

**REGULAR MEETING OF THE DUPAGE
TOWNSHIP SUPERVISOR AND THE
BOARD OF TRUSTEES**

251 Canterbury Lane
Levy Center-Bolingbrook, IL

July 18, 2023
Minutes

CALL TO ORDER: Meeting was called to order at 7:04 PM

PLEDGE OF ALLEGIANCE: Pledge of Allegiance was recited by all and lead by Trustee Townsend.

ROLL CALL FOR QUORUM: Trustees Braxton, Ransom, Townsend, and Supervisor Marschke were present via roll call vote, so a quorum was determined. Trustee Savage was absent.

APPROVAL OF AGENDA: A motion was made by Trustee Braxton and seconded by Trustee Ransom to approve the agenda as presented. Upon roll call vote agenda approval passed.

APPROVAL OF REGULAR June 18, 2023, BOARD MEETING MINUTES: A motion was made by Trustee Ransom and seconded by Trustee Townsend to approve the June meeting minutes as presented. Upon roll call vote, motion carried. Upon roll call vote, motion carried to approve the June 18, 2023, meeting minutes.

PUBLIC COMMENTS: The only resident to speak at meeting: Diane Kloepfer - appreciates traffic study being done.

SUPERVISOR'S REPORT: Bills passed that affect Townships - HB1283 - signed by the Governor - states townships cannot ask for nationalization or immigration status. HB3424 - sent to the Governor and he is expected to sign - criminal records cannot prohibit anyone from receiving GA or EA assistance. Also states that GA funds can be used of other legitimate programs outside of GA or EA. Can use funds for health including psychological and dental. Any legitimate program to use GA funds must be approved by the Board. Any elected official interested in attending the TOI conference in November should let Jackie know by August 1st, so we receive the discount. If you decide to go after that date, you will be responsible for the difference in price. State Senator Ventura will hold a town hall at the Levy Center.

ACTION ITEMS:

YOUTH COMMITTEE FLAG CONTEST PRESENTATION:

RUNNER-UP: Brianne Allison

RUNNER-UP: Walter Taylor

WINNER: Varun Vasireddy

Reasons he chose these elements in his design:

Blue Jay - signifies communication.

Oak - signifies strength, justice, and honesty.

River - DuPage River symbolizes the flow of life and the changes we adapt to.

Sun -- The sun is for energy, warmth, and happiness.

Green : signifies growth (it is his fav color too).

Blue : signifies Wisdom.

Orange : signifies happiness.

FOOD PANTRY UPDATE- TRAFFIC STUDY PAYMENT APPROVAL:

After some discussion, questions asked and answered, a motion was made by Trustee Braxton and seconded by Trustee Townsend to approve the payment of \$6,456 for the traffic study. The Village very strongly encouraged this traffic study. The test was for a 24-hour period and results will be issued in the coming days. Upon roll call vote, the motion carried. The architect then gave an update to the changes to the drawing. The community asked many questions, and they were answered.

DISCUSSION AND POSSIBLE APPROVAL FOR AUGUST BOARD MEETING TO BE CHANGED TO AUGUST 22ND

After questions were asked and answered, a motion was made by Trustee Townsend and seconded by Trustee Braxton to approve the change in meeting date. Upon roll call vote, the motion carried.

DISCUSSION AND POSSIBLE APPROVAL FOR SENIOR AND

YOUTH COMMITTEE APPOINTMENTS: A motion was made by Trustee Townsend and seconded by Trustee Braxton to approve the appointments to the Senior and Youth Committees each for a three-year term. Upon roll call vote, motion carried. Diane Itell and Sheila Compton to the Senior Committee and Cassandra Davis for the Youth Committee.

DISCUSSION AND POSSIBLE APPROVAL OF BRIDGE PAINTING

QUOTES: After some background information and questions answered, a motion was made by Trustee Braxton and seconded by Trustee Townsend to award the contract to High Quality Painting/Scrape Metal Village of Bolingbrook made repairs and we agreed to paint the bridge. Upon roll call vote, motion carried.

DISCUSSION AND APPROVAL OF INTERNATIONAL TRUCK EMERGENCY REPAIRS After some discussion a motion was made by Trustee Ransom and seconded by Trustee Braxton to approve the \$2,467.79 emergency repair to the truck. Upon roll call vote, motion carried.

DISCUSSION AND POSSIBLE APPROVAL OF A MAINTENANCE CONTRACT FOR THE LEVY CENTER ICE MACHINES. After some discussion, a motion was made by Trustee Ransom and seconded by Trustee Townsend to approve the maintenance of the Levy Center ice machine. Upon roll call vote, motion carried.

EMERGENCY REPAIR OF THE TOILETS AT THE LEVY CENTER: After an overview, a motion was made by Trustee Ransom and seconded by Trustee Braxton to approve the emergency repair of the men's and women's toilets at the Levy Center. Upon roll call vote, motion carried.

EXECUTIVE SESSION: None

APPROVAL OF TOWNSHIP BILLS & CLAIMS (for 6/21/2023-7/18/2023)

Open Payables		Paid Payables	
Town	\$4,469.37	Town	\$187,757.75
Banquets	\$2,066.76	Banquets	\$ 56,711.16
General Assistance	\$3,319.39	General Assistance	\$ 23,722.07

A motion was made to approve bills and claims by Trustee Ransom and seconded by Trustee Braxton. Upon roll call vote, the following voted yes: Trustees Braxton, Ransom, and Supervisor Marschke. Motion carried.

REPORTS FROM ADMINISTRATIVE STAFF AND CONTRACTORS

Legal Report- No report

Administrator: A busy month. Working with the Auditors and Summer Bridge Program is winding down and still going smoothly. Campers are enjoying water activities, police, and fire departments presentations. Working on paperwork for refrigerated truck with the ARPA funds. Finalizing details for Tools for Schools. We have lots of vendors coming. Food pantry is working hard handling all the customers and food sorting. Meijer on the east side of town will be supporting us again in September. Look for the \$10 donation cards. A \$10 donation gets the food pantry \$20. Last campaign we received \$1,290. Maintenance staff continues to do a great job. Boardman cemetery work is completed, ramp fixed, assessor's door fixed.

Levy Center: Membership continues to grow. Dance class on Mondays is packed. Lunch and a movie had over 100 seniors attend. The Kane County Cougars event was a hit, Drury Lane sold out. The trip to see Milwaukee play the cubs was great – we stayed overnight, and one senior won \$14,500. A few other seniors won money too. Our seniors love going to the casinos.

General Assistance: See Attached

ELECTED OFFICIALS' REPORTS:

Assessor – Not present - see attached written report.

Clerk. The Senior Committee did not meet in July due to the regular meeting would have been on July 4th. John Lewis Tribute will take place on July 22nd at 7:30 pm. Romeofest will take place August 3 – 6, 2023. I-Fest in Bolingbrook had a great turnout, great entertainment but it was very hot. Boardman Cemetery will have a special symbolism tour on July 20th at 6:00 pm

TRUSTEES:

Trustee Townsend: Attended the Mosque event in Bolingbrook – very welcoming and well attended. Homeless people are more likely to be victims of crime than perpetrators of a crime. Most times they act in self-defense.

Trustee Ransom: Congratulations to our flag contest winners. Looking forward to walking with the flag at the TOI conference in November. Thank the administrator, staff and volunteers and Gabby and Adian for a successful Summer Bridge program.

Trustee Braxton: At the village picnic spoke to many folks about the township services. Pride Fest was very well attended. Good Experience. Congratulations to the flag contest winners. Handwritten records given to the Historic Commission, and they are very grateful.

Collector: Thank the Board for approving the work to be completed at Boardman Cemetery and especially to Bob for overseeing the work.

ADJOURNMENT: A motion was made by Trustee Ransom and seconded by Trustee Braxton to adjourn the meeting. Upon roll call vote, motion carried. The meeting adjourned at 8:48 pm.

Respectfully submitted,

Barbara Ann Parker
Township Clerk



General Assistance Report

-Vicente Fernandez: General Assistance Administrator

Regular Meeting of Township Supervisor and Board of Trustees

Tuesday, August 22nd, 2023

- July was another busy month for the General Assistance Office. A total of 18 households had applied for emergency assistance, 13 were approved, 4 were denied and one household still has a pending application. Of those approved, 4 households were assisted with their ComEd bill, three for their Nicor bill, one for their IL American Water bill, one for their apartment complex's utility bill (that's billed and serviced through a third party) and one for their Village of Romeoville water bill. Of those denied, two of them were because the grant amount from the township would not be enough to alleviate their life-threatening circumstance, one household was over-income and another was not facing a life-threatening circumstance.
- As for General Assistance, one new resident might possibly qualify and was interested in applying. The other three recipients are still going.
- In regards to other programming at the township, one household received two Goodwill vouchers, 8 households received help from the H2O program from IL American Water, 5 households were assisted with applying for the Nicor Shield of Caring program, two households applied for assistance from the Salvation Army Service Extension, one for their Nicor bill and another for their IL American Water bill. Lastly, one person was assisted in obtaining a homeless state ID.
- For the month of July, approximately 72 referrals were given, 10 out of township referrals, 7 food pantry referrals, 5 referrals to the Will County Center for Community Concerns, 3 IDHS referrals, 3 CSC referrals, 2 legal referrals and 42 other referrals for other resources.
- I did some outreach events this past few weeks. Of course, one being the Tools for School event, many families took information about the food pantry and GA/EA. A lot of the families were not aware that the township had a food pantry and were happy to learn about that resource. Many of the families at Tools for School were also happy to learn that I spoke Spanish and I was able to speak to them about many other resources. I also participated in BJ Ward's Kindergarten Bridge program for new kindergarten parents. The program was for new parents at the school and making them aware of the various resources available in the area for them. Again, a lot of families not knowing about our food pantry but at this particular event a lot of the families were more interested in the Emergency Assistance program. At one down time during the event I was speaking to some representatives from both the West Suburban Food Pantry and from the Compass Church and both had positive feedback about the township food pantry being built.
- Lastly, last week I attended a workshop sponsored by the IL Township Association of General Assistance Caseworkers on the different Medicare programs and updates. We also had a presentation on SHIP, which stands for State Health Insurance Program, through the IL Department on Aging which helps seniors who are applying for Medicare or need changes to their coverage during the open enrollment period. I had suggested to Khadija that since the next township newsletter will be out during the open enrollment period, to have something in the newsletter to remind seniors of the open enrollment and to let them know about seeing a SHIP counselor.



Office of the Assessor

241 Canterbury Lane
Bolingbrook, IL 60440-2834
(630) 759-1315 (office)
(630) 759-6163 (fax)

Date: July 31, 2023

To: Gary Marschke
Township Supervisor
Kenneth Harris

From: Kenneth Harris, CIAO
Township Assessor

Subject: Assessor Monthly Report to Supervisor – July 31, 2023

DuPage Township received a multiplier of 1.1092 from Will County for 2023. It has been a fast-rising market, and most of the townships in Will County have received multipliers between 1.05 to 1.13. Our Township 2022 multiplier from Will County was 1.0695. The multiplier is used to bring under assessed property closer to the statutory assessment level.

January 1, 2023, began the Will County Quadrennial Reassessment (Quad) Year, and all property owners will receive a Notice of Assessment by mid-August 2023. For residential assessments, we will use property sales data from 2022, 2021, & 2020. We ask that property owners review these notices and contact our office if you have any questions or concerns.

For more information

DuPage Township property owners are encouraged to reach out to the DuPage Township Assessor if they have questions regarding their assessment. They can call, visit our website (www.dupagetownshipassessor.com), or stop in.