

**REGULAR MEETING OF THE DUPAGE
TOWNSHIP SUPERVISOR AND THE
BOARD OF TRUSTEES**

251 Canterbury Lane
Levy Center – Bolingbrook, IL

July 19, 2022
Minutes

CALL TO ORDER: Meeting called to order at 7:00 pm

PLEDGE OF ALLEGIANCE: Pledge of Allegiance was recited by all and lead by Trustee Braxton.

APPROVAL OF AGENDA: A motion was made by Trustee Braxton and seconded by Trustee Savage to approve the regular board meeting agenda of June 21, 2022. Upon roll call vote, agenda approval passed.

APPROVAL OF MINUTES OF JUNE 21, 2022: A motion was made by Trustee Braxton and seconded by Trustee Ransom to approve the regular board meeting minutes of June 21, 2022. Upon roll call vote, minutes approval passed.

PUBLIC COMMENTS:

F.O.C.U.O.S – Willie Pole, I am the Executive Director of F.O.C.U.O.S. Wanted to take the time to introduce the group to us. We are a nonprofit (5013c) and have been around for 2 years. Worked with the Heart Organization until doors closed Our purpose is the undeserved and at-risk kids in our community. They just had a very successful fishing event and only 12 of the kids had been fishing before. We have two groups ages 9-15 and 16 – 24. Looking for assistance with transportation and meeting space

SUPERVISOR'S REPORT:

Supervisor Marschke submitted the application to Will County for ARPA funds. County must review application and we should hear back with a week or so. We will be reimbursed for funds spent on the items we purchase. We have a contingency fund so we can use that to pay for items and then replenish when we get reimbursed. Last week, Congressman Foster put in for \$3 million for US funds for a food pantry for DuPage Township. It is in the federal budget now for first quarter of next year. Township Officials of Illinois is holding their annual conference in Springfield, November 13-15. If any board members are interested in attending to let Supervisor know. MTA is holding a symposium in Hanover Township on September 24, 2022, let me know if any of the board would like to attend. We had a great turn out for our senior picnic – over

265 attendees and everyone had a great time. Village picnic had about 105 seniors attend.

ACTION ITEMS:

Discussion on Lovely Levy Ladies:

Supervisor Marschke began the discussion by stating he received a request to use the bus on January 26, 2022, for a March 2nd event which was approved. On March 9th he received another request for the Levy bus to go to Wilco for lunch on March 16th again this request was approved. Supervisor Marschke asked that they send him an email with the dates which they would request the bus for all events for the entire year. On April 22nd he received a request for the Levy bus to take the Levy Ladies to Harners on May 4th. Rita explained in her email that the maximum number she could take is 15. Linda asked Rita to call back and ask the Manager to increase the number to 20. Rita called and moved it to 20. May 20th received another request for the Levy bus to take the Levy Ladies to Suzette's Creperie and Wine Bar in Wheaton for 15 people. The email stated that previous members would have priority over new members. The Levy Ladies were advised that all organizations who request the use of the bus, must be open to all members with the same status. No priority is to be given over others. We do not allow discrimination in any form. It is illegal to discriminate in the State of Illinois. Copies of the emails were given to the Board. Board members asked questions and received answers.

The following spoke on this topic:

Judy Berdeweg, Rita Armstrong, Joan, Carla Williams, Yeoung Kent, M. Jacobson, Lauren Hill, and M. Krupa

Discussion and approval for new hires (part-time for banquets and Levy Center

After some discussion and questions answered, a motion was made by Trustee Savage and Seconded by Trustee Ransom to approve the hiring of these two positions. Upon roll call vote, motion passed.

Reschedule August 16th Board Meeting to August 23rd. A motion was made by Trustee Braxton and Seconded by Trustee Ransom to approve the change in the Board Meeting date. Upon roll call vote, motion passed.

Approval to Auction Items: After some discussion, a motion was made by Trustee Savage and seconded by Trustee Braxton to auction off, ready haul trailer, 1995 Food F800, 1996 Green Bay Trailer, 2004 E350 and 2007 Ford Ranger. Upon roll call vote, motion passed.

APPROVAL OF TOWNSHIP BILLS AND CLAIMS for (6/20/2022 – 7/17/2022)

Open Payables	\$15,763.21	Paid Payables	\$129,533.36
Town	8,105.57	Town	103,746.60
Banquets	3,424.87	Banquets	17,241.79
Assistance	607.59	Assistance	8,542.97

A motion was made by Trustee Braxton and seconded by Trustee Ransom to approve the bills and claims. Upon roll call vote, the following voted yes: Trustees Braxton, Ransom, Savage, Townsend, and Supervisor Marschke. Motion carried.

REPORTS FROM ADMINISTRATIVE STAFF AND CONTRACTORS:

Legal Report – none

Administrator Report: Switched out IT companies from Outsource to CDS. They have been updating our computers. We received the driver abstract reports from the Secretary of State for employees who drive vehicles for the food pantry and the Levy Center. Processed 62 marriage licenses, 9 passports, created 30 flyers for Levy Center, 300 mailings with monthly event calendar to seniors, 40 COVID 19 kits from Will County Health Department and 100 COVID 19 kits from the Salvation Army.

Food Pantry – Busy assisting our township residents.

General Assistance: See attached report

ELECTED OFFICIALS' REPORTS:

Assessor – See attached report

Clerk: I just love being at village events and seeing so many of our seniors. At the Juneteenth line dancing, I was a little disappointed that I was not included to dance with them. International Fest – the hula dancing, a few of us want to have that class at the Levy Center. Had a blast dancing with our seniors at the picnic.

Trustees:

Braxton: Will IT contractor have events listed on the website as well? Good news on the ARPA funds (American Relief Plan Act). Be nice to update equipment at food pantry. Thank you to Karolina Stack for preparing the proposals for the County and to Congressman Foster for submitting the \$3 million food pantry request.

Ransom: Thank you to Joanne Begy for sending in a very nice letter thanking us for the picnic. Hope we can resolve the bus issue and move forward. Thank you to all that came out to speak about this. F.O.C.U.O.S. – inviting you to the Youth Committee meeting next week.

Savage: Echo what Terri said. Hope we can work it out the bus situation. Will try to answer any questions to get resolved. I am a nurse, and the newest COVID 19 strain is

very contagious. Everyone who is able should get the 4th vaccine. They are working on a 5th vaccine for Oct/Nov. Don't wait. You will be very sick for about a week but no hospital stays. Be careful.

Reem – No report

Collector: Cemeteries are all good.

Supervisor Marschke – Everyone has their new blue book, and the quiz will be at next month's meeting.

ADJOURNMENT: A was made by Trustee Ransom and seconded by Trustee Savage. Upon roll call vote, motion passed. Meeting adjourned at 8:42 PM

General Assistance Report

REGULAR MEETING OF TOWNSHIP SUPERVISOR AND BOARD OF TRUSTEES — AUGUST 23RD, 2022

- Since last month, a total of 10 households applied for Emergency Assistance, four households were approved for their rent, two for their IL American Water bill and four for their ComEd bill. Seven households still have pending applications and three households were denied for not meeting EA requirements.
- Additionally, eight households have applied for assistance with their IL American Water bill through the H2O program and another household with a pending application through the Salvation Army Service Extension program.
- A few weeks ago I attend Wheatland township's board meeting to introduce myself. Wheatland is starting to have people call for assistance but many of them were out of their area. I was supposed to meet with Supervisor Crowner this past week but we ended up needing to reschedule. In my brief conversations I have had with Supervisor Crowner I did inform him that, if he would like, I can make a presentation to the board with what General Assistance entails.
- Last month I attended a training through the Metropolitan Township Association in Schaumburg Township. I learned a lot more about GA and EA for metro townships. I had a good conversation with Mary Hess who is the township supervisor for DeKalb Township. DeKalb Township handles GA and EA for eighteen townships and Supervisor Hess is still new to her position and wanting to learn more, especially with how DuPage Township does GA and EA and all things that pertain to social services.
- As many of you may remember, I reported previously that the local Continuum of Care changed lead agencies from the Will County Center for Community Concerns to the United Way of Will County as of June 1st. The Will County Continuum of Care is a partnership of numerous agencies throughout Will, Grundy and Kendall Counties to build a comprehensive service delivery system that helps homeless individuals and families. The change in lead agencies will change the direction the continuum of care will be heading. As a reminder, a homeless person can receive General Assistance from the township.
- Just as a reminder, the next LIHEAP season starts up on September 1st with the Will County Center for Community Concerns coming to take applications here at the township starting September 12th.
- Lastly, I am working on possibly attending some events coming up to talk about township services, especially General and Emergency Assistance.



Office of the Assessor

241 Canterbury Lane
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(630) 759-1315 (office)
(630) 759-6163 (fax)

Date: August 19, 2022

To: Gary Marschke
Township Supervisor
Kenneth Harris
From: Kenneth Harris, CIAO
Township Assessor

Subject: Assessor Monthly Report to the DuPage Township Board – August 2022

1. The Will County Supervisor of Assessment mailed the Notice of Assessments to all affected property owners on 08/10/2022. Surprisingly the expected phone calls have been light. Although certain assessments with trigger a Notice, property owners can still file an appeal if they disagree with their assessment.
2. We had two PTAB (Property Tax Appeal Board) hearings schedule for this month, but they were stipulated thereby a hearing was not necessary. The County has the authority to stipulate once the appeal is at the PTAB process.
3. Since April 2022, we received total of 1,037 calls and/or people coming in with assessment questions. April is usually when the exemptions application period is open and is a busy time for our office. Of the 1,037, about 25% of the calls pertains to other Counties. i.e. a lot of people confuse DuPage Township with DuPage County.