

**REGULAR MEETING OF THE DUPAGE
TOWNSHIP SUPERVISOR AND THE
BOARD OF TRUSTEES**

251 Canterbury Lane
Levy Center – Bolingbrook, IL

November 15, 2022
Minutes

CALL TO ORDER: Meeting was called to order at 7:00 PM

PLEDGE OF ALLEGIANCE: Pledge of Allegiance was recited by all and lead by Collector Monty Jackson.

ROLL CALL FOR QUORUM: Trustees Braxton, Ransom, Savage and Supervisor Marschke were present via roll call vote, so a quorum was determined. Trustee Townsend was out of town on business, so she was excused.

APPROVAL OF AGENDA: A motion was made by Trustee Braxton and seconded by Trustee Savage approve the agenda as submitted. Upon roll call vote agenda approval passed.

APPROVAL OF REGULAR BOARD MEETING MINUTES: A motion was made by Trustee Braxton and seconded by Trustee Savage to approve the Regular Board meeting minutes of October 19, 2022 as submitted. Upon roll call vote, motion carried.

APPROVAL OF THE SPECIAL BOARD MEETING MINUTES: A motion was made by Trustee Savage and seconded by Trustee Braxton to approve the Special Board meeting minutes of October 19, 2022 as submitted. Upon roll call vote, motion

PUBLIC COMMENTS: None

SUPERVISOR'S REPORT:

Reviewed architect's plan for adding additional parking spots on our grounds. Lovely Levy Ladies are now calling themselves Girlfriends. Wanted a private meeting but it would be in violation of OMA. All Discussions should be public, and it seems they are trying to get around the OMA.

ACTION ITEMS:

- **PRESENTATION OF 2023-2024 TOWNSHIP LEVY** – Supervisor Marschke gave an overview of the current levy and what was needed in the township. Handed out a copy of the proposed levy and asked the Trustees to study the levy so we can discuss further and vote on it at the December Board meeting.

- **DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION 22-16 – TRANSFER OF APPROPRIATIONS** – After some discussion and questions answered, a motion was made by Trustee Ransom and seconded by Trustee Savage to approve Resolution 22-16 – Transfer of Appropriations. Upon roll call vote, the following voted yes: Trustees Braxton, Ransom, Savage, and Supervisor Marschke. Motion passed.
- **DISCUSSION & POSSIBLE APPROVAL OF THE 2022-23 PROPERTY AND LIABILITY INSURANCE PROPOSAL:** After some discussion on the two proposals presented, a motion was made by Trustee Ransom and seconded by Trustee Savage to select Option 1 for the 2022-2023 year. Upon roll call vote, motion carried.
- **DISCUSSION & POSSIBLE APPROVAL TO PURCHASE NEW TIRES FOR THE BOBCAT** – After some discussion and questions answered, a motion was made by Trustee Savage and seconded by Trustee Braxton to approve the Purchase of (up to \$1,980) for new tires for the bobcat. Upon call vote, motion carried.
- **DISCUSSION & POSSIBLE APPROVAL FOR DISPOSAL OF SCRAP EQUIPMENT** – After some discussion and mention that photos of the scrap items were handed out at last month’s board meeting, additional questions answered, a motion was made by Trustee Braxton and seconded by Trustee Ransom to approve the disposal of scrap equipment. Upon roll call vote, motion carried.
- **DISCUSSION & POSSIBLE APPROVAL FOR REPAIR OF THE FORD RANGER** – After some discussion a motion was made by Trustee Ransom and seconded by Trustee Savage to move forward with the repairs not to exceed \$3,000. Upon roll call vote, motion carried.
- **EXECUTIVE SESSION** - A motion was made by Trustee Savage and seconded by Trustee Ransom to enter executive session. Upon roll call vote, motion carried.
- **RETURN FROM EXECUTIVE SESSION** – A motion was made by Trustee Savage and seconded by Trustee Braxton to return to regular board meeting. Upon roll call vote, motion carried.
- **ACTIONS FROM EXECUTIVE SESSION:**
 - A motion was made by Trustee Savage and seconded by Trustee Braxton to authorize the Supervisor to begin the bid process for land acquisition. Upon roll call vote, motion carried.
 - A motion was made by Trustee Braxton and seconded by Trustee Ransom to authorize the Supervisor to begin discussions to obtain a mortgage. . Upon roll call vote, motion carried.

1. **APPROVAL OF TOWNSHIP BILLS & CLAIMS (10/13/2022-11/10/2022)**

a. Open Payables	\$ 8,372.03	Paid Payables	\$ 81,017.10
Town	\$ 6,839.36	Town	\$ 59,947.10
Banquets	\$ 1,492.67	Banquets	\$ 13,571.53
General Assistance	\$ 40.00	General Assistance	\$ 7,498.47

A motion was made to approve bills and claims by Trustee Savage and seconded by Trustee Braxton. Upon roll call vote, the following voted yes: Trustees Braxton, Ransom, Savage, and Supervisor Marschke. Motion passed.

2. **REPORTS FROM ADMINISTRATIVE STAFF AND CONTRACTORS**

Legal Report – No Report.

Administrator – Solar program is saving lots of money each month and we did not have to do anything. Processed 40 marriage licenses, 6 passports, 13 senior car plate discounts. Kitchen remodel is almost complete. Wrapping pipes and getting outside ready for winter. Bulbs planted and getting ready to decorate for the holidays. Food pantry has been busy with new customers. This past Saturday, we handed out our Thanksgiving dinners. Thanks for all the donations and those who signed up to help. This Tuesday, we will be delivering food to our seniors. Toys for Tots is in full swing. We are having issues getting items for the 13-17 age group. Anyone who can assist with this group will be appreciated. We are also working on an elf program. Supervisor Marschke mentioned that he attended the food pantry session at the Township Officials of Illinois conference, and they mentioned that food supply is down 26% and need is up 32%. We are doing a mailing to the Bolingbrook Chamber to see if we can get some donations.

Levy Center – Not present

General Assistance: See Attached

ELECTED OFFICIALS' REPORTS:

Assessor – See attached

Clerk – Congratulations to all our Valley View school district athletes. Many are going downstate to compete. Congratulations also goes to our Seniors.

Collector: Enjoyed trip down to Springfield to attend the conference. Nice event and learned a lot. Also, the event at Boardman Cemetery on Halloween was very spooky and well attended.

Trustees:

Braxton: Looking forward to the turkey giveaway. Congratulations to our Seniors on winning medals at the senior Olympics.

Ransom: Youth Committee meeting is on Monday. Toys for Tots event on December 18th 11-2:00 pm We will have Santa and lots of activities. Happy Veterans Day to Supervisor Marschke and congratulations to Will County Board Member JackieFind Traynere on winning her election.

Savage: Be very careful out there. Covid, flu and RSV is running rampant.

ADJOURNMENT: A motion was made by Trustee Braxton and seconded by Trustee Savage to adjourn the meeting. Upon roll call vote, motion carried. Meeting adjourned at 8:25 pm.

Respectfully submitted,

Barbara Ann Parker
Township Clerk

General Assistance Report

REGULAR MEETING OF TOWNSHIP SUPERVISOR AND BOARD OF TRUSTEES — NOVEMBER 15TH, 2022

- As of last month, six households have applied for Emergency Assistance, three were approved for assistance, one for their water bill and the other two for their rent. Three households have pending applications and needing to submit additional documentation.
- The township's two GA recipients are still doing well and I will be meeting with them this week for their monthly redetermination.
- One resident was assisted with two \$25 Goodwill vouchers for their children
- One homeless individual was assisted in obtaining a free ID for being homeless. The individual was told about GA and that they *might* qualify but will need to get their ID and they are still waiting for a copy of other important documentation.
- One Bolingbrook/Wheatland Township resident has a pending application through the Salvation Army Service Extension for their water bill. The resident did not have a shut-off, thus no EA but they did have a large balance that they needed help to pay down.
- Since last month, there have been 110 households that have come to the township to apply for LIHEAP.
- A few weeks ago, Lisa Mendez, a representative from Hines VA reached out and asked to do some outreach to the township for veterans who wanted information regarding the VA. The VA was in the township board room last Thursday and Lisa mentioned that it was successful. Supervisor Marschke suggested that we set up dates in January, February and March and to advertise it in the next newsletter. Word was also given to the VFW and American Legion.
- I will be participating in a Thanksgiving event on November 22nd at Living Waters Community Church and the organizer had asked for local service organizations to set up a table. So, I will be giving out information about EA, GA and the food pantry.
- I will also be meeting with representatives from the Will-Grundy Medical Clinic this week about the work that they do and doing some outreach at the township.



Office of the Assessor

241 Canterbury Lane
Bolingbrook, IL 60440-2834
(630) 759-1315 (office)
(630) 759-6163 (fax)

Date: November 10, 2022

To: Gary Marschke
Township Supervisor
Kenneth Harris

From: Kenneth Harris, CIAO
Township Assessor

Subject: Assessor Monthly Report to Supervisor – November 2022

Last month I reported that we had 92 appeals. Previous year's appeal are as follows:

- **Year 2021: 153 Appeals** (82 Residential, 36 Commercial, 35 Industrial). We stipulated 103, 5 Withdrawals, Board of Review only changed 2, which means out of 153 appeal we only lost 2. The ones we lose are typically bad sales.
- **Year 2020: 335 Appeals** (289 Residential, 29 Commercial, 20 Industrial). We stipulated 145, 18 withdrawals, Board of Review only changed 2, which means out of 335 appeals we only lost 2. The ones we lose are typically bad sales. The reason for high number of residential appeals is because most of the rental companies filed on all their properties during covid.
- **Year 2019: 255 Appeals - QUAD YEAR -** (172 residential, 37 Commercial, 46 Industrial). We stipulated 152, 15 withdrawals, Board of Review only changed 2. Typical for appeals to go up during QUAD because everyone receives notices.
- **Year 2018: 178 Appeals** (88 residential, 12 Commercial, 78 Industrial). We stipulated 112, 14 withdrawals, and Board of Review only changed 2. There were a lot of industrial appeals because the multiplier was applied to that property class as well.
- Our record for defending and accuracy of the assessments is outstanding. Out of approx 29,000 parcels to only average 1% or less that file to appeal the values and to only have 2 changed typically by Board of Review shows the exceptional work done in the Assessor's Office by everyone. Typically, the Board changes are due to bad sales, not typically on equity.

Board of Review hearings were held for the following Commercial properties:

- Federated Retail Holdings (Macy's): **Hearing conducted.**
- Illinois-American Water Co: **No evidence submitted. Cannot file with PTAB**
- TPB Propco LLC (The Promenade Bolingbrook): **withdrew BOR as well as PTAB. Stipulation agreement signed off on.**
- Kohl's Illinois Inc.: **Hearing conducted.**

Reminder:

www.dupagetownshipassessor.com

2023 will be Will County Quadrennial Reassessment (Quad Year), and all property owners will receive a Notice of Assessment. For residential assessments, we will use property sales data from 2022, 2021, & 2020. Therefore, we are expecting an increase in the number of appeals.

Property owners are encouraged to reach out to the DuPage Township Assessor if they have questions regarding their assessment. They can call, visit our website (www.dupagetownshipassessor.com), or stop in.

Our Township property owners are vital to our municipal operations, and we will continue to see that our assessment process is fair and equitable in accordance with State statute.