

**REGULAR MEETING OF THE DUPAGE  
TOWNSHIP SUPERVISOR AND THE  
BOARD OF TRUSTEES**

251 Canterbury Lane  
Levy Center – Bolingbrook, IL

**April 19, 2022**  
Minutes

**CALL TO ORDER:** Meeting was called to order at 7:02PM

**PLEDGE OF ALLEGIANCE:** Pledge of Allegiance was recited by all and lead by Collector Monty Jackson.

**ROLL CALL FOR QUORUM:** Trustees Braxton, Ransom, Savage, Townsend, and Supervisor Marschke were present via roll call vote, so a quorum was determined.

**APPROVAL OF AGENDA:** A motion was made by Trustee Braxton and seconded by Trustee Ransom to approve the agenda as submitted. Upon roll call vote, agenda approval passed.

**APPROVAL OF APRIL SPECIAL MEETING MINUTES:** A motion was made by Trustee Savage and seconded by Trustee Braxton to approve the April Special Meeting minutes. Upon roll call vote, motion carried.

**PUBLIC COMMENTS:** None

**SUPERVISOR'S REPORT:**

Considering an intra-governmental agreement with Wheatland Township for use of our food pantry. They do not have a food pantry and a very small number of residents would make use of our food pantry. Wheatland Township does not have a GA Director. They would send their people to use to process the administration of this benefit. This will come before the Board next month with more details. Questions were asked and answered. Supervisor joined Bolingbrook Chamber of Commerce and Romeoville Chamber of Commerce. Spoke with our attorney confirming that these memberships are allowed. We ordered the revised Laws and Duties Handbook. Should receive our copies in June.

**ACTION ITEMS:**

1. **ENTER INTO EXECUTIVE SESSION** – A motion was made by Trustee Ransom and seconded by Trustee Townsend to go into Executive Session. Upon roll call vote, motion carried.
2. **RETURN TO REGULAR BOARD MEETING** – A motion was made by Trustee Savage and Seconded by Trustee Braxton to return to our regular board meeting. Upon roll call vote, motion carried.

3. **RESOLUTION 22-02 – REVIEW OF CLOSED SESSION MINUTES**
  - a. A motion was made by Trustee Savage and seconded by Trustee Townsend to release the minutes of Executive Sessions held on February 15, 2022, and March 15, 2022. Upon roll call vote, motion carried.
  - b. A motion was made by Trustee Savage and seconded by Trustee Braxton to keep confidential the minutes of the Executive Sessions held on June 22, 2021, and July 20, 2021. Upon roll call vote, motion carried.
4. **DUALL HEATING & COOLING INC FOR SERVICE OF HVAC SYSTEM AT LEVY AND TOWN BUILDINGS.** A motion was made by Trustee Braxton and seconded by Trustee Townsend to approve DuAll as the service company for the Township and Levy Center buildings. Upon roll call vote, the motion carried.
5. **PRINTING OF THE FOUR ISSUES OF NEWSLETTER.** Discussion on the possibility of a cost increase for the printing and mailing of the newsletter. A motion was made by Trustee Braxton and seconded by Trustee Savage to approve the printing and mailing of the newsletter. Upon roll call vote, motion carried.
6. **RESOLUTION 22-10 –** Scrivener's error correction – Resolution 22-11 is now Resolution 22-10 and eliminating items 17-22. After some discussion, a motion was made by Trustee Townsend and seconded by Trustee Ransom to approve the corrections. Upon roll call vote, motion carried.

**APPROVAL OF TOWNSHIP BILLS AND CLAIMS for (4/08/2022 - 4/19/2022)**

A. Open Payables	\$564.70	B. Paid Payables	\$39,506.73
Town	\$564.70	Town	\$33,986.66
Banquets	\$ 0	Banquets	\$ 2,917.07
Assistance	\$ 0	General Assistance	\$ 2,917.00

A motion was made to approve bills and claims by Trustee Savage and seconded by Trustee Townsend. Upon roll call vote, the following voted yes: Trustees Braxton, Ransom, Savage, Townsend, and Supervisor Marschke. Motion carried.

**REPORTS FROM ADMINISTRATIVE STAFF AND CONTRACTORS**

**Legal Report** – Township Attorney – Copies of the revised Township Handbook have been ordered and should be here in June.

**Administrator Report** – Busy time working on Supervisor's report and budget for annual meeting. Working on new website. Worked on Easter egg hunt with the Youth Committee. Working on hiring for the summer bridge program. Repair of roof leak, Looking into another phone company for additional savings. Food pantry – running into some problems with getting butter. Working on inter-governmental agreement with Wheatland Township for GA program and food pantry.

**Levy Center Report** Trips are filling up. Second Mackinaw Island trip planned for September. Seniors are happy with outings planned.

**Food Pantry** – See Administrator's report

**General Assistance** – Since the last board meeting, we have had six households apply for Emergency Assistance of which two were approved for assistance with their water bill and the other one for their rent but still need to hear back from the landlord before making payment. The other three were denied for not meeting the necessary qualifications. Three households have also applied for assistance through the H2O program for their IL American Water bill. I finally also just heard back from a landlord for a resident's rent for the Salvation Army Extension. As reported last month, we had two individuals applying for General Assistance, one of those individuals was approved for GA and the other was not because they did not fulfill the requirements for GA. Since the most recent township newsletter, there has been a lot of interest in assistance with car repair. While it's great we have a lot of interest, not many folks have qualified because the requirements are the same as Emergency Assistance so there is still the income limit and time component to applying, as in having already applied for EA within the last twelve months. Also, because of the newsletter, we have been seeing some more folks calling about LIHEAP and applying. Since the last regular meeting 71 households have come of the office to apply for LIHEAP. One challenge is having to explain to folks that the program year for LIHEAP runs from September of one year and ends at the end of May of the following calendar year and that they can only apply once per program year. As reported last month, the GA office received a box of COVID-19 testing kits which residents can now pick up if they like either here or at the food pantry. Recently, the Illinois Housing Development Authority has started taking applications for their mortgage assistance program. IHDA received funds as part of the American Rescue Plan to help fund this program. I was informed by State Rep. Avelar's office that there will be an information event on April 27th to learn more about the program and speak with organizations that are helping people with the application process. Finally, I recently participated in meetings with the Salvation Army about their programming and with JJC about their human services degree program of which I am on the advisory committee.

## **ELECTED OFFICIALS' REPORTS:**

**Assessor** – See attached

**Clerk** – Thanked elected officials and staff for assisting and supporting me with my first Annual Meeting. Everything worked out great thanks to all of you. Big thanks to Jackie, Linda, Bob, Vincente, Kelley, Gloria and Judy Bredeweg for agreeing to be our Moderator.

**Collector** – No report.

**Trustees** –

**Braxton** – Barbara – good job with the annual meeting. Residents are reading our newsletter as people are calling us. Pat Woolley's husband passed away and service will be this Friday.

**Ransom** – The Youth Committee had a successful Easter Egg Hunt – we had lots of volunteers and kids participating. Thanks to everyone on the Youth Committee and all our volunteers. We will have our regular monthly meeting this coming Monday. Working on Summer Bridge Program. Fun Fest is cancelled. Looking into keeping the Heart Organization going.

**Savage** – Said goodbye to senior committee members and look forward to working with the new committee. COVID vaccine event was very well organized.

**Townsend** – no report.

**ADJOURNMENT:** A motion was made by Trustee Ransom and seconded by Trustee Braxton seconded the motion to adjourn the meeting. Upon roll call vote, motion carried. Meeting adjourned at 8:23 pm

Respectfully submitted,

Barbara Ann Parker  
Township Clerk



Rhonda R. Novak, CIAO/I • Will County Supervisor of Assessments



## 2022 Exemption Event Dates

<p><b>**RESIDENTS ONLY**</b>            May 11, 2022 Wednesday            10:00 am-2:00 pm            Carillon            21146 S Carillon Drive            Plainfield, IL 60404</p>	<p><b>**RESIDENTS ONLY**</b>            May 13, 2022 Friday            10:00 am-2:00 pm            Grand Haven            1520 Grand Haven Road            Romeoville, IL 60446</p>	<p><b>✘ **CANCELLED** ✘</b>            May 14, 2022            8:00 am-1:00 pm            Will County Supervisor of Assessments            302 N Chicago Street 2<sup>nd</sup> Floor            Joliet, IL 60432</p>
<p><b>**RESIDENTS ONLY**</b>            May 18, 2022 Wednesday            10:00 am-2:00 pm            Carillon Lakes            21325 Carillon Lakes Drive            Crest Hill, IL 60403</p>	<p><b>**RESIDENTS ONLY**</b>            May 20, 2022 Friday            10:00 am-2:00 pm            Carillon Club            4003 Idlewild Lane            Naperville, IL 60564</p>	<p><b>**OPEN TO THE PUBLIC**</b>            May 25, 2022 Wednesday            10:00 am-2:00 pm            Romeoville Recreational Center            900 W Romeo Road            Romeoville, IL 60446</p>
<p><b>**RESIDENTS ONLY**</b>            June 2, 2022 Thursday            10:00 am-2:00 pm            Lago Vista            16800 Lago Vista Blvd            Lockport, IL 60441</p>	<p><b>**RESIDENTS ONLY**</b>            June 9, 2022 Thursday            10:00 am-2:00 pm            Carillon            21146 S Carillon Drive            Plainfield, IL 60404</p>	<p><b>**OPEN TO THE PUBLIC**</b>            June 14, 2022 Tuesday            10:00 am-2:00 pm            First United Methodist Church            401 E Kahler Road            Wilmington, IL 60481</p>
<p>August 24 – 28, 2022            Wednesday-Sunday 10:00am-8:00pm            Will County Fair: Atrium            710 S West Street            Peotone, IL 60468</p>	<p><u>Representatives from the Will County Supervisor of Assessments Office will be at these locations to assist with all exemptions. Please bring the application with you to the event.</u></p>	

**SKIP THE LINE! Our office highly recommends mailing all applications to the address below:**

**The Will County Supervisor of Assessments Office  
 302 N. Chicago St. Joliet, IL 60432**

**Feel free to visit our office Monday thru Friday 8:30 am to 4:30 pm  
 -OR-**

**Visit your local Township Assessor's Office during their regular business hours.**

**For additional information, please contact the  
 Will County Supervisor of Assessments Office at (815) 740-4648.**

<b>Township</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>% adj</b>	<b>21</b>	<b>3 year median</b>	<b>2022 Tent Factor</b>
<b>Wheatland</b>	33.49	32.91	28.48	1.0165	28.95	31.78	<b>1.0487</b>
<b>Dupage</b>	33.19	32.43	27.21	1.0305	28.04	31.22	<b>1.0676</b>
<b>Plainfield</b>	33.35	32.37	27.01	1.0283	27.77	31.16	<b>1.0695</b>
<b>Lockport</b>	33.06	32.60	27.72	1.0325	28.62	31.43	<b>1.0606</b>
<b>Homer</b>	33.55	32.34	28.12	1.0350	29.10	31.66	<b>1.0526</b>
<b>Troy</b>	33.36	32.45	27.58	1.0289	28.38	31.40	<b>1.0616</b>
<b>Joliet</b>	33.48	31.86	27.14	1.0518	28.55	31.30	<b>1.0650</b>
<b>New Lenox</b>	33.54	32.24	27.43	1.0392	28.51	31.43	<b>1.0605</b>
<b>Frankfort</b>	33.19	32.40	27.56	1.0271	28.31	31.30	<b>1.0649</b>
<b>Channahon</b>	33.67	32.79	28.28	1.0181	28.79	31.75	<b>1.0497</b>
<b>Jackson</b>	34.03	32.61	28.36	1.0560	29.95	32.20	<b>1.0352</b>
<b>Manhattan</b>	33.70	32.21	27.98	1.0388	29.07	31.66	<b>1.0528</b>
<b>Green Garden</b>	33.16	31.96	27.13	1.0312	27.98	31.03	<b>1.0740</b>
<b>Monee</b>	33.55	32.30	24.96	1.0428	26.03	30.63	<b>1.0883</b>
<b>Crete</b>	34.13	31.19	24.43	1.0738	26.23	30.52	<b>1.0922</b>
<b>Wilmington</b>	33.32	31.86	27.77	1.0233	28.42	31.20	<b>1.0683</b>
<b>Florence</b>	34.66	30.41	29.28	1.0261	30.04	31.70	<b>1.0513</b>
<b>Wilton</b>	34.66	30.41	29.28	1.0261	30.04	31.70	<b>1.0513</b>
<b>Peotone</b>	33.47	30.63	27.13	1.0474	28.42	30.84	<b>1.0808</b>
<b>Will</b>	34.66	30.41	26.98	1.0545	28.45	31.17	<b>1.0692</b>
<b>Washington</b>	33.73	31.65	25.88	1.0653	27.57	30.98	<b>1.0757</b>
<b>Reed</b>	34.03	32.07	27.86	1.0573	29.46	31.85	<b>1.0464</b>
<b>Custer</b>	34.66	33.41	29.28	1.0261	30.04	32.70	<b>1.0191</b>
<b>Wesley</b>	34.66	29.20	24.96	1.0591	26.44	30.10	<b>1.1074</b>
<b>County</b>	33.41	32.39	27.53	1.0315	28.40	31.40	<b>1.0615</b>

Final IDOR



Illinois Department of Revenue

PTAX-215

Assessment Ratios Adjusted for Changes through  
2021 for County: Will

Non-farm by Township	2019	2020	2021	3-Year Average
Channahon	33.67	32.79	28.79	31.75
Crete	34.13	31.19	26.23	30.52
Custer	--	33.41	--	--
DuPage	33.19	32.43	28.04	31.22
Frankfort	33.19	32.40	28.31	31.30
Green Garden	33.16	31.96	27.98	31.03
Homer	33.55	32.34	29.10	31.66
Jackson	34.03	32.61	29.95	32.20
Joliet	33.48	31.86	28.55	31.30
Lockport	33.06	32.60	28.62	31.43
Manhattan	33.70	32.21	29.07	31.66
Monee	33.55	32.30	26.03	30.63
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Peotone	33.47	30.63	28.42	30.84
Plainfield	33.35	32.37	27.77	31.16
Reed	34.03	32.07	29.46	31.85
Troy	33.36	32.45	28.38	31.40
Washington	33.73	31.65	27.57	30.98
Wesley	--	29.20	26.44	--
Wheatland	33.49	32.91	28.95	31.78
Will	--	--	28.45	--
Wilmington	33.32	31.86	28.42	31.20
ALL OTHERS	34.66	30.41	30.04	---
<b>NON-FARM WEIGHTED</b>	33.41	32.39	28.39	31.40