

**BUDGET & APPROPRIATION ORDINANCE
DUPAGE TOWNSHIP
ORDINANCE No. 22-11**

FILED

2022 JUN -9 AM 9:14

**WILL COUNTY CLERK
WILL COUNTY, ILLINOIS**

**An ordinance appropriating for all town purposes for DuPage Township, Will County, Illinois,
for the fiscal year beginning April 1, 2022 and ending March 31, 2023.**

BE IT ORDAINED by the Board of Trustees of DuPage Township, Will County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of DuPage Township be and the same are hereby appropriated for the town purposes of DuPage Township, Will County, Illinois as hereinafter specified for the fiscal year beginning April 1, 2022 and ending March 31, 2023.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds,

GENERAL TOWN FUND,

BANQUET RENTAL FUND,

ILLINOIS MUNICIPAL RETIREMENT FUND (IMRF),

SOCIAL SECURITY FUND,

GENERAL ASSISTANCE FUND

CEMETERY FUND, AND

CAPITAL PROJECTS FUND

	2021-2022 ACTUAL	2022-2023 BUDGET
<u>GENERAL TOWN FUND</u>		
BEGINNING BALANCE	1,160,294	1,442,112
<u>REVENUES</u>		
4000 Town Fund Transfer In (Closed Account)	22	-
4010 Property Tax	1,948,174	2,079,569
4020 Replacement Tax	246,439	220,000
4030 Interest Income	703	20,000
4045 Elections	75	150
4060 Traffic/ Fines	1,266	1,000
4090 Expense Reimbursement	-	100
4110 Insurance Reimbursement(IPRF)	-	-
4130 Food Pantry	8,229	-
4140 Assessor's Misc. Income	-	200
4150 Senior Grants	-	-
4200 Miscellaneous Revenue	23,295	5,000
TOTAL REVENUES:	2,228,202	2,326,019
TOTAL FUNDS AVAILABLE:	3,388,495	3,768,131
<u>EXPENDITURES</u>		
101 Administration	740,407	1,190,705
102 Assessor	325,758	361,950
104 Youth Services	2,110	42,500
105 Senior Programming	280,367	288,837
106 Social Services	43,971	52,000
107 Levy Senior Center	31,992	62,760
108 Maintenance	200,883	324,500
109 Food Pantry	276,500	82,010
Capital Transfer Out	44,396	
TOTAL EXPENDITURES:	1,946,383	2,405,262
TOTAL APPROPRIATIONS:	1,946,383	2,405,262
<u>OTHER FINANCING USES</u>		
Fund Balance Policy Implementation/Contingencies	-	100,000
ENDING BALANCE	<u>1,442,112</u>	<u>1,262,869</u>

		2021-2022 ACTUAL	2022-2023 BUDGET
101	<u>ADMINISTRATION</u>		
	<u>PERSONNEL EXPENDITURES</u>		
5000	Salaries	253,677	243,000
5010	Elected officials	162,450	163,000
5050	Health Insurance	1,916	12,000
5080	Unemployment Insurance	1,295	2,700
5090	Worker's Compensation	10,824	6,500
		430,162	427,200
	<u>OPERATING EXPENDITURES</u>		
5200	Maintenance	11,367	11,000
5201	Maintenance/Cemetery Grounds	495	1,000
5210	Maintenance Lawn	406	1,000
5220	Professional Services	87,489	50,000
5230	Legal Service	45,214	75,000
5240	Postage	13,915	25,000
5250	Telephone/Internet	8,527	7,500
5260	Publications/Publishing	460	1,000
5270	Printing	14,686	45,000
5280	Dues	2,679	4,400
5290	Travel	1,160	3,000
5300	Training	2,922	2,000
5310	Utilities	14,980	13,000
5315	Cemetery Utilities	602	600
5325	Liability Insurance	65,891	67,000
5330	Reoccurring Services	9,031	20,000
5380	Volunteer/ Staff Meeting	1,757	1,500
5410	Computer Technology	14,546	15,000
5500	Supplies	10,956	12,000
5700	Misc Expense	576	500
5745	Social Security	-	16,625
5750	General Assistance	-	371,897
5755	IMRF	-	11,983
5780	Landscaping	2,587	2,500
5820	Office Equipment	-	5,000
		310,245	763,505
	TOTAL ADMINISTRATION EXPENDITURES:	740,407	1,190,705

102	<u>ASSESSOR</u>	2021-2022 ACTUAL	2022-2023 BUDGET
	<u>PERSONNEL EXPENDITURES</u>		
5000	Salaries	246,009	277,200
5050	Health Insurance	26,914	33,000
5080	Unemployment Insurance	854	2,500
5090	Worker's Compensation	1,971	2,600
		275,748	315,300
	<u>OPERATING EXPENDITURES</u>		
5200	Maintenance Service-Equipment	10,544	11,500
5230	Legal	-	500
5220	Professional Services		1,500
5240	Postage	-	500
5250	Telephone	2,861	3,100
5260	Publications/Licenses	-	300
5270	Printing	143	450
5280	Dues	600	1,000
5290	Travel	1,067	2,500
5300	Training	4,141	2,500
5410	Computer Technology	1,663	2,600
5500	Office Supplies	2,842	2,000
5600	Licenses	14,496	16,000
5900	Equipment	11,654	2,200
		50,011	46,650
	TOTAL ASSESSOR EXPENDITURES:	325,758	361,950

104	<u>YOUTH SERVICES</u>	2021-2022 ACTUAL	2022-2023 BUDGET
	<u>PERSONNEL EXPENDITURES</u>		
5000	Salaries		-
5090	Worker's Compensation		-
			-
	<u>OPERATING EXPENDITURES</u>		
5280	Fests	-	2,000
5345	S.T.A.R.S. Convention	-	250
5360	Sponsorship/Grants/Pelican Harbor	-	9,000
5375	Summer Bridge	-	20,000
5455	N.O.A.D.F./Tools for School	-	10,000
5475	Programs/Events	1,140	-
5500	Supplies	970	1,250
		2,110	42,500
	TOTAL YOUTH DIVISION EXPENDITURES:	2,110	42,500

105 <u>SENIOR PROGRAMMING</u>		2021-2022 ACTUAL	2022-2023 BUDGET
<u>PERSONNEL EXPENDITURES</u>			
5000	Salaries	183,212	191,000
5050	Health Insurance	11,625	16,350
5080	Unemployment	572	1,687
5090	Workers Compensation	1,123	1,500
		196,533	210,537
<u>OPERATING EXPENDITURES</u>			
5240	Postage	14,218	2,500
5250	Telephone/Internet	2,948	3,000
5270	Printing	23,261	-
5280	Dues	9	250
5290	Travel	228	250
5300	Training	-	1,000
5400	Social/Entertainment	20,541	35,000
5410	Computer Technology	4,371	8,300
5425	Education/Lunch and Learn	7,084	10,000
5430	Senior Olympics	5,199	10,000
5475	Programs	4,347	-
5500	Supplies	1,042	2,500
5530	Auto Fuel/Oil	211	500
5550	Promotions	347	5,000
5700	Misc Expense	29	-
		83,834	78,300
TOTAL SENIOR PROGRAMMING EXPENDITURES:		280,367	288,837

		2021-2022 ACTUAL	2022-2023 BUDGET
106	<u>SOCIAL SERVICES</u>		
	<u>OPERATING EXPENDITURES</u>		
5370	Social Service Senior	11,963	20,000
5371	Social Services/Youth	13,282	10,000
5480	Bus Expense	18,726	22,000
		43,971	52,000
	TOTAL SOCIAL SERVICES EXPENSES:	43,971	52,000
107	<u>LEVY CENTER</u>		
	<u>OPERATING EXPENDITURES</u>		
5200	Maintenance-Building	19,472	25,000
5310	Utilities	-	19,760
5500	Supplies	6,395	7,500
5540	Decorations	608	2,500
5780	Landscaping	5,089	8,000
5810	Bathroom Repairs	428	-
		31,992	62,760
	TOTAL LEVY CENTER EXPENDITURES	31,992	62,760

		2021-2022 ACTUAL	2022-2023 BUDGET
108	<u>MAINTENANCE DEPARTMENT</u>		
	<u>PERSONNEL EXPENDITURES</u>		
5000	Salaries	57,188	134,000
5020	Salaries snow and ice	5,482	10,000
5050	Health Insurance	10,404	19,700
5080	Unemployment	137	1,800
5090	Workers Compensation	2,416	3,200
		75,627	168,700
	<u>OPERATING EXPENDITURES</u>		
5200	Maintenance	39,551	55,000
5205	Maintenance Roads	2,040	1,000
5206	Resurfacing Projects	59,665	75,000
5250	Telephone/Internet	1,722	-
5310	Utilities	2,899	1,800
5420	Uniforms	466	1,000
5500	Supplies	4,915	5,000
5530	Auto Fuel/Oil	13,998	17,000
		125,256	155,800
	TOTAL MAINTENANCE DEPARTMENT EXPENDITURES:	200,883	324,500
109	<u>FOOD PANTRY</u>		
	<u>PERSONNEL EXPENDITURES</u>		
5000	Salaries	237,792	-
5050	Health Insurance	17,054	-
5080	Unemployment	2,438	-
5090	Workers Compensation	5,659	-
		262,943	-
	<u>OPERATING EXPENDITURES</u>		
5200	Maintenance	10,015	10,000
5250	Telephone/Internet	-	3,400
5270	Printing	161	1,000
5290	Travel/Tolls	240	500
5420	Uniforms	-	1,000
5310	Utilities	-	14,610
5330	Reoccurring Services	-	34,000
5485	Holiday Meals	-	15,000
5500	Supplies	3,141	2,500
		13,557	82,010
	TOTAL FOOD PANTRY EXPENDITURES:	276,500	82,010

		2021-2022 ACTUAL	2022-2023 BUDGET
Represents a cash basis budget			
200	<u>BANQUET RENTAL FUND</u>		
	BEGINNING BALANCE	36,436	12,616
4030	Interest income	18	100
4040	Rental Fees	49,630	75,000
4200	Miscellaneous Income	1,325	1,000
4510	Caterer	10,750	15,000
4520	Open Bar Fees	53,352	75,000
4530	Cash Bar Fees	22,511	40,000
4540	Bar Set-up Fees	10,150	15,000
4550	Gazebo	1,400	2,500
4560	Garden Chairs	744	1,500
4600	Senior Trips	34,431	50,000
	TOTAL REVENUES:	184,311	275,100
	TOTAL FUNDS AVAILABLE:	220,747	287,716
<u>EXPENDITURES</u>			
201	Administration	164,818	189,410
205	Senior Programming	43,313	69,000
	TOTAL APPROPRIATIONS:	208,131	258,410
Fund Balance Policy Implementation/ Contingencies			-
	ENDING BALANCE	<u>12,616</u>	<u>29,306</u>

		2021-2022 ACTUAL	2022-2023 BUDGET
201	<u>BANQUETS ADMINISTRATION</u>		
	<u>PERSONNEL EXPENDITURES</u>		
5000	Salaries	64,087	73,000
5050	Health Insurance	5,999	5,700
5080	Unemployment Insurance	193	850
5090	Workers Compensation	1,738	2,300
		72,017	81,850
	<u>OPERATING EXPENDITURES</u>		
5200	Maintenance	2,213	3,000
5235	Credit Card Fees	4,235	4,500
5310	Utilities	37,221	19,760
5330	Reoccurring Services	4,827	23,300
5500	Supplies/Bar	10,268	15,000
5550	Promotions/Advertising	-	1,500
5600	Licenses	4,164	4,500
5605	State Sales Tax	5,617	6,000
5610	Bolingbrook Liquor Tax	4,032	5,000
5630	Liquor	16,607	20,000
5900	Equipment/Carpet/Improvements	3,616	5,000
		92,801	107,560
	TOTAL BANQUETS ADMINISTRATION EXPENDITURES:	164,818	189,410
205	<u>SENIOR PROGRAMMING EXPENDITURES</u>		
5235	Bank/CC Fees	2,461	4,000
5460	Rec Trips	39,207	50,000
5490	Senior Program/Picnic	1,645	15,000
		43,313	69,000
	TOTAL SENIOR PROGRAMMING EXPENDITURES:	43,313	69,000
	TOTAL BANQUETS EXPENDITURES:	208,131	258,410

		2021-2022 ACTUAL	2022-2023 BUDGET
<u>ILLINOIS MUNICIPAL RETIREMENT FUND</u>			
BEGINNING BALANCE		22,206	3,131
<u>REVENUES</u>			
4010	Property Tax	103,681	96,885
4015	Town Support		11,983
TOTAL REVENUES:		103,681	108,868
TOTAL FUNDS AVAILABLE:		125,887	112,000
<u>EXPENDITURES</u>			
<u>PERSONNEL EXPENDITURES</u>			
600	Retirement Contribution	122,756	112,000
TOTAL EXPEND/APPROPRIATION:		122,756	112,000
ENDING BALANCE		<u>3,131</u>	<u>(0)</u>
 500 <u>SOCIAL SECURITY FUND</u>			
BEGINNING BALANCE		2,341	90
<u>REVENUES</u>			
4010	Property Tax	103,681	96,885
4015	Town Support	-	16,625
TOTAL REVENUES:		103,681	113,510
TOTAL FUNDS AVAILABLE:		106,022	113,600
<u>EXPENDITURES</u>			
<u>PERSONNEL EXPENDITURES</u>			
5100	Social Security/Medicare	105,933	113,600
TOTAL EXPEND/APPROPRIATION:		105,933	113,600
ENDING BALANCE		<u>90</u>	<u>(0)</u>

		2021-2022 ACTUAL	2022-2023 BUDGET
300	<u>GENERAL ASSISTANCE FUND</u>		
	BEGINNING BALANCE	221,473	71,198
	<u>REVENUES</u>		
4010	Property Tax	251,271	197,230
4015	Town Support	-	371,897
4030	Interest Income	95	750
	TOTAL REVENUES:	251,366	569,877
	TOTAL FUNDS AVAILABLE:	472,839	641,075
	<u>EXPENDITURES</u>		
	Administration	142,400	138,925
	Home Relief	32,680	52,000
	Food Pantry	226,562	450,150
	TOTAL EXPENDITURES:	401,642	641,075
	TOTAL APPROPRIATIONS:	401,642	641,075
	ENDING BALANCE	<u>71,198</u>	<u>0</u>

		2021-2022 ACTUAL	2022-2023 BUDGET
301	<u>G/A ADMINISTRATION</u>		
	<u>PERSONNEL EXPENDITURES</u>		
5000	Salaries	109,607	110,000
5050	Health Insurance	14,304	14,500
5080	Unemployment Insurance	463	1,375
5090	Worker's Compensation	1,505	2,000
		125,879	127,875
	<u>OPERATING EXPENDITURES</u>		
5220	Professional Services	5,000	1,000
5230	Legal Service	1,733	-
5240	Postage	138	100
5250	Telephone/Internet	719	1,200
5280	Dues	85	100
5290	Travel	152	750
5300	Training	680	2,000
5320	Computer Technology	4,239	4,900
5500	Office Supplies	1,922	1,000
5900	Equipment	1,852	-
		16,521	11,050
	TOTAL G/A ADMINISTRATION:	142,400	138,925
		2021-2022 ACTUAL	2022-2023 BUDGET
303	<u>HOME RELIEF</u>		
	<u>OPERATING EXPENDITURES</u>		
6050	Other Med Services/Ins	3,375	-
6060	Funeral & Burial Service	5,000	-
6080	G.A. Utility	-	5,000
6090	G.A. Shelter	-	5,000
6100	E.A. Utility	15,738	20,000
6110	E.A. Shelter	8,427	20,000
6160	Personal Incidentals	100	1,000
6170	Transportation	40	1,000
	TOTAL HOME RELIEF EXPENDITURES:	32,680	52,000

		2021-2022 ACTUAL	2022-2023 BUDGET
309	<u>G/A FOOD PANTRY</u>		
	<u>PERSONNEL EXPENDITURES</u>		
5000	Salaries	90,872	365,000
5050	Health Insurance	9,712	15,000
5080	Unemployment	608	900
5090	Workers Compensation	1,886	7,600
		103,078	388,500
	<u>OPERATING EXPENDITURES</u>		
5200	Maintenance	13,734	-
5270	Printing	955	-
5290	Travel/Tolls	160	750
5330	Reoccurring Services	49,099	-
5420	Uniforms	364	-
5500	Supplies	3,064	900
5510	Food Supplies	56,108	60,000
		123,484	61,650
	TOTAL FOOD PANTRY EXPENDITURES:	226,562	450,150
	TOTAL APPROPRIATIONS:	401,642	641,075
		2020-2021 ACTUAL	2022-2023 BUDGET
	Represents a cash basis budget		
1000	<u>CEMETERY FUND</u>		
	BEGINNING BALANCE	3,272	3,273
	<u>REVENUES</u>		
4030	Interest Income	1	2
	TOTAL REVENUES:	1	2
	TOTAL FUNDS AVAILABLE:	3,273	3,275
	<u>EXPENDITURES</u>		
	Administration	-	-
	TOTAL EXPENDITURES:	-	-
	TOTAL APPROPRIATIONS:	-	-
Fund Balance Policy Implementation/Contingencies			
	ENDING BALANCE	<u>3,273</u>	<u>3,275</u>

		2021-2022 ACTUAL	2022-2023 BUDGET
1100	<u>CAPITAL PROJECTS FUND</u>		
	BEGINNING BALANCE	234,805	216,149
	<u>OTHER FINANCING SOURCES</u>		
4000	Transfers In - General Town Fund	44,396	-
4030	Interest	99	200
	TOTAL REVENUES:	44,494	200
	TOTAL FUNDS AVAILABLE:	279,299	216,349
	<u>CAPITAL OUTLAY</u>		
5900	Equipment	42,720	100,000
5900	Improvements	20,408	50,000
7000	Transfers Out - General Town Fund (Closed Account)	22	-
	TOTAL EXPENDITURES:	63,150	150,000
	TOTAL APPROPRIATIONS:	63,150	150,000
Fund Balance Policy Implementation/Contingencies			
	ENDING BALANCE	<u>216,149</u>	<u>66,349</u>
	<i>Estimates for Capital Outlay:</i>		
	Building Updates		500,000
	Rebuild Roads/Subdivision		3,000,000
	Vehicles		200,000
	Levy Building Improvements		500,000

SECTION 3: That the amount appropriated for town purposes for the fiscal year beginning April 1, 2022 and ending March 31, 2023 by fund shall be as follows:

1 General Town Fund	2,405,262
2 Banquet Rental Fund	258,410
6 Illinois Municipal Retirement Fund	112,000
5 Social Security Fund	113,600
3 General Assistance Fund	641,075
A Cemetery Fund	-
C Capital Projects Fund	150,000
TOTAL APPROPRIATIONS:	\$ 3,680,347

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in **Section 2, constituting the total appropriations in the amount of THREE MILLION, SIX HUNDRED SIXTYTWO THOUSAND, THREE HUNDRED FORTY SEVEN DOLLARS NO CENTS (\$3,662,347.00) for the fiscal year beginning April 1, 2022 and ending March 31, 2023.**

SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

ADOPTED this 17TH day of MAY , 2022 pursuant to a roll call vote by the Board of Trustees of DuPage Township, Will County, Illinois.

BOARD OF TRUSTEES

AYE

Tom Braxton

☒

Terri Ransom

☒

Debra Savage

☒


Reem Townsend

☒

TOWNSHIP SUPERVISOR

Gary Marschke

☒


Barbara Parker, Town Clerk


Gary Marschke, Township Supervisor

