to adjourn Executive Session at 8:17 pm by Trustee Savage and seconded by Trustee Braxton. All present voted in favor.

Respectfully Submitted,

Barbara Ann Parker
DuPage Township Clerk

**DUPAGE TOWNSHIP BOARD OF TRUSTEES
EXECUTIVE SESSION MINUTES
February 21, 2023**

VII. CLOSED SESSION PURSUANT TO SECTION 2(C)(1) OF THE OPEN MEETINGS ACT FOR THE PURPOSE OF DISCUSSING PENDING LITIGATION.

Motion to enter Executive Session (Closed Session) by Trustee Savage and seconded by Trustee Ransom. Upon roll call vote, motion carried. Executive Session (Closed Session) for the discussion on pending litigation. Entered Executive Session at 9:02 pm

In attendance:

Supervisor Marschke, Trustees: Braxton, Ransom, and Townsend
Clerk Barbara Parker
Attorney Amber Samuelson

Purpose of meeting is to discuss litigation of former DuPage Township Board for violating the over levying for General Assistance. We are here to talk about settling the lawsuit. All in favor of having attorney talk settlement in the amount of \$51,459.

Executive Session ended at 9:08 pm

Respectfully Submitted,

Barbara Ann Parker
DuPage Township Clerk