

**DUPAGE TOWNSHIP  
WILL COUNTY, ILLINOIS**

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**RESOLUTION  
NUMBER 19-17**

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**A RESOLUTION  
ADOPTING A MONEY-HANDLING AND PETTY CASH POLICY  
FOR DUPAGE TOWNSHIP**

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**FELIX GEORGE, Supervisor  
KULSUM ALI, Clerk**

**ALYSSIA BENFORD  
MARIPAT OLIVER  
KEN BURGESS  
DENNIS RAGA  
Trustees**

**RESOLUTION NO. 19-17**

**A RESOLUTION ADOPTING A MONEY-HANDLING AND PETTY CASH POLICY  
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**WHEREAS**, DuPage Township, Will County, Illinois (the "Township"), is a duly organized and existing township and unit of local government created under the provisions of the laws of the State of Illinois, and is operating under the provisions of Illinois' Township Code, 60 ILCS 1/1-1, *et seq.*, and all laws amendatory thereto; and

**WHEREAS**, the Township Supervisor (the "Supervisor") and the Township Board of Trustees (the "Board") are committed to ensuring the effective administration of government and the responsible management of taxpayer money; and

**WHEREAS**, the Supervisor and Board seek to establish policies and procedures governing the proper and consistent handling of cash funds belonging to, or received by, the Township; and

**WHEREAS**, the Township establishes this Money-Handling Policy to institute a uniform policy governing the use and receipt of all Township cash in order to provide an efficient means for understanding the correct procedures for handling same; and

**WHEREAS**, this Cash-Handling Policy shall govern the use of DuPage Township cash and is intended to ensure proper controls for use and/or receipt of cash funds, improve financial controls and clarify expectations and responsibilities for Township Employees, and to promote managerial transparency regarding the handling Township funds; and

**WHEREAS**, the Supervisor and Board of Trustees of DuPage Township, Illinois, find it to be in the best interest of the Township to adopt a Cash-Handling Policy in accordance with the requirements of the Illinois Township Code and any other related legal requirements.

**NOW, THEREFORE BE IT RESOLVED**, by the Supervisor and Board of Trustees of the DuPage Township, Will County, Illinois as follows:

**Section 1.** That the above recitals and legislative findings are true and correct and are hereby incorporated herein and made a part hereof, as if fully set forth in their entirety.

**Section 2.** The Supervisor and Board of Trustees for DuPage Township hereby adopt the **Money-Handling and Petty Cash Policy**, which is attached hereto and incorporated herein as **Exhibit A** and directs appropriate Township Employees and officials to take all actions necessary and appropriate to implement said policy.

**Section 3.** The provisions of this Resolution are hereby declared to be severable, and should any provision of this Resolution (or any portion of any Exhibit incorporated therein) be determined to be in conflict with any law, statute, or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable, and as though not provided for herein, but such invalidity shall not affect other provisions or applications of this Resolution that can be given effect without the invalid application or provision, and all other provisions shall remain unaffected, unimpaired, valid, and in full force and effect.

**Section 4.** All ordinances, resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded and repealed, provided, however, that nothing herein contained shall affect any rights, actions, or causes of action which shall have accrued to the Township prior to the effective date of this Resolution.

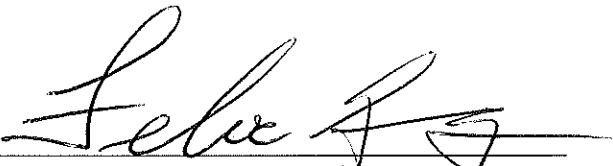
**Section 5.** This Resolution shall be in full force and effect upon its passage, approval and publication as provided by law.

*(Remainder of page intentionally left blank)*

**ADOPTED** by the Supervisor and Board of Trustees of the Township of DuPage, Will County, Illinois this 16<sup>th</sup> day of July, 2019, pursuant to a roll call vote, as follows:

	YES	NO	ABSENT	PRESENT
Trustee Benford	✓			
Trustee Oliver	✓			
Trustee Burgess	✓			
Trustee Raga	✓			
Supervisor George	✓			
<b>TOTAL:</b>	5	0		

**APPROVED** at a Regular Meeting of the Board of Trustees of the DuPage Township, on July 16, 2019.

  
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 FELIX GEORGE, Township Supervisor

ATTEST:

  
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 KULSUM ALI, Township Clerk