

**REGULAR MEETING OF THE
DUPAGE TOWNSHIP SUPERVISOR
AND BOARD OF TRUSTEES
Tuesday, December 15th, 2015
MINUTES**

- I. **CALL TO ORDER:** Meeting was called to order at 7:08 p.m. by Trustee Sheldon Watts.
- II. **PLEDGE OF ALLEGIANCE:** Pledge of Allegiance was recited by all, led by Trustee Sheldon Watts.
- III. **ROLL CALL FOR QUORUM:** Trustees Watts, Burgess, Oliver, were all present. Supervisor Mayer and Trustee Benford were absent.
- IV. **APPROVAL OF AGENDA:** A motion was made by Trustee Burgess, and seconded by Trustee Oliver to approve the agenda as presented. Upon roll call vote the following voted yes: Trustees Watts, Burgess, and Oliver. Supervisor Mayer and Trustee Benford were absent. There were no nay votes, and the motion passed.
- V. **APPROVAL OF MINUTES:**

A motion was made by Trustee Burgess, and seconded by Trustee Oliver to approve the minutes from the November 18, 2015 Regular Meeting as presented. Upon roll call vote the following voted yes: Trustees Burgess, Oliver, and Watts. Supervisor Mayer and Trustee Benford were absent. There were no nay votes, and the motion passed.
- VI. **SUPERVISOR'S REPORT:**
 - a. **STAFF OF LIFE – DONATION \$300**

A motion was made by Trustee Oliver and seconded by Trustee Watts to approve a donation of \$300 to Staff of Life Organization. Upon roll call vote the following voted yes: Trustees Oliver, Watts, and Burgess. Supervisor Mayer and Trustee Benford were absent. There were no nay votes and the motion was approved.
 - b. **CALL ONE / ROBO CALL SERVICE AGREEMENT**

A motion was made by Trustee Burgess and seconded by Trustee Oliver to approve entering into an agreement that would Not Exceed \$9,000 for Services with Call One for the 2016 Calendar Year for Robo Call Services. Services would include capabilities of emergency notifications for weather and youth events. Upon roll call vote the following voted yes: Trustees Watts, Burgess, and Oliver. Supervisor Mayer and Trustee Benford were absent There were no nay votes and the motion was approved.
 - c. **PACE DIAL A RIDE LOCAL SHARE FOR 2016**

A motion was made by Trustee Oliver and seconded by Trustee Burgess to approve the proposed PACE Dial a Ride Local Share Agreement for 4,510 Vehicle Hours. Upon roll call vote the following voted yes: Trustees Watts, Burgess, and Oliver. Supervisor Mayer and Trustee Benford were absent. There were no nay votes and the motion was approved.
 - d. **APPROVAL OF TOWNSHIP PART-TIME EMPLOYEE MANUAL**

A motion was made by Trustee Oliver and seconded by Trustee Burgess to approve the Proposed Township Part-Time Employee Manual – subject to Attorney Review and Modification. Upon roll call vote the following voted yes: Trustees Burgess, Oliver, and Watts. Supervisor Mayer and Trustee Benford were absent. There were no nay votes and the motion was approved.

e. APPROVAL OF 2015/2016 TOWNSHIP TAX LEVY ORDINANCE

Due to some calculation concerns by the Staff, Board Members, and Attorney, a motion was made by Trustee Oliver and seconded by Trustee Burgess to table voting on the DuPage Township Tax Levy Ordinance until a Special Meeting to be held on December 21, 2015. Upon roll call vote the following voted yes: Trustees Burgess, Oliver, and Watts. Supervisor Mayer and Trustee Benford were absent. There were no nay votes and the motion was approved.

f. APPROVAL OF 2016 TOWNSHIP HOLIDAY SCHEDULE

A motion was made by Trustee Oliver and seconded by Trustee Burgess to approve the 2016 DuPage Township Holiday Calendar as presented. Upon roll call vote the following voted yes: Trustees Burgess, Oliver, and Watts. Supervisor Mayer and Trustee Benford were absent. There were no nay votes and the motion was approved.

g. APPROVAL OF 2016 TOWNSHIP BOARD MEETING SCHEDULE

A motion was made by Trustee Oliver and seconded by Trustee Burgess to approve the 2016 DuPage Township Board Meeting Calendar as presented. Upon roll call vote the following voted yes: Trustees Burgess, Oliver, and Watts. Supervisor Mayer and Trustee Benford were absent. There were no nay votes and the motion was approved.

h. ITEMS FOR DISCUSSION: No items for discussion.

- VII. **CLERK'S REPORT:** No report.
- VIII. **ASSESSOR'S REPORT:** Appeals have been finalized for 2015 at 294 – slight increase from 2014 at 290. A written report was provided to the Board
- IX. **ASSISTANT TO THE SUPERVISOR'S REPORT:** Township Breakfast with Santa is currently sold out, with over 300 scheduled to attend the event.
- X. **YOUTH DEPARTMENT REPORT:** No report.
- XI. **SENIOR DEPARTMENT REPORT:** Senior Christmas Party will be held on Friday at noon.
- XII. **BANQUET COORDINATOR REPORT:** No report.
- XIII. **GA/EA REPORT:** No report.
- XIV. **ATTORNEY REPORT:** Attorney is currently working on a developer pipeline damages agreement for North Road property. Board will be advised as agreement progresses.
- XV. **APPROVAL OF TOWNSHIP BILLS - \$69,857.53**
APPROVAL OF OPEN PAYABLES - \$28,124.21
AND PAID PAYABLES (11/13/15 through 12/10/15) - \$41,733.32
A motion was made by Trustee Burgess and seconded by Trustee Oliver to approve the bills as presented for payment. Upon roll call vote the following voted yes: Trustees Oliver, Watts, and Burgess. Supervisor Mayer and Trustee Benford were absent. There were no nay votes, and the motion carried.
- XVI. **OLD BUSINESS/NEW BUSINESS:** None.
- XVII. **COMMENTS OR QUESTIONS:** None.
- XVIII. **TRUSTEE'S REPORTS**
ALYSSIA BENFORD: Absent.
SHELDON WATTS: Trustee Watts extended congratulations to Maripat's daughter, in graduating from college this week with honors. He noted that he is very glad to report that Trustee Benford is healing and doing nicely and wished everyone Happy Holidays.

KENNETH BURGESS: Trustee Burgess added a "ditto" to Trustee Watts comments.

MARIPAT OLIVER: Trustee Oliver is looking forward to the upcoming January 15th Chili cook-off. Merry Christmas to all – looking forward to the Township Santa Breakfast.

XIX. EXECUTIVE SESSION FOR PERSONNEL: None Held.

XX. ADJOURNMENT:

A motion was made by Trustee Burgess and seconded by Trustee Oliver to adjourn the meeting at 7:50 p.m. All were in favor and the meeting was adjourned.

Respectfully submitted,

Patricia M. Stach
DuPage Township Clerk