

**REGULAR MEETING OF THE DUPAGE  
TOWNSHIP SUPERVISOR AND THE  
BOARD OF TRUSTEES**

251 Canterbury Lane  
Levy Center – Bolingbrook, IL

**February 21, 2023**  
Minutes

**CALL TO ORDER:** Meeting was called to order at 7:01 PM

**PLEDGE OF ALLEGIANCE:** Pledge of Allegiance was recited by all and lead by Assessor Ken Harris.

**ROLL CALL FOR QUORUM:** Trustees Braxton, Ransom, Townsend, and Supervisor Marschke were present via roll call vote, so a quorum was determined. Trustee Savage was absent.

**APPROVAL OF AGENDA:** A motion was made by Trustee Ransom and seconded by Trustee Townsend to approve the agenda with the change of order. Upon roll call vote agenda approval passed.

**APPROVAL OF REGULAR BOARD MEETING MINUTES:** A motion was made by Trustee Braxton and seconded by Trustee Townsend to approve the Regular Board meeting minutes of January 17, 2023. Upon roll call vote, motion carried.

**PUBLIC COMMENTS:** The following residents spoke at the meeting: Charlotte Droogan – food pantry; Kathy Wayne, Levy Center; Carol Penning on 3 petitions at Senior Club and valentine baskets; food pantry; ramp upgrade. Sue Harvey food pantry; Patricia Philips – food pantry; Jay Kolder – food pantry – abused women and children; Jackie Traynere – thank you township elected officials – food pantry; Jackie Randell – taxes - easement; Norman Brown – food pantry; Willie Pole – F.O.C.U.O.S.; Pattry Droogan – food pantry – FOCUOS; Peggy McMillan – food pantry; Sharon Coleman – food pantry; loves Levy Center – came over from Park District - political – Levy Center is a wonderful place; Herry Hix – food pantry – Levy Center; Rose Harris – food pantry – senior center; Antonio Timothy – politics; Mirstza Sivak – doing a wonderful job – character assassination; Dale Badowski – food pantry; Petra BURGESS – food pantry; Sheila Compton – food pantry.

**SUPERVISOR’S REPORT:** Our Architect brought copies of the renderings of our food pantry and they are on the stage for anyone who wishes to review. Big cheers to all the red hatters for all their hard work volunteering to put together the baskets for our nursing homes. We will have a townhall meeting – date to be determined once I check with all

the Trustees but probably end of March. Will have a presentation on the food pantry in the coming months.

#### **ACTION ITEMS:**

1. **H2O PRESENTATION:** Ryan Lawrence gave an overview of their mentoring program. Questions were asked and answered. No vote required.
2. **APPROVAL OF ARCHITECT CONTRACT:** After some discussion, a motion was made by Trustee Townsend and seconded by Trustee Braxton to approve architect's contract. Upon roll call vote, the motion carried.
3. **APPROVAL TO POST PROPOSED 2023-24 BUDGET:** After some discussion and questions answered, a motion was made by Trustee Braxton and seconded by Trustee Townsend to approve the posting of the proposed 2023-24 budget. Upon roll call vote, motion carried.
4. **APPROVAL FOR HIRING OF SUMMER YOUTH DIRECTORS:** After some discussion, a motion was made by Trustee Ransom and seconded by Trustee Townsend to approve the hiring of two directors to run the Summer Bridge Program. Upon roll call vote, motion carried.
5. **APPROVAL FOR HOW TO PURCHASE A REFRIDGERATED TRUCK FOR FOOD PANTRY:** After some discussion and questions asked, a motion was made by Trustee Braxton and seconded by Ransom to approve going out for RFP until we can get the necessary bids required to purchase the refrigerated food truck. Upon roll call vote, motion carried.
6. **APPROVAL FOR ANNUAL STAFF PAY INCREASE:** After some discussion, a motion was made by Trustee Braxton and seconded by Trustee Townsend to approve a 3% increase for staff for 2023-24. Upon roll call vote, motion carried.
7. **APPROVAL OF NONDISCRIMINATION POLICY FOR THE TOWNSHIP AND LEVY CENTER;** After reading the policy and questions asked and answered, a motion was made by Trustee Townsend and seconded by Trustee Ransom to approve the nondiscrimination policy for the Township and Levy Center. Upon roll call vote, motion carried.
8. **APPROVAL TO RENEW GRANT WRITER CONTRACT FOR ANOTHER YEAR;** After some discussion and questions asked and answered, a

motion was made by Trustee Townsend and seconded by Trustee Ransom to approve the grant writer's contract for one more year. Upon roll call vote, motion carried.

9. **APPROVAL OF EMERGENCY REFRIGERATOR REPAIR AT FOOD PANTRY;** After some discussion, a motion was made by Trustee Braxton and seconded by Trustee Townsend to approve the emergency repair of the refrigerator at the food pantry. Upon roll call vote, motion carried.
10. **APPROVAL OF EMERGENCY REPAIR OF HINO TRUCK;** After some discussion, a motion was made by Trustee Braxton and seconded by Trustee Ransom to approve the emergency repair of the hino truck. Upon roll call vote, motion carried.
11. **APPROVAL OF REPAIR OF PLOW ON PICK-UP TRUCK:** After some discussion, a motion was made by Trustee Townsend and seconded by Trustee Braxton to approve the repair of the plow on the pick-up truck. Upon roll call vote, motion carried.
12. **FOOD PANTRY UPDATES;** In Supervisor's report.
13. **PANCAKE BREAKFAST UPDATE:** Will take place on Saturday, February 25<sup>th</sup> from 9:00 am to 12:00 noon. Supplies are ordered. Tickets can be purchased at the door.
14. **APPROVAL TO GO INTO EXECUTIVE SESSION TO DISCUSS PENDING LITIGATION -** A motion was made by Trustee Ransom and seconded by Trustee Townsend to go into Executive Session to discuss pending litigation. Upon roll call vote, motion carried.
15. **APPROVAL TO RETURN TO REGULAR BOARD MEETING;** A motion was made by Trustee Braxton and seconded by Trustee Townsend to return to regular board meeting. Upon roll call vote, motion carried.

**APPROVAL OF TOWNSHIP BILLS & CLAIMS (for 12/12/2022-1/13/2023)**

1. Open Payables		b. Paid Payables	
Town	\$ 10,094.73	Town	\$ 59,062.37
Banquets	\$ 7,012.91	Banquets	\$ 49,060.74
General Assistance	\$ 916.03	General Assistance	\$ 18,309.21

A motion was made to approve bills and claims by Trustee Braxton and seconded by Trustee Townsend. Upon roll call vote, the following voted yes: Trustees Braxton, Ransom, Townsend, and Supervisor Marschke. Motion passed.

## REPORTS FROM ADMINISTRATIVE STAFF AND CONTRACTORS

**Legal Report** – None

**Administrator:** None

**Levy Center:** None

**General Assistance:** None

## ELECTED OFFICIALS' REPORTS:

**Assessor** – No written report

**Clerk** – Congratulations to all our talented Valley View students. Many students made it to downstate to compete. Even if they did not get a medal, all should be very proud of this accomplishment. Thanks to all the red hatters who helped with the nursing home valentine gift baskets in our Township.

## TRUSTEES:

**Braxton:** Echo what Reem said. Come out and have pancakes with us and support the food pantry. Our food pantry is not ADA compliant. Volunteers are always needed. Need is great for food in our community. We had a budget meeting on Saturday and some here were in attendance. We went over budget line by line.

**Ransom:** Monday is the Youth Committee meeting. Renewed membership in AITCOY (Association of Illinois Township Committees on Youth) and have a zoom board call on Thursday.

**Townsend.** Thanks to everyone for coming out tonight and voicing their concern. I volunteered at the food pantry with my 14-year-old son, and it was hard to maneuver around in the pantry. 85% of DuPage Township is in Bolingbrook, 70% of those who go to the food pantry are from Bolingbrook. Spoke with Dave Locke who said they only allow 5 families in at once and sometimes they are waiting 30-60 minutes in their cards for their turn. Looking forward to having a resource center inside our food pantry.

**ADJOURNMENT:** A motion was made by Trustee Ransom and seconded by Trustee Braxton to adjourn the meeting. Upon roll call vote, motion carried. Meeting adjourned at 9:10 pm.

Respectfully submitted,

Barbara Ann Parker  
Township Clerk